

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: August 20, 2024

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky, Mr. Mendendez

ABSENT: Mr. Mortensen

Superintendent/Principal, David Astor

PRESENTATION(S):

N/A

OPEN SESSION #1:

N/A

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

The annual NJ School Board Workshop training conference will take place from Monday, Oct. 21 to Thursday, Oct. 24 at the Atlantic City Convention Center. Please let Mr. Astor know if you're interested in attending.

Personnel/Program:

N/A

Facilities/Finance:

N/A

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire drill: 7/18/24
- Security drill/discussion: 7/22/24
- Van / Bus evacuation:

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: 0

CORRESPONDENCE:

- COR 01:** Maternity Leave letter from Krysten Struble
- COR 02:** Nursing Shared Service Agreement with Franklin
- COR 03:** Nursing Shared Service Agreement with Hardyston

BOARD BUSINESS

P/P – 17 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year.

Part time schedules to be determined:

Para-Professionals				
Last	First	Position	Hourly Rate	Longevity
Fanelli	Allison	Part-Time Aide	\$18.19	
Styles	Tina	Part-Time Aide	\$18.19	
Bulas	Merry	Part-Time Aide	\$18.19	

MOTION presented by Ms. Allen and seconded by Ms. Kondik to approve:

BB 01: Approval of Minutes: June 2, 2024 Meeting

AYE: Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky, Mr. Mendendez

ABSENT: Mr. Mortensen

PERSONNEL/PROGRAM

MOTION presented by Ms. Schinn and seconded by Ms. Allen to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for July 2024 as presented on August 20, 2024 with Board options to affirm, reject or modify the report.

P/P – 02 First Reading of the following District Policies & Regulations from Alert(s) 233:

- P 0141 Board Member Number and Term (Revised)
- P 0164.6 Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
- P 2200 Curriculum Content (M) (Revised)
- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)
- P 5337 Service Animals (Revised)
- P 5350 Student Suicide Prevention (M) (Revised)
- P 7231 Gifts From Vendors (M) (Abolished)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- P & R 8467 Firearms and Weapons (M) (Revised)
- P 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

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P/P - 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Krysten Struble for the technology assistant stipend for the 2024-2025 school year (\$3,000).

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached updated Job Descriptions.

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves \$200 stipend payments for: Lauren Conklin, Marisa Baeli and Kaitlyn Trotta for Girls on the Run supervision.

P/P - 06 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, adopts the attached 2024 ELA K-2 Curriculum.

P/P - 07 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, adopts the attached 2024 ELA 3-5 Curriculum.

P/P - 08 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, adopts the attached 2024 ELA 6-8 Curriculum.

P/P -09 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, adopts the attached 2024 Math Curriculum.

P/P – 10 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, adopts the attached 2024-2025 School Action Plan for Attendance.

P/P –11 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, adopts the attached 24-27 Mentoring Plan.

P/P – 17 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year.

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P/P – 12 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Acceptable Use Policies 2024-2025 (for both staff and students)

P/P – 13 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 24-25 Professional Development Plan

P/P – 14 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 24-25 NJQSAC District Improvement Plan.

P/P – 15 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 24-25 Shared Service Agreement for school nursing services with the Franklin Borough School Board of Education.

P/P – 16 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 24-25 Shared Service Agreement for school nursing services with the Hardyston Board of Education.

Hourly Rate is \$18.19, part time schedules to be determined, and all hires require appropriate paperwork and approvals.

P/P - 18 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, allows Julia Macedo, a teacher candidate currently attending William Paterson University to work on her clinical practice (student teaching) during the FALL 2024 AND SPRING 2025 semesters and clinical experience (practicum) during the FALL 2024 semester.

P/P –19 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the leave for employee #10968037

P/P – 17 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year.

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Correspondence from the employee (dated July 31, 2024) is available in BOE folders. Employee will be placed on a leave of absence using accumulated sick days, with benefits. It is anticipated the employee has sufficient sick days to cover the leave estimated to end on or around September 9, 2024. Afterwards, the employee could also be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with documentation, ending on or around date later than listed previously (September 9, 2024).

P/P – 20 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Maternity Leave as listed below:

- Name: Krysten Struble
- Estimated leave date: October 1, 2024
- Estimated return: April 1, 2025

Correspondence from the employee is attached. Employee will be placed on a Federal family medical leave of absence using accumulated sick days, with benefits, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or around April 1, 2025.

P/P - 21 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jackie Bronstein as a substitute teacher for the 2024-2025 school year at the rate of \$120.00 per day.

