

# **OGDENSBURG BOROUGH BOARD OF EDUCATION**

## **Minutes: March 4, 2025**

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Mr. Mortensen

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

**ROLL CALL:**

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik,, Mr. Menendez, Ms. Schinn, Ms. Allen.

ABSENT: Mr. Donegan

Superintendent/Principal, David Astor  
Board Secretary, Ivana Gray

**PRESENTATION(S):** N/A

**OPEN SESSION #1:** N/A

**COMMITTEE REPORTS/DISCUSSIONS**

**Board Business:**

Reminder, School Officials and Board Members must file the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act. Due by April 2025

Superintendent Evaluation tool should be open soon on NJSBA.org

**Personnel/Program:** No meetings

**Facilities/Finance:** Had a meeting on Feb. 25th and discussed the budget.

**ADMINISTRATIVE REPORTS: N/A**

**Drills for the previous month:**

- Fire drill: Feb 24, 2025
- Security drill (Lockdown): Feb 10, 2025
- Van / Bus evacuation: No

**HIB REPORT** *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: **1**

NJ QSAC was 2/25/25

Please check your BOE folders for information regarding bus / van evacuations (folder is March 2025 / previous bus/van evacuation info)

Mr. Astor talked about the River's Edge Art Contest that students participated in. We had six winners from Ogdensburg including the 1st and 2nd place winners. A Park Ranger came to school to present the winners with certificates. He also praised Ms. Ransom and her art program.

Mr. Astor thanked all staff for their participation in QSAC, especially Ms. Egan who did an excellent job.

**CORRESPONDENCE: N/A**

**BOARD BUSINESS**

MOTION presented by Ms. Kondik and seconded by Ms. Schinn to approve:

**BB 01:** Approval of Minutes: February 4, 2025

**BB 02:** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the Budget Calendar and Dates for 2025 School Election & Budget Procedures for Type II districts with Nov Elections (attached)

**BB 03:** **Tentative Budget**

The Superintendent recommends approval to adopt the Tentative Budget for FY 2025-2026:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools (and upload to NJ Homeroom) for approval in accordance with the statutory deadline (complete draft of budget being submitted to the County Office and being uploaded to NJ Homeroom, is attached for BOE review ):

		General Fund	Special Revenue	Debt Service	TOTAL
2025-2026 Total Expenditures		\$5,562,533	\$1,068,511	\$0	\$6,631,044
Less: Anticipated Revenues		\$2,758,855	\$1,068,511	\$0	\$3,827,366
Taxes to be Raised		\$2,803,678	\$0	\$0	\$2,803,678

And to advertise said tentative budget in the New Jersey Herald in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Ogdensburg Board of Education located at 100 Main Street, Ogdensburg, NJ 07439 on May 6, 2025 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

**BB 04: Maintenance Reserve Withdrawal**

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$50,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

**BB 05: Travel and Related Expense Reimbursement 2025-2026**

WHEREAS, the Ogdensburg Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Ogdensburg Board of Education established \$15,000 as the maximum travel amount for the current school year and has expended \$ 6,190.07 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$15,000 for the 2025-2026 school year.

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Menendez, Ms. Schinn, Ms. Allen

ABSENT: Mr. Donegan

## **PERSONNEL/PROGRAM**

MOTION presented by Ms. Allen and seconded by Ms. Kondik to approve:

**P/P – 01** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for February 2025 as presented on March 4, 2025 with Board options to affirm, reject or modify the report.

**P/P – 02** First Reading of the following District Policies & Regulations for re-approval (no updates / changes in the policies were made):

