

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: October 1, 2024

The Regular Session of the Ogdensburg Board of Education is called to order at 6:31 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky, Mr. Menendez

ABSENT: Mr. Mortensen

Superintendent/Principal, David Astor

Board Secretary, Ivana Gray

PRESENTATION(S):

N/A

OPEN SESSION #1:

N/A

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

The annual NJ School Board Workshop training conference will take place from Monday, Oct. 21 to Thursday, Oct. 24 at the Atlantic City Convention Center.

Personnel/Program:

Discussion of various school policies, discussion regarding regionalization study, walking district designation

Facilities/Finance:

Discussion of various school projects (including putting the Univent upgrades in the new building on hold), discussion regarding regionalization study, walking district designation

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire drill: 9/6/24
- Security drill: Lockdown 9/17/24, SIP- Medical reasons- 9/20/24
- Van / Bus evacuation:

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: 1 substantiated for three students
ISS/OSS: 3 ISS (2 students)

Discussion regarding Regionalization Study

Thanks to Chris Geene for his help with the school water station

Thanks to Clair Dias (and her parents Jose and Flavia Dias) for the generous donation of art supplies for Ms. Ransom's art program.

Please welcome Ivana Gray as the Board Secretary

HIB Self Assessment - Dr. Paolazzi provided update

Climate Survey - Dr. Paolazzi presented information

CORRESPONDENCE:

- **COR 1:** Letter from JoyAnna Hickey regarding walking district designation
- **COR 02:** Correspondence dated September 16, 2024 from Joseph Kelly (Chairperson of School Alliance Insurance Fund) informing Ogdensburg that the school will receive a \$2,500 credit for the 2022/2023 Tier 1 Safety Incentive Program.

BOARD BUSINESS

MOTION presented by Ms. Allen and seconded by Ms. Schinn to approve:

BB 01: Approval of Minutes: September 3, 2024 Meeting

BB 02:

**PARTICIPANT’S RESOLUTION
SCHOOL REGIONALIZATION EFFICIENCY PROGRAM**

WHEREAS, the Department of Community Affairs (DCA) is dedicated to helping New Jersey school districts achieve educational excellence and district efficiencies: and

WHEREAS, the School Regionalization Efficiency Program (SREP) Grant supports public school districts and governing bodies across New Jersey who wish to study the feasibility of school district regionalization and consolidation; and

WHEREAS, school districts and governing bodies are invited to apply for funding to offset costs associated with conducting feasibility studies that support the creation of meaningful and implementable plans to form or expand regional school districts; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, (names of participating school districts or governing bodies) have evaluated whether (names of districts being studied) may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective with regional implementation plan development; and

WHEREAS, the Wallkill Valley Regional High School has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Ogdensburg Board of Education, that the Ogdensburg School District does hereby join with the Wallkill Valley Regional High School in applying for a SREP Grant to support undertaking the collection of data to analyze the feasibility and cost savings of shared service opportunities between the Wallkill Valley Regional High School and the four sending districts

BB 03: Approval of submission of the Ogdensburg District Nursing Services Plan 2024-2025

BB 04: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached 2023 Revision* to the “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials”. The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department And, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. (Attached)

AYE: Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky, Mr. Menendez
ABSENT: Mr. Mortensen

PERSONNEL/PROGRAM

MOTION presented by Ms. Schinn and seconded by Mr. Menendez to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for September 2024 as presented on October 1, 2024 with Board options to affirm, reject or modify the report.

P/P - 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, allows Briana Gaffney, a teacher candidate currently attending William Paterson University to work on her clinical practice (student teaching) in Dr. Takacs’s class during the FALL 2024 AND SPRING 2025 semesters and clinical experience (practicum) during the FALL 2024 semester.

P/P – 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Ken Weite as a substitute custodian for the 2024-2025 school year, at the approved hourly rate.