P/P – 22 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 24-25 Virtual / Remote Instruction Plan.

P/P – 23 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following community based instruction trip(s):

P/P – 17 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year.

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COMMUNITY BASED INSTRUCTION

Ms. Stagg’s Class will be going to the following locations, as part of the Community Based Instruction Program.

- Shop Rite, Franklin or Sparta
- Walmart, Franklin or Newton
- Dollar Tree, Franklin or Newton
- Benny’s Bodega, Newton
- Franklin Car Wash (van cleaning)
- Local restaurants such as Applebees, McDonalds, local pizzerias
- Sussex County Library, all libraries

The students will be transported in the Ogdensburg School van.

P/P - 22 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Patricia Bianco as a substitute paraprofessional for the 2024-2025 school year.

AYE: Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky, Mr. Mendendez
 ABSENT: Mr. Mortensen

FACILITIES/FINANCE

MOTION presented by Mr. Mortensen and seconded by Mr. Gorsky to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through June 2024 for checks from 018332 through 040187 for a total of \$521,670.29.

P/P – 17 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2024-2025 school year.

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F/F – 02 RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through July 2024 for checks from 0018408 through 040191 for a total of \$423,392.28.

F/F – 03 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of June 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 04 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for June 2024

F/F – 05 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of June 2024, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 06 RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of June 2024.

F/F - 07 Withdrawal of Funds from the Maintenance Reserve Account

RESOLVED that the Ogdensburg Board of Education approves the withdrawal of \$35,000 from maintenance reserve account amount for various maintenance projects throughout the district, including, but not limited to maintenance of univents, pneumatic controls and district water softener.

F/F - 08 RESOLVED, that the Ogdensburg Board of Education, approves the attached application for use of school facilities for the YMCA Before Care / Aftercare programs. Sept 2024 - June 2025. 7am - 8:10am and 2:45pm -6pm.

F/F - 09 RESOLVED, that the Ogdensburg Board of Education, approves the attached application for use of school facilities for the St. Thomas of Aquin Religious Education classes. Sept 2024 - May 2025. 6pm - 7:15pm.

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F/F - 10 RESOLVED, that the Ogdensburg Board of Education, approves the attached application for use of school facilities for the Girl Scout Troop 98274 meetings (2024-2025 school year). Last Tuesday of each month in the library / cafeteria.

F/F - 11 RESOLVED, that the Ogdensburg Board of Education, approves the attached application for use of school facilities for the Class of 2025 (Used Clothing Drive). September 22, 2024 (with rain date of Sept 29, 2024). 10am to 4pm. Lower parking lot.

F/F - 12 RESOLVED, that the Ogdensburg Board of Education accepts the IDEA, Basic Grant Funds for the 2024-2025 school year and IDEA Preschool Grant Funds as follows:

IDEA Basic

200-100	Salaries	\$4,848
200-300	OT/PT	\$80,280
	Total:	\$85,128

IDEA Preschool

200-300	OT/PT:	\$3,727
	Total:	\$3,727

F/F - 13 RESOLVED, that the Ogdensburg Board of Education accepts the ESEA Grant funds for the 2024-2025 school year as follows:

Title I-A

100-600	Instruction Supplies:	\$25,577
200-600	Supplies and Materials:	\$100
	Total:	\$25,677

Title II-A

200-300	Prof & Tech Services:	\$4,579
	Total:	\$4,579

Title IV-A

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100-600 Instructional Supplies: \$3,000
 200-300 Prof and Tech Services: \$4,200
 200-600 Supplies & Materials: \$2,800
 Total: \$10,000

F/F - 14 RESOLVED, that the Ogdensburg Board of Education approves the Second Quarter (ending June 30, 2024) balance for the following checking accounts:

- Activities: \$32,245.34
- Athletics: \$2,930.14
- Scholarship \$61,009.32
- Cafeteria: \$7,767.18
- Unemployment: \$88,8500.41

AYE: Mr. Donegan, Ms. Schinn, Ms. Allen, Ms. Kondik, Mr. Gorsky, Mr. Mendendez
 ABSENT: Mr. Mortensen

OPEN SESSION #2:

EXECUTIVE SESSION:

N/A

OTHER BOARD BUSINESS:

N/A

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ADJOURN

MOTION presented by Ms. Schinn, and seconded by Ms. Allen that the Ogdensburg Board of Education adjourned at 6:38 p.m.

The motion passed by voice vote of all members in attendance

Respectfully submitted,

Rich Rennie
Board Secretary

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