

**OGDENSBURG BOROUGH BOARD OF EDUCATION**

**February 4, 2025 Agenda**

6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at \_\_\_\_\_ p.m.

**OPEN PUBLIC MEETING NOTICE:** Read by \_\_\_\_\_:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

**ROLL CALL:**

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

Also attending:

Superintendent/Principal, David Astor and Board Secretary, Ivana Gray

**PRESENTATION(S)**

- Honor Roll - cafeteria

## **OPEN SESSION #1**

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with District Policy 0167 – Public Presentation at Board Meetings. Statements made by participants may be limited to three minutes in duration. If you would like to address the Board, please state your name and address before making your statement to the Board. Thank you.*

## **COMMITTEE REPORTS/DISCUSSIONS**

### **Board Business:**

Reminder, School Officials and Board Members must file the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act. Due by April 2025

Superintendent Evaluation tool should be open soon on NJSBA.org

**Personnel/Program:** N/A - committees formed / approved this meeting

**Facilities/Finance:** N/A - committees formed / approved this meeting

## **ADMINISTRATIVE REPORTS:**

Teachers have submitted 25-26 budget requests. Admin discussions are ongoing: Factors being considered include: projected enrollment, curriculum /programs, classroom sizes, State Aid, staffing and salaries (CBA), and reserve accounts.

### **Drills for the previous month (Skye / Dave):**

- Security drill (Lockdown): Jan 22, 2025
- Fire drill: Jan 27, 2025
- Van / Bus evacuation:

**HIB REPORT** *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: 0

Wallkill Valley Spelling Bee - 2nd & 3rd place  
Ogdensburg School's First Spelling Bee- 1/31/25  
Approval of vaping sensors

**CORRESPONDENCE:**

**COR 01:** Letter from Andrea Romano, Superintendent of Sussex County Ed Services Commission (regarding 25-26 rates)

**COR 02:** Letter from Gayle Carrick, County Superintendent regarding QSAC schedule

**BOARD BUSINESS**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**BB 01:** Approval of Minutes: January 2, 2025

**BB 02:** RESOLVED that the Ogdensburg Board of Education approves the attached standard operating procedures and internal controls. The SOP manual will be maintained in the business office and continue to be updated with additional/updated information when necessary.

**BB 03:** Appointments and Delegates

a. Appointment, by the President, of delegate and alternates to the New Jersey and Sussex County School Board Associations:

Delegate Mr. Mortensen  
State/County Alternate Ms. Allen

**b. Appointment, by the President, of a Member and one alternate to the Sussex County Educational Services Commission Board of Directors:**

Member Mr. Donegan  
Alternate Ms. Kondik

**c. Appointment, by the President, of a Member and one alternate to the New Jersey School Board Legislative Delegate:**

Member Ms. Schinn  
Alternate Mr. Menendez

**d. Appointment, by the President, Board members to serve a one-year term on following Board standing committees:**

Personnel/Program: Schinn (Chair), Menendez, Kondik

Facilities / Finance: Donegan (Chair), Allen, Gorsky  
 Negotiations: Schinn, Menendez, Kondik  
 Ad Hoc Committee: Mr. Mortensen

**BB 04:** RESOLVED that the Ogdensburg Board of Education approves the attached Immunization Audit for the 2024-2025 school year.

Mr. Mortensen \_\_\_\_\_ Mr. Gorsky \_\_\_\_\_ Ms. Kondik \_\_\_\_\_  
 Mr. Donegan \_\_\_\_\_ Mr. Menendez \_\_\_\_\_ Ms. Schinn \_\_\_\_\_  
 Ms. Allen \_\_\_\_\_

**PERSONNEL/PROGRAM**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**P/P – 01** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for January 2025 as presented on February 4, 2025 with Board options to affirm, reject or modify the report.

