

shareOGDENSBURG BOROUGH BOARD OF EDUCATION
Minutes: July 2, 2024

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky

ABSENT: Mr. Mendendez

Superintendent/Principal, David Astor

Board Secretary, Rich Rennie

PRESENTATION(S):

N/A

OPEN SESSION #1:

N/A

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

November 2024 Elections: The deadline for submission of the 2024 November school board election nominating petitions to the county clerk for both individual and joint filings is July 29, 2024. (Petitions can be found online and in your google drive folders)

The annual NJ School Board Workshop training conference will take place from Monday, Oct. 21 to Thursday, Oct. 24 at the Atlantic City Convention Center. Please let Mr. Astor know if you're interested in attending.

BOE new member – from June BOE meeting

Mr. Richard Rennie, Business Administrator/Board Secretary, will give the Oath of Office and Code of Ethics to the following new BOE member:

- Chris Gorsky (Remainder of 2024 term)

Personnel/Program:

N/A

Facilities/Finance:

N/A

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire drill: 6/13/24
- Security drill/discussion: 6/13/24
- Van / Bus evacuation: N/A

Thank you to the Milligan Family for a very generous donation to help offset the open balances for school lunches.

Summer EBT update (file upload error, and reupload) - Letter that was sent home attached

Thanks to Sean and team for doing a nice job so far this summer.

ESY starts in the district next week

Ogdensburg is scheduled for QSAC this school year

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: 1 substantiated

CORRESPONDENCE:

- **Class of 2024 final newspaper (attached)**

BOARD BUSINESS

MOTION presented by Mr. Donegan and seconded by Ms. Allen to approve:

BB 01: Approval of Minutes: June 4, 2024 Meeting

BB 02: Approval of Executive Meeting Minutes: June 4, 2024 Meeting

BB 03: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials’. The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department And, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. (Signatures Attached)

AYE: Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky

ABSENT: Mr. Mendendez

PERSONNEL/PROGRAM

MOTION presented by Ms. Schinn and seconded by Ms. Allen to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for June 2024 as presented on July 2, 2024 with Board options to affirm, reject or modify the report.

P/P – 02 Second reading and adoption of the following District Policies & Regulations from **Alert 232:** **R 5440 Honoring Student Achievement (Revised)**

P/P – 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following 2024 summer custodians to be called for work as needed: Sam Opilla.

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the rate of \$18.00 per hour for any certified driver who is board approved to be a school bus driver for the Ogdensburg BOE during the 2024-2025 school year (to qualify for the hourly rate, drivers must be transporting children and have a valid license to operate a school bus in N.J).

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, reviews and annually re-approves district policy 8505 “Wellness Policy / Nutrient Standards for Meals and Foods” (no updates made)

P/P – 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development form Michele Block: NJAPP - Annual School Health Conference in Somerset Park, NJ. Total estimated cost: \$278.49

P/P – 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached SSDS (Student Safety Data System) Report from the 23-24 school year. Attached.

P/P – 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following community based instruction trip(s):

COMMUNITY BASED INSTRUCTION

Ms. Stagg’s Class will be going to the following locations, as part of the Community Based Instruction Program.

Turkey Brook Park Splash Pad, Mount Olive, NJ

Rockaway AMC Cinemas, Rockaway, NJ

Tranquility Farms, Green Township, NJ

Anderson Farms, Sussex, NJ

Angelo’s Diner, Franklin, NJ

Dunkin Donuts, Ogdensburg, NJ (Ms. Cooke’s class will also be going to DD during ESY)

Trips are scheduled for Wednesdays during our ESY program. The students will be transported in the Ogdensburg School van.

P/P – 09 (Please note: salary and longevity information in resolutions below has been updated from May 7th agenda based on new CBA information) RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following teaching staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year

Last	First	Step	Longevity	24/25 Salary
------	-------	------	-----------	--------------

