

OGDENSBURG BOROUGH BOARD OF EDUCATION
Minutes: February 4, 2025

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Mortensen

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Donegan, Mr. Menendez, Ms. Schinn

ABSENT: Ms. Allen

Superintendent/Principal, David Astor

Board Secretary, Ivana Gray

PRESENTATION(S):

- Honor Roll - cafeteria

OPEN SESSION #1:

- Ms. Egan spoke about the Unsung Hero Award which was awarded to Caleb Ross. There will be a presentation at Wallkill H.S. in march.
- Ms. Stagg asked about the addendum, specifically P/P - 13 and received clarification.

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Reminder, School Officials and Board Members must file the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act. Due by April 2025

Superintendent Evaluation tool should be open soon on NJSBA.org

Personnel/Program: N/A - committees formed / approved this meeting

Facilities/Finance: N/A - committees formed / approved this meeting

ADMINISTRATIVE REPORTS:

Teachers have submitted 25-26 budget requests. Admin discussions are ongoing: Factors being considered include: projected enrollment, curriculum /programs, classroom sizes, State Aid, staffing and salaries (CBA), and reserve accounts.

Drills for the previous month:

- Security drill (Lockdown): Jan 22, 2025
- Fire drill: Jan 27, 2025
- Van / Bus evacuation: No

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: **0**

Wallkill Valley Spelling Bee - 2nd & 3rd place

Ogdensburg School's First Spelling Bee- 1/31/25 (Mr. Astor thanked Ms. Egan and Ms. Nahrwold for their help in putting it together)

Approval of vaping sensors (Both, girls and boys middle school bathrooms will have 1 each)

Most Spirited Stocking Stuffer in 2024 (Project Self-Sufficiency)

Boys and girls basketball teams competed in the Hardyston Tournament this past week. Mr. Astor congratulated both teams

CORRESPONDENCE:

COR 01: Letter from Andrea Romano, Superintendent of Sussex County Ed Services Commission (regarding 25-26 rates)

COR 02: Letter from Gayle Carrick, County Superintendent regarding QSAC schedule

BOARD BUSINESS

MOTION presented by Ms. Kondik and seconded by Ms. Schinn to approve:

BB 01: Approval of Minutes: January 2, 2025

BB 02: RESOLVED that the Ogdensburg Board of Education approves the attached standard operating procedures and internal controls. The SOP manual will be maintained in the business office and continue to be updated with additional/updated information when necessary.

BB 03: Appointments and Delegates

a. Appointment, by the President, of delegate and alternates to the New Jersey and Sussex County School Board Associations:

Delegate: Mr. Mortensen
State/County Alternate: Ms. Allen

b. Appointment, by the President, of a Member and one alternate to the Sussex County Educational Services Commission Board of Directors:

Member: Mr. Donegan
Alternate: Ms. Kondik

c. Appointment, by the President, of a Member and one alternate to the New Jersey School Board Legislative Delegate:

Member: Ms. Schinn
Alternate: Mr. Menendez

d. Appointment, by the President, Board members to serve a one-year term on following Board standing committees:

- Personnel/Program: Schinn (Chair), Menendez, Kondik
- Facilities / Finance: Donegan (Chair), Allen, Gorsky
- Negotiations: Schinn, Menendez, Kondik
- Ad Hoc Committee: Mr. Mortensen

BB 04: RESOLVED that the Ogdensburg Board of Education approves the attached Immunization Audit for the 2024-2025 school year.

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Donegan, Mr. Menendez, Ms. Schinn

ABSENT: Ms. Allen

PERSONNEL/PROGRAM

MOTION presented by Ms. Schinn and seconded by Ms. Kondik to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for January 2025 as presented on February 4, 2025 with Board options to affirm, reject or modify the report.