**1140 - AFFIRMATIVE ACTION PROGRAM**

**1523 - COMPREHENSIVE EQUITY PLAN (M)**

**2260 - AFFIRMATIVE ACTION PROGRAM FOR SCHOOL AND CLASSROOM PRACTICES  
COMPLAINT PROCEDURE (M)**

**2260R - AFFIRMATIVE ACTION PROGRAM FOR SCHOOL AND CLASSROOM PRACTICES  
COMPLAINT PROCEDURE (M)**

**5750 - EQUAL EDUCATIONAL OPPORTUNITY (M)**

**5750R - EQUAL EDUCATIONAL OPPORTUNITY COMPLAINT PROCEDURE (M)**

**5755 - EQUITY IN EDUCATIONAL PROGRAMS AND SERVICES (M)**

**2416 - PROGRAMS FOR PREGNANT PUPILS (M)**

**5752 - MARITAL STATUS AND PREGNANCY (M)**

**5512 - Harassment, Intimidation and Bullying**

**5751 - SEXUAL HARASSMENT OF STUDENTS (M)**

**5751R - SEXUAL HARASSMENT OF STUDENTS (M)**

**2622 - STUDENT ASSESSMENT (M)**

**2610 - EDUCATIONAL PROGRAM EVALUATION (M)**

**2423 - BILINGUAL AND ESL EDUCATION (M)**

**2423R - BILINGUAL AND ESL EDUCATION (M)**

**1510 - RIGHTS OF PERSONS WITH HANDICAPS OR DISABILITIES/POLICY ON  
NON-DISCRIMINATION (M)**

**1510R - RIGHTS OF PERSONS WITH HANDICAPS OR DISABILITIES/NON-DISCRIMINATION (M)**

**3240 - PROFESSIONAL DEVELOPMENT FOR TEACHERS AND SCHOOL LEADERS (M)**

**3240R - PROFESSIONAL DEVELOPMENT FOR TEACHERS AND SCHOOL LEADERS**

**4240 - EMPLOYEE TRAINING**

**4240R - EMPLOYEE TRAINING**

**2460.1R - SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND REFERRAL (M)**

**2460.8R - SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION (M)**

**2460.9R** - SPECIAL EDUCATION - TRANSITION FROM EARLY INTERVENTION PROGRAMS TO PRESCHOOL PROGRAMS (M)

**2460.15R** - SPECIAL EDUCATION – IN-SERVICE TRAINING NEEDS FOR PROFESSIONAL AND PARAPROFESSIONAL STAFF (M)

**2460.16R** - SPECIAL EDUCATION - INSTRUCTIONAL MATERIAL TO BLIND OR PRINT-DISABLED PUPILS (M)

**2411** - GUIDANCE COUNSELING (M)

**2411R** - GUIDANCE AND COUNSELING (M)

**2422** - COMPREHENSIVE HEALTH AND PHYSICAL EDUCATION (M)

**P/P - 03** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Extended School Year Program for Summer 2025:

**ESY 2025 Dates: July 7th , 2025 to July 31st , 2025**

- Preschool (including those entering Kindergarten): 8:30 to 12:00 (Monday through Thursday)
- LLD program: 8:30 to 12:00 (Monday through Thursday)
- Grades K-4 (include some students entering 5th grade): 8:30 to 12:00 (Monday through Thursday)
- Grades 5, 6, 7th: 9:00 to 11:00 (Tuesdays and Thursdays, two hours a week of one-on-one or small groups, no more than three students).

**P/P – 04** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following trip(s) for the 2024-2025 school year:

Pre-school (Carr / Rosier / Byrne / Hunter)	Kiddie Dome in Kinnelon	March 21, 2025
Ms. Winton	Crayola Experience	April 9, 2025

**P/P – 05** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves submission to the Sussex County Executive Superintendent of Schools to waive the requirements for SEMI participation based on the evidence that the District will have 15 Medicaid eligible classified students for the FY 2026. FY 2026 Reimbursement Revenue Projection is attached.

**P/P - 06** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Earl Hornyak Sr. as a substitute teacher for the 2024-2025 school year at the rate of \$120.00 per day.

**P/P - 07** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Devin Horlacher as a substitute teacher for the 2024-2025 school year at the rate of \$120.00 per day.

**P/P – 08** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development for Mr. Rich Rennie: NJASBO Annual Conference (June 4-6, 2025) in Atlantic City, NJ. Total estimated cost: \$882.91.

**P/P – 09** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the revised attached Sussex County Education Services commission rates for the 25-26 school year. (Attached).

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Menendez, Ms. Schinn, Ms. Allen

ABSENT: Mr. Donegan

### **FACILITIES/FINANCE**

MOTION presented by Mr. Gorsky and seconded by Ms. Kondik to approve:

**F/F – 01** RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through February 2025 for checks from 018592 through 040224 for a total of \$559,667.77.

**F/F – 02** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of January 2025 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 03** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for January 2025.

**F/F – 04** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of January 2025, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F - 05** RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of January 2025.

**F/F - 06** RESOLVED, that the Ogdensburg Board of Education, approves the attached application for use of school facilities for Ogdensburg Historical Society (for March 14, 2025).

**F/F – 07** RESOLVED, that the Ogdensburg Board of Education, approves the attached Tuition Contract Agreement between the Ogdensburg BOE and Mount Olive BOE for the education of student (LID # 65019475) for the 24-25 school year. Tuition rate of \$11,764.68.

**F/F – 08** RESOLVED, that the Ogdensburg Board of Education, approves the attached Tuition Contract Agreement between the Ogdensburg BOE and Mount Olive BOE for the education of student (LID # 65020017) for the 24-25 school year. Tuition rate of \$11,764.68.

**F/F - 09** RESOLVED, that the Ogdensburg Board of Education, approves the attached application for use of school facilities for PTO (for March 21, 2025).

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Menendez,, Ms. Allen, Ms. Schinn (abstain F/F 01)

ABSENT: Mr. Donegan

**OPEN SESSION #2:**

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with District Policy 0167 – Public Presentation at Board Meetings. Statements made by participants may be limited to three minutes in duration. If you would like to address the Board, please state your name and address before making your statement to the Board. Thank you.*

Ms. Allen talked about the PTO hosting Laser Tag at the end of March in the school gym. Hopeful that it will be a success and that it can be held again next year.

Mr. Astor talked about Mrs. Cooper being in 4th place for the Favorite Teacher of America Award. If you would like to vote, please go on Facebook and do so.

Dr. Paolazzi discussed Read across America, which was organized by Mrs. Baeli. Tomorrow is pajama day where the kids will go to the gym and read. Thursday is Hawaiian themed day, and on Friday the Miners Baseball team will come and read to the children.

**EXECUTIVE SESSION: N/A**

**ADJOURN**

MOTION presented by Ms. Allen , and seconded by Ms. Schinn that the Ogdensburg Board of Education adjourn at 6:46 p.m.

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Menendez, Ms. Schinn, Ms. Allen

ABSENT: Mr. Donegan

Respectfully submitted,

Ivana Gray

Board Secretary