Substitutes are contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

P/P – 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development from Shannon Percey: Conquer Math Workshop, 476 Newark Pompton Turnpike, Pompton Plains, NJ 07444. Total estimated cost: \$846.48 (attached)

P/P – 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development from Maegan Olsen: Conquer

Math Workshop, 476 Newark Pompton Turnpike, Pompton Plains, NJ 07444. Total estimated cost: \$422.86 (attached)

P/P -06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following trip(s):

Grade(s)	Destination	Date(s)
Preschool (Carr, Byrne, Rosier and Hunter)	Tranquility Farms	10/8/2024 Rain Date: 10/10/2024
Percey	Quiet Valley Living Historical Farm	11/1/2024
7th Grade	Sussex County Technical School in Sparta NJ (Youth Summit)	10/17/24

P/P - 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves paraprofessional Jennifer Dalessandro to act as a substitute CST secretary for the 2024-2025 school year at the rate of \$21.26 per hour. Time sheets will be filled out and submitted for hours worked in the CST office.

P/P -08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Ivana Gray as the acting Board Secretary. And that the Board of Education also authorizes the business administrator, Superintendent, or other designee to act as Board Secretary when appropriate.

P/P - 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Rasheedah Michel as a substitute teacher for the 2024-2025 school year at the rate of \$120.00 per day.

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Maria Calisto as a substitute teacher for the 2024-2025 school year at the rate of \$120.00 per day.

P/P – 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Suzanne Potter as a substitute nurse for the 2024-2025 school year, at the approved hourly rate.

Substitutes are contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

P/P – 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Gifted Education Service Report (SR) for 2024-2025

P/P – 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attached School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (July 1, 2023 through June 30, 2024 by using the Self-Assessment tool).

P/P - 14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2024-2025 school year.

Position	Name	Salary	Remarks
Athletic Director	John Hornyak	\$3,054	
Athletic Game Coordinator		\$47	Per event
Basketball Coach Boys I	John Fierro	\$3,054	
Basketball Coach Boys II	Ali McGuire	\$2,441	
Basketball Coach Girls I	John Hornyak	\$3,054	
Basketball Coach Girls II	Cynthia Gunderman	\$2,441	
Field Hockey Coach		\$2,190	
Cheerleading Coach		\$3,054	
Soccer Coach I	Michelle Cooper	\$2,190	
Soccer Coach II	Brittney Zagleski	\$1,756	
Track Coach I	John Hornyak	\$2,190	
Track Coach II	Nancy Capriglione	\$2,190	
Play Director	Ray DeLear	\$2,401	
Play Dance Director	Ray DeLear	\$813	
Play Music Director	Ray DeLear	\$1,268	
Play Sets/Scenery/Costumes	Ray DeLear	\$1,991	
School Store Advisor	Gail Stagg	\$342	
Yearbook Advisor	Brittney Zagleski	\$2,132	
PTO Activity Chaperone	Jenn Hunter	\$75	Per event
PTO Activity Chaperone		\$75	Per event
AM Morning Assistance	Ali McGuire	\$36	Max 30 Hours
AM Morning Assistance	Laura Moroney	\$36	Max 30 Hours
AM Morning Assistance	Megan Olsen	\$36	Max 30 Hours
AM Morning Assistance	Theresa Nahrwold	\$36	Max 30 Hours
Green Team Advisor	Michelle Cooper	\$36	Max 30 Hours
Green Team Advisor	Colette Liberatore	\$36	Max 30 Hours
STEM Club Advisor	Jaime Winton	\$36	Max 30 Hours
STEM Club Advisor	Deirdre Cooke	\$36	Max 30 Hours
Morning Announcement Advisor	Ray DeLear	\$36	Max 30 Hours
Student Council Advisor	Brittney Zagleski	\$36	Max 30 Hours