P/P - 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following trip(s) for the 2024-2025 school year (info below includes who trip is for, destination, and tentative date of trip):

Grade(s)	Destination	Date(s)
Ms. Cooper	Fairview Lake YMCA Camp (Newton, NJ)	May 13, 2025
Choir and Band	Wallkill Valley High School	12/28, 12/29, 12/30
Ms. Stagg	Barnyard Restaurant (Branchville, NJ)	May 14, 2025

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Ms. Stagg	The Raptor Trust (Millington, NJ)	Apr 9, 2025
Ms. Stagg	Skylands Stadium	Jun 4, 2025

P/P – 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “IXL Live” Workshop in Montclair (April 3, 2025) for Ms. Nahrwold. Total estimated cost for workshop registration and transportation: Approx. \$165.58.

P/P – 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “IXL Live for Admin” Workshop in Ogdensburg (April 2, 2025) for Ms. Egan. Total estimated cost for workshop registration: \$179.00.

P/P – 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “Increase your success in working with students with high functioning autism” Professional Development in Ogdensburg (03/10/2025) for Ms. Gunderman. Total estimated cost for workshop registration: Approx. \$295.00

P/P – 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “Increase your success in working with students with high functioning autism” Professional Development in Ogdensburg (03/10/2025) for Ms. Stagg. Total estimated cost for workshop registration: Approx. \$295.00

P/P – 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “Social Executive Functioning Strategies” Professional Development in Lafayette (05/20/2025) for Ms. Trotta. Total estimated cost for workshop registration: Approx. \$100.00

P/P – 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the NJ School Buildings and Grounds Expo in Atlantic City (3/23/25 - 3/26/25) for Sean MacLeod. Total estimated cost of \$857.70.

P/P – 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached SSDS (Student Safety Data System) Report from the first half of the school year (July 1, 2024 - December 31, 2024). Attached.

P/P – 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Sussex County Education Services commission rates for the 25-26 school year. (Attached).

P/P – 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves a Clinical Educator placement (internship) for Patrick Biernat, who is a student at William Paterson University. Placement is retroactive to January 27, 2025.

P/P – 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following rates for substitute positions effective Jan 1, 2025 :

- Substitute Nurse \$250 per day
- Substitute Custodian \$15.50 per hour
- Substitute Custodian Black Seal \$18.00 per hour
- Substitute Teacher \$120 per day

P/P - 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2024-2025 school year: Bob Gunderman and Margret McNeir as the Athletic Game Coordinators.

P/P – 14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the donation of \$14,500.00 from the Sterling Hill Mine (to be used to support class trips for the 8th grade). The Ogdensburg BOE appreciates the generosity of the Sterling Mine and is thankful for the donation.

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Donegan, Mr. Menendez, Ms. Schinn

ABSENT: Ms. Allen

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Mr. Gorsky to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through January 2025 for checks from 018865 through 040218 for a total of \$576,754.29

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of December 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and

Treasurer's monthly financial reports for December 2024.

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of December 2024, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of December 2024.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education approves the following check register balances for fourth quarter (Dec 2024):

Activities Account \$33,445.15
Athletics Account \$1,625.32
Cafeteria Account \$22,518.40
Unemployment \$88,162.27

F/F - 07 RESOLVED, that the Ogdensburg Board of Education approves and accepts The following Certification of Implementation (COI) for the Corrective Action Plan submitted for school year ending June 30, 2024 (example attached) . Signed copies will be uploaded to the ACFR Repository via NJ Homeroom.

F/F – 08 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the Special Someone Dance on February 7th, 2025, from 5:00 p.m-8:00 p.m.

F/F - 09 RESOLVED, that the Ogdensburg Board of Education approves the disposal of the following non-operative/ non-functioning equipment: SMART BOARD, fixed asset #000288.

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Donegan, Mr. Menendez, Ms. Schinn
ABSENT: Ms. Allen

OPEN SESSION #2: N/A

EXECUTIVE SESSION: N/A

ADJOURN

MOTION presented by Mr. Gorsky, and seconded by Ms. Schinn that the Ogdensburg Board of Education adjourn at 6:49 p.m.

AYE: Mr. Mortensen, Mr. Gorsky, Ms. Kondik, Mr. Donegan, Mr. Menendez, Ms. Schinn

ABSENT: Ms. Allen

Respectfully submitted,

Ivana Gray
Board Secretary