

OGDENSBURG BOROUGH BOARD OF EDUCATION
Minutes: March 5, 2024

The Regular Session of the Ogdensburg Board of Education is called to order at 6:32 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

SCHOOL ELECTION RESULTS – from November 2023

Mr. Richard Rennie, Business Administrator/Board Secretary, will give the Oath of Office to the following new and incumbent board members: Oaths duly sworn and Code of Ethics affirmed by re-elected and current members:

- (3-year term): Lazaro Menendez (Oath and Code of Ethics)

ROLL CALL:

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen, Mr. Menendez

ABSENT: Ms. Walsh

Superintendent/Principal, David Astor

Board Secretary, Rich Rennie

PRESENTATION(S):

Honor Roll - cafeteria

OPEN SESSION #1:

Mr. Cooke would like to thank the school administration for allowing staff to wear jeans to celebrate red, white and blue day during "Love of Reading" week.

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Reminder, School Officials and Board Members must file the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act.

Board members should have received their PIN/Authorization code and an email regarding the filing of School Ethics Commission disclosure reporting requirements, as well as the timeline/deadline for the filing of the School Ethics/Financial Disclosure Statements.

Superintendent Evaluation tool should be open soon on NJSBA.org

2024-2025 School Year Calendar

Personnel/Program:

New policies will be on upcoming Agenda

SHIF indemnity and trust agreement resolution to renew

Facilities/Finance:

State Aid has been released, the Budget was discussed and reviewed. The Windows project has been completed, and the district will be using some of the capital reserve money budgeted for 24-25 to install fire doors.

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire Drill: 2/29/24
- Security Drill: 2/12/24
- Van / Bus evacuation:

24-25 Budget Presentation: State Aid, Payroll, Curriculum / Programs, Capital and Maintenance reserve / projects (complete budget documents can be found in BOE member folders). Preliminary budget information will be shared with the County Office for review and comments.

Shared Service Agreement with Hamburg

SHIF indemnity and trust agreement resolution to renew

Current Indemnity and Trust Agreement started in 2021 is expiring on 6/30/2024.

Updated version will be effective 7/1/2024 (these agreements are good for 3 years)

District will be going out to bid for a Food Service Provider for the district

This week has been Love of Reading Week

Discussed the Memorandum of Agreement on the agenda under BB to be reviewed / voted on

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: 2 substantiated

CORRESPONDENCE:

- **COR 01:** Letter from Dr. Gayle Carrick (Executive County Superintendent) informing the district of the approval of the SEMI waiver for the 2024-2025 school year.
- **COR 02:** Execution Letter from Gregory Voronov (Managing Director, Planning & Program Operations of the Schools Development Authority) informing the district that all the conditions of the ROD grant HVAC Systems upgrade grant agreement have been fully satisfied; therefore the district now has an Agreement fully executed by the NJSDA.

BOARD BUSINESS

MOTION presented by Ms. Corban and seconded by Mr. Mortensen to approve:

BB 01: Approval of Minutes: February 6, 2024 Meeting

BB 02: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the Budget Calendar and Dates for 2024 School Election & Budget Procedures for Type II districts with Nov Elections (attached)

BB 03: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials” 2023 Revisions*. The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department And, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. (Attached)

BB 04: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the 2024-2025 School Year Calendar.

OGDENSBURG SCHOOL DISTRICT

Month	2024-2025 CALENDAR			Student Days	Teacher Days
Aug	28-29	Wednesday-Thurs	Teacher- In service		2
Aug	30	Friday	School Closed		
Sept	2	Monday	Labor Day - School/District Closed		
Sept	3-4	Tues- Wed	Early Dismissal	20	20
Oct	14	Monday	School Closed - Teacher in service	21	22
Nov	7-8	Thurs- Fri	School Closed - NJEA Conference		
Nov	27	Wednesday	Early Dismissal - Thanksgiving		
Nov	28-29	Thur-Friday	School/District Closed-Thanksgiving	17	17
Dec	20	Friday	Early Dismissal - Winter Recess		
Dec	23-31	Monday-Tuesday	School/District Closed - Winter Recess	15	15
Jan	1	Wednesday	School