Newspaper Club Advisor	Deirdre Cooke	\$36	Max 30 Hours
Homework Club Advisor	Deirdre Cooke	\$36	Max 90 Hours
Homework Club Advisor	Gail Stagg	\$36	Max 90 Hours
Math Homework Club Advisor		\$36	Max 30 Hours
National Junior Honor Society Advisor	Marisa Baeli	\$285	
Translator	Marisa Baeli	\$548	Stipend will be split if more than one
Pre-K Intervention & Referral Team Chair	Marisa Baeli	\$3,785	Paid as part of the PEEA funding
Community Parent Involvement Specialist	Leanne Paolazzi	\$4,600	Paid as part of the PEEA funding
Preschool Instructional Coach	Marisa Baeli	\$4,900	Paid as part of the PEEA funding
Future Business Leader Association	Cindy Gunderman	\$36	Max 30 Hours
Future Business Leader Association	Jamie Winton	\$36	Max 30 Hours
Summer STEAM Academy	Michelle Cooper	\$36	Max 30 Hours
Summer STEAM Academy	Theresa Nahrwold	\$36	Max 30 Hours
Archery Club Advisor	John Hornyak	\$36	Max 30 Hours
Archery Club Advisor	Brittney Zagleski	\$36	Max 30 Hours
Media / Library Summer Work Stipend	Elizabeth Hennion	\$36	Max 30 Hours

P/P – 15 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development from Michelle Cooper: NJ Science Convention Two Day conference at the Princeton Marriott (10/15 and 10/16). Total estimated cost: \$589.80

AYE: Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky, Mr. Menendez
 ABSENT: Mr. Mortensen

FACILITIES/FINANCE

MOTION presented by Mr. Menendez and seconded by Ms. Kondik to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through September 2024 for checks from 018524 through 040201 for a total of \$868,451.06

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of August 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for August 2024.

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of August 2024, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of August 2024.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education, approves the attached Tuition Contract Agreement between the Ogdensburg BOE and Lakeland Andover School for the education of student (State ID number 1250512550) for the 24-25 school year. Tentative tuition rate of \$59,840

F/F - 07 RESOLVED, that the Ogdensburg Board of Education, approves (and retroactively approves) the attached applications for use of school facilities for the Ogdensburg PTO. The requests include:

- Kindergarten Orientation 8/20
- Teacher/Staff Luncheon 8/28
- Chalk the Walk/Cookie pickup 9/2
- Back to School Night 9/11
- Back to School Night 9/12
- PTO Meetings 9/17, 11/19, 1/21, 3/18, 5/13
- Family Movie Night 9/27
- LifeTouch Picture Day 10/3
- Trunk or Treat 10/18
- Halloween Dance/Party 10/18

F/F – 08 RESOLVED, that the Ogdensburg Board of Education, approves the termination of the shared service agreement for business services between Hamburg and Ogdensburg (effective Oct 1, 2024)

F/F - 09 RESOLVED, that the Ogdensburg Board of Education, approves the attached corrective action plan for the year ended June 30, 2023. The finding was that Net Cash resources exceeded the three month threshold of expenses for the cafeteria account. The school district purchased new equipment for the cafeteria in Sept 2024 and brought the bank balance into compliance.

F/F - 10 RESOLVED, that the Ogdensburg Board of Education, approves the application for use of school facilities for Girl Scouts of NJ Troop 98765 requesting the use of the Art Room every other Thursday night (6pm to 7:15pm).

AYE: Mr. Donegan, Ms. Schinn (abstain F/F 10), Ms. Allen, Ms. Kondik, Mr. Gorsky,
Mr. Menendez

ABSENT: Mr. Mortensen

OPEN SESSION #2:

N/A

EXECUTIVE SESSION:

N/A

OTHER BOARD BUSINESS:

N/A

ADJOURN

MOTION presented by Ms. Schinn, and seconded by Ms. Allen that the Ogdensburg Board of Education adjourned at 7:08 p.m.

The motion passed by voice vote of all members in attendance

Respectfully submitted,

Ivana Gray
Board Secretary