

OGDENSBURG BOROUGH BOARD OF EDUCATION

December 3, 2024 Agenda

6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at _____ p.m.

OPEN PUBLIC MEETING NOTICE: Read by _____:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

ROLL CALL:

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

Also attending:

Superintendent/Principal, David Astor and Board Secretary, Ivana Gray

PRESENTATION(S)

- Honor Roll - cafeteria
- Audit Presentation - Ms. Heidi Wohlleb, Nisivoccia / Partner
- NJSLA Presentation

OPEN SESSION #1

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with District Policy 0167 – Public Presentation at Board Meetings. Statements made by participants may be limited to three minutes in duration. If you would like to address the Board, please state your name and address before making your statement to the Board. Thank you.

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

The New Jersey *School Ethics Act, N.J.S.A. 18A:12-33, et seq.*, requires current school board members to complete a training course during each year of their first term of office and during the first year of any re-elective or re-appointive term as part of their school board member duties. To avoid an ethics violation, 2024 training needs to be completed by the end of December. Please check your email, or reach out to Mr. Rennie with any questions.

As a reminder, please complete your mandated training.

Governance I: New Board Members New Board Member Orientation Conference

Governance II: Finance - board members during 1st Term, 2nd full year of service

Governance III: Student Achievement - board members during 1st Term, 3rd full year of service

Governance IV: Legal Update take by re-elected/reappointed board members in the first year of any succeeding term

The November 2024 BOE election results have been calculated for the Ogdensburg Board of Education, congratulations to the following:

Brendan Donegan: 3-year term

Alyssa Allen: (won as a write in candidate for 3 year term)

Casey Kondik: 2 year-term

Chris Gorsky: 2-year term

We are planning to have the school's **reorganization meeting on Thursday January 2nd 2025 at 6:30 pm**, and all members of the community are welcomed. Because we need to have the reorganization meeting within the week of the New Year, we would like to announce a 'snow date' of January 3rd at 5pm.

Personnel/Program:

Facilities/Finance:

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire drill: 11/18/24
- Security drill: 11/21/24
- Van / Bus evacuation:

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month:

CORRESPONDENCE:

COR 01: Letter from VFW / Chief George Lott (Ret) regarding the Veterans Day Ceremony

COR 02: Maternity Leave letter from Brittney Zagleski

BOARD BUSINESS

MOTION presented by _____ and seconded by _____ to approve:

BB 01: Approval of Minutes: November 5, 2024 Meeting

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

PERSONNEL/PROGRAM

MOTION presented by _____ and seconded by _____ to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for November 2024 as presented on December 3, 2024 with Board options to affirm, reject or modify the report.

P/P - 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Amanda Zerulli as a substitute teacher for the 2024-2025 school year at the rate of \$120.00 per day.

P/P - 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Victoria French as a substitute teacher for the 2024-2025 school year at the rate of \$120.00 per day.

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following trip(s):

Grade(s)	Destination	Date(s)
3rd Grade	Education Day at Skylands Stadium	June 4, 2025
Student Council / Ms. Zagleski, Ms. Hunter	American Dream Water Park	June 3, 2024
2nd Grade	Sterling Hill Mining Museum	June 6, 2025
2nd Grade	Tranquility Farms	May 7, 2025

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Maternity Leave as listed below:

- Name: Brittney Zagleski
- Estimated leave date: January 20, 2025
- Estimated return: April 15, 2025

Correspondence from the employee is attached. Employee will be placed on a Federal family medical leave of absence using accumulated sick days, with benefits, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or around April 15, 2025.

Mr. Mortensen _____
Mr. Donegan _____
Ms. Allen _____

Mr. Gorsky _____
Mr. Menendez _____

Ms. Kondik _____
Ms. Schinn _____

FACILITIES / FINANCE

MOTION presented by _____ and seconded by _____ to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached check Register through November 2024 for checks from 018738 through 040209 for a total of \$585,333.49

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of October 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for October 2024.

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of October 2024, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of October 2024.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education approves and accepts the Comprehensive Annual Financial Report (CAFR) for school year ending June 30, 2024 as presented by Ms. Heidi Wohlleb from Nisivoccia & Company LLP in draft form with final report received on December 3, 2024.

F/F - 07 RESOLVED, that the Ogdensburg Board of Education approves and accepts The Corrective Action Plan submitted for school year ending June 30, 2024 as follows:

A	B	C	D	E	F
*AMR/ACFR Finding #	*Finding (Condition)	*Recommendation	*Method of Implementation	Person Responsible for	Completion Date
Finding 2024-001	Financial Planning, Accounting and Reporting	The District should obtain County Superintendent approval for transfers from instruction line items as well as transfers which result in the elimination of funds from certain line items (preschool).	SBA will more carefully review all transfers to remain compliant	School Business Administrator	

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*Info will be uploaded to ACFR repository with file name: CAP.PDF (within 45 days of BOE accepting the Audit). Actual Corrective Action Plan (CAP, is attached / found in BOE folders within Google Drive)

F/F – 08 RESOLVED, that the Ogdensburg Board of Education approves the disposal the following nonoperative / non-functioning equipment:

- Smart Board, Fixed Asset #000288

Items approved for disposal by the Board of Education will be removed from the district’s Fixed Asset Inventory list.

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

OPEN SESSION #2

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with District Policy 0167 – Public Presentation at Board Meetings. Statements made by participants may be limited to three minutes in duration. If you would like to address the Board, please state your name and address before making your statement to the Board. Thank you.

EXECUTIVE SESSION

MOTION presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics Include: N/A

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

RE-ENTER PUBLIC SESSION

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education returns to Public Session at _____ p.m.

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

Other Board Business:
N/A

ADJOURN

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education adjourn at _____ p.m.

Mr. Mortensen _____	Mr. Gorsky _____	Ms. Kondik _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		