Baeli	Marisa	13 MA		\$67,470
Block	Michele	22 MA	\$1,000	\$86,450
Bruning	Lisa	14MA		\$69,635
Byrne	Stephanie	9 BA		\$59,365
Capriglione	Nancy	8 BA		\$59,365
Carr	Melissa	8 BA		\$59,365
Conklin	Lauren	23 MA	\$1,000	\$88,775
Cooke	Deidre	OG MA	\$2,000	\$90,025
Cooper	Michelle	19 MA		\$79,085
Delear	Ray	14 BA		\$65,635
Gunderman	Cindy	23 MA	\$1,500	\$88,775
Hennion	Elisabeth	17 MA		\$74,190
Hornyak	John	21 BA		\$80,200
Liberatore	Colette	23 MA	\$1,500	\$88,775
McGuire	Alina	19 MA	\$500	\$79,045
Olsen	Maegan	17 MA	\$1,000	\$74,190
Percey	Shannon	12 BA		\$63,470
Rosier	Heather	7 BA		\$57,425
Sears	Lisa	16 MA+30	\$500	\$73,875
Stagg	Gail	21 MA	\$1,000	\$84,200
Takacs	Natalie	23 MA+30	\$1,500	\$90,775
Trotta	Kaitlyn	10 MA		\$63,380
Winton	Jamie	19 BA	\$500	\$75,045

Zagleski	Brittney	8 BA		\$59,365
----------	----------	------	--	----------

P/P – 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Jennifer Hunter, Classroom Teacher for the 2024-2025 School Year, Level BA - STEP 4 – SALARY \$55,415 (Date of Hire: September 1, 2021).

P/P – 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Mrs. Theresa Nahrwold, Classroom Teacher for the 2024-2025 School Year, Level MA - STEP 4 – SALARY \$59,419 (Date of Hire: September 1, 2022).

P/P – 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Wendy Ransom, part time Art Teacher for the 2024-2025 School Year, Level BA - STEP 3 – SALARY will be prorated once hours are set. (Date of Hire: September 1, 2022).

P/P – 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent appoints Ms. Laura Moroney, Classroom Teacher for the 2024-2025 School Year, Level BA - STEP 3 – SALARY \$54,925 (Date of Hire: September 1, 2023).

P/P – 14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent appoints Ms. Naiden Nazaire, Classroom Teacher for the 2024-2025 School Year, Level MA - STEP 3 – SALARY \$58,925 (Date of Hire: September 1, 2023).

P/P – 15 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year.

Part time schedules to be determined:

Para-Professionals				
Last	First	Position	Hourly Rate	Longevity
Baker	Shane	Part-Time Aide	\$18.19	\$500
Bradley	Christina	Part-Time Aide	\$18.19	\$250
Marte	Christine	Part-Time Aide	\$18.19	
McNeir	Margret	Part-Time Aide	\$18.19	
D’Alessandro	Jennifer	Part-Time Aide	\$18.19	
Delgado	Yessica	Part-Time Aide	\$18.19	
Jenerette	Carlita	Part-Time Aide	\$18.19	
Sigui	Jennifer	Part-Time Aide	\$18.19	
Gray	Ivana	Part-Time Aide	\$18.19	
Grotsky	Joann	Part-Time Aide	\$18.19	
Holster	Kimberly	Part-Time Aide	\$18.19	
Inglima	Kayla	Part-Time Aide	\$18.19	
Jones	Kristin	Part-Time Aide	\$18.19	
Lally	Laura	Part-Time Aide	\$18.19	\$250
Nasisi	Laura	Part-Time Aide	\$18.19	\$250

O'Connor	Aura	Part-Time Aide	\$18.19	
Opilla	Donna	Part-Time Aide	\$18.19	\$250
Quiles	Emily	Part-Time Aide	\$18.19	
Rosser	Ania	Part-Time Aide	\$18.19	
Squire	Jayne	Part-Time Aide	\$18.19	\$250
Stucy	Erin	Part-Time Aide	\$18.19	
Yurchak	Elia	Part-Time Aide	\$18.19	\$250
Full-Time Aide			Salary	Longevity
Chardavoyne	Janet	Full-Time Aide	\$32,803	\$750

P/P – 16 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following custodial staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year.

Custodial Staff	Position		Salary	Longevity	Total
Conrad Audet	Custodian	Part-Time (27.5) 20.33 hr.	\$30,177	0	\$30,177
Scott Brown	Custodian	Full-Time	\$66,458	\$1,000	\$67,458
Earl Hornyak	Custodian	Full-Time	\$46,121	\$500	\$46,621
Karl Miller	Custodian	Part-Time (27.5)	\$30,177	0	\$30,177

P/P –17 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the following appointments as staff/professional services for the Extended School Year (ESY) Program on an ‘as needed basis’ at Ogdensburg School during the summer 2024 with the applicable individual hourly rate based on the agreed upon salary guide. All teachers currently employed by the Ogdensburg Board of Education are allowed to sub during summer programs on an as needed basis.