**P/P - 02** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following trip(s) for the 2024-2025 school year (info below includes who trip is for, destination, and tentative date of trip):

<b>Grade(s)</b>	<b>Destination</b>	<b>Date(s)</b>
Ms. Cooper	Fairview Lake YMCA Camp (Newton, NJ)	May 13, 2025
Choir and Band	Wallkill Valley High School	12/28, 12/29, 12/30
Ms. Stagg	Barnyard Restaurant (Branchville, NJ)	May 14, 2025
Ms. Stagg	The Raptor Trust (Millington, NJ)	Apr 9, 2025
Ms. Stagg	Skylands Stadium	Jun 4, 2025

**P/P – 03** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “IXL Live” Workshop in Montclair (April 3, 2025) for Ms. Nahrwold. Total estimated cost for workshop registration and transportation: Approx. \$165.58.

**P/P – 04** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “IXL Live for Admin” Workshop in Ogdensburg (April 2, 2025) for Ms. Egan. Total estimated cost for workshop registration: \$179.00.

**P/P – 05** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “Increase your success in working with students with high functioning autism” Professional Development in Ogdensburg (03/10/2025) for Ms. Gunderman. Total estimated cost for workshop registration: Approx. \$295.00

**P/P – 06** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “Increase your success in working with students with high functioning autism” Professional Development in Ogdensburg (03/10/2025) for Ms. Stagg. Total estimated cost for workshop registration: Approx. \$295.00

**P/P – 07** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “Social Executive Functioning Strategies” Professional Development in Lafayette (05/20/2025) for Ms. Trotta. Total estimated cost for workshop registration: Approx. \$100.00

**P/P – 08** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the NJ School Buildings and Grounds Expo in Atlantic City (3/23/25 - 3/26/25) for Sean MacLeod. Total estimated cost of \$857.70.

**P/P – 09** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached SSDS (Student Safety Data System) Report from the first half of the school year (July 1, 2024 - December 31, 2024). Attached.

**P/P – 10** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Sussex County Education Services commission rates for the 25-26 school year. (Attached).

**P/P – 11** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves a Clinical Educator placement (internship) for Patrick Biernat, who is a student at William Paterson University. Placement is retroactive to January 27, 2025.

**P/P – 12** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following rates for substitute positions effective Jan 1, 2025 :

Substitute Nurse	\$250 per day
Substitute Custodian	\$15.50 per hour
Substitute Custodian Black Seal	\$18.00 per hour
Substitute Teacher	\$120 per day

Mr. Mortensen \_\_\_\_\_ Mr. Gorsky \_\_\_\_\_ Ms. Kondik \_\_\_\_\_  
Mr. Donegan \_\_\_\_\_ Mr. Menendez \_\_\_\_\_ Ms. Schinn \_\_\_\_\_  
Ms. Allen \_\_\_\_\_

**FACILITIES / FINANCE**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**F/F – 01** RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through January 2025 for checks from 018865 through 040218 for a total of \$576,754.29

**F/F – 02** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of December 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 03** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for December 2024.

**F/F – 04** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of December 2024, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F - 05** RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of December 2024.

**F/F – 06** RESOLVED, that the Ogdensburg Board of Education approves the following check register balances for fourth quarter (Dec 2024):

Activities Account	\$33,445.15
Athletics Account	\$1,625.32
Cafeteria Account	\$22,518.40
Unemployment	\$88,162.27

**F/F - 07** RESOLVED, that the Ogdensburg Board of Education approves and accepts The following Certification of Implementation (COI) for the Corrective Action Plan submitted for school year ending June 30, 2024 (example attached) . Signed copies will be uploaded to the ACFR Repository via NJ Homeroom.

**F/F – 08** RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the Special Someone Dance on February 7th, 2025, from 5:00 p.m-8:00 p.m.

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

## **OPEN SESSION #2**

*At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with District Policy 0167 – Public Presentation at Board Meetings. Statements made by participants may be limited to three minutes in duration. If you would like to address the Board, please state your name and address before making your statement to the Board. Thank you.*

## **EXECUTIVE SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ to accept the following declaration of Executive Session as presented @ \_\_\_\_\_ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

**Topics Include: N/A**

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

**RE-ENTER PUBLIC SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education returns to Public Session at \_\_\_\_\_ p.m.

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

*Other Board Business:*  
N/A

**ADJOURN**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education adjourn at \_\_\_\_\_ p.m.

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		