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Melissa Carr	Teacher	\$44.50
Jennifer Hunter	Teacher	\$41.54
Heather Rosier	Teacher	\$43.05
Gail Stagg	Teacher	\$63.12
Deirdre Cooke	Teacher	\$67.49
Cindy Gunderman	Teacher	\$66.55
Marisa Baeli	Teacher	\$50.58
Kaitlyn Trotta	Speech	\$67.00
Lauren Conklin	CST	\$66.55
Lisa Sears	CST	\$55.38
Janet Chardavoyne	Paraprofessional	\$25.89

Donna Opilla	Paraprofessional	\$18.19
Shane Baker	Paraprofessional	\$18.19
Kayla Inglema	Paraprofessional	\$18.19
Elia Yurchak	Paraprofessional	\$18.19
Jennifer Sigui	Paraprofessional	\$18.19
Jayne Squier	Paraprofessional	\$18.19
Kim Holster	Substitute Teacher/Para	\$18.19
Sarah Joyce	Nurse	\$200 <i>per day</i>
Dana Brogneri	PT	\$80.00
Deborah Grimm	OT	\$78.00

P/P - 18 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2024-2025 school year.

Position	Name	Salary	Remarks
Athletic Director	John Hornyak	\$3,054	
Athletic Game Coordinator		\$47	Per event
Basketball Coach Boys I	John Fierro	\$3,054	
Basketball Coach Boys II	Ali McGuire	\$2,441	
Basketball Coach Girls I	John Hornyak	\$3,054	
Basketball Coach Girls II		\$2,441	
Field Hockey Coach		\$2,190	
Cheerleading Coach		\$3,054	
Soccer Coach I	Michelle Cooper	\$2,190	
Soccer Coach II	Brittney Zagleski	\$1,756	
Track Coach I	John Hornyak	\$2,190	
Track Coach II	Nancy Capriglione	\$2,190	
Play Director	Ray DeLear	\$2,401	
Play Dance Director	Ray DeLear	\$813	
Play Music Director	Ray DeLear	\$1,268	
Play Sets/Scenery/Costumes	Ray DeLear	\$1,991	
School Store Advisor	Gail Stagg	\$342	
Yearbook Advisor	Brittney Zagleski	\$2,132	
PTO Activity Chaperone	Jenn Hunter	\$75	Per event
PTO Activity Chaperone		\$75	Per event
AM Morning Assistance	Ali McGuire	\$36	Max 30 Hours
AM Morning Assistance	Laura Moroney	\$36	Max 30 Hours
AM Morning Assistance	Megan Olsen	\$36	Max 30 Hours

AM Morning Assistance	Theresa Nahrwold	\$36	Max 30 Hours
Green Team Advisor	Michelle Cooper	\$36	Max 30 Hours
Green Team Advisor	Colette Liberatore	\$36	Max 30 Hours
STEM Club Advisor	Jaime Winton	\$36	Max 30 Hours
STEM Club Advisor	Deirdre Cooke	\$36	Max 30 Hours
Morning Announcement Advisor	Ray DeLear	\$36	Max 30 Hours
Student Council Advisor	Brittney Zagleski	\$36	Max 30 Hours
Newspaper Club Advisor	Deirdre Cooke	\$36	Max 30 Hours
Homework Club Advisor	Deirdre Cooke	\$36	Max 90 Hours
Homework Club Advisor	Gail Stagg	\$36	Max 90 Hours
Math Homework Club Advisor		\$36	Max 30 Hours
National Junior Honor Society Advisor	Marisa Baeli	\$285	
Translator	Marisa Baeli	\$548	Stipend will be split if more than one
Pre-K Intervention & Referral Team Chair	Marisa Baeli	\$3,785	Paid as part of the PEEA funding
Community Parent Involvement Specialist	Leanne Paolazzi	\$4,600	Paid as part of the PEEA funding
Preschool Instructional Coach	Marisa Baeli	\$4,900	Paid as part of the PEEA funding
Future Business Leader Association	Cindy Gunderman	\$36	Max 30 Hours
Future Business Leader Association	Jamie Winton	\$36	Max 30 Hours
Summer STEAM Academy	Michelle Cooper	\$36	Max 30 Hours
Summer STEAM Academy	Theresa Nahrwold	\$36	Max 30 Hours
Archery Club Advisor	John Hornyak	\$36	Max 30 Hours
Archery Club Advisor	Brittney Zagleski	\$36	Max 30 Hours
Media / Library Summer Work Stipend	Elizabeth Hennion	\$36	Max 30 Hours

P/P – 19 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent appoints Ms. Melissa Santora, Special Education Teacher for the 2024-2025 School Year, Level MA - STEP 9 – SALARY \$63,365 (Date of Hire: September 1, 2024).

P/P – 20 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent appoints Ms. Brooke Yeoman, Elementary Ed Teacher Teacher for the 2024-2025 School Year, Level BA +30 STEP 3 – SALARY \$56,925 (Date of Hire: September 1, 2024).

P/P - 21 (Updated from the resolution that appeared on the June 4th agenda to reflect change in agreement dates to July 1st - December 31st 2024)

A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE

HAMBURG BOE FOR BUSINESS SERVICES

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for shared services known as a Shared Services Agreement for the provision of services ("Agreement"); and

WHEREAS, the governing body of the Ogdensburg BOE recognizes that shared services may result in property tax relief and enhanced services for its residents; and

WHEREAS, the governing body of the Hamburg BOE recognizes that shared services may result in property tax relief and enhanced services for its constituents; and

WHEREAS, the Hamburg BOE is in need of Business Services; and

WHEREAS, the Ogdensburg BOE is able to provide business services to the Hamburg BOE; and

WHEREAS, the Ogdensburg BOE wishes to begin providing Business Service to the Hamburg BOE; and

WHEREAS, the governing body of the Ogdensburg BOE has reviewed the proposed agreement,

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Ogdensburg BOE hereby endorses undertaking a shared services agreement with the Hamburg BOE for the provision of Business Services; and

BE IT FURTHER RESOLVED that the (Superintendent) is hereby authorized to take all legal and necessary actions to facilitate the the Ogdensburg BOE's, participation in this agreement

BE IT FURTHER RESOLVED that a copy of the Agreement shall be maintained in the Ogdensburg BOE office and be available for public inspection.

AYE: Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky

ABSENT: Mr. Mendendez

FACILITIES/FINANCE

MOTION presented by Mr. Mortensen and seconded by Mr. Donegan to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through June 25th for checks from 018332 through 040187 for a total of \$521,520.29 (Ms. Konidk abstains because there is a check to reimburse her in this batch)

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of May 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for May 2024

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of May 2024, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of May 2024.

F/F - 06 RESOLVED that the Ogdensburg Board of Education move that the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.

F/F – 07 RESOLVED, that the Ogdensburg Board of Education accepts and approves the School Alliance Insurance Fund Resolution for Renewal of Membership. The renewal of membership in the Fund is for a period of three years beginning on July 1, 2024 and ending on July 1, 2027. (The entire resolution is attached for review in Facilities and Finance folder)

F/F - 08 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education accepts the very generous donation courtesy of the Milligan Family: \$482.70 to be used to help offset balances for student lunch accounts.

F/F – 09 RESOLVED, that the Ogdensburg Board of Education accepts the NJ High Impact Tutoring Grant amendment as follows (grant period through August 31st 2024):

100-300	Purchased Prof & Tech Services:	\$22,960
100-600	Supplies and Materials:	\$2,160

Total: \$25,120 (of \$38,000 potential allocation)

F/F - 10 **Withdrawal of Funds from the Capital Reserve Account for Architectural Services**
RESOLVED, that the Ogdensburg Board of Education, per N.J.A.C. 6A:23A-14.1, N.J.S.A 18A:7G-31 et seq, approves the withdrawal of funds in the amount of \$10,700 from the Capital Reserve Account.

Withdrawal will be transferred to the capital projects fund (30-000-400-334) and accounted for separately for the purpose of funding architectural fees in support of updates needed for univents in the new building. The 24-25 school budget was created with \$40,000 budgeted from Capital Reserve (which will be transferred to

Fund 30 to properly account for ROD grant) for architectural fees, however, the quote for the work is a total of \$50,700 (quote dated: June 25, 2024 is attached). So the request is for Board approval to transfer the additional funds needed (\$10,700). The Univent project is being partially funded using a ROD grant.

AYE: Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik (abstain F/F 01), Mr. Gorsky

ABSENT: Mr. Mendendez

OPEN SESSION #2:

EXECUTIVE SESSION:

N/A

OTHER BOARD BUSINESS:

N/A

ADJOURN

MOTION presented by Mr. Donegan, and seconded by Ms. Schinn that the Ogdensburg Board of Education adjourned at 6:43 p.m.

The motion passed by voice vote of all members in attendance

Respectfully submitted,

Rich Rennie
Board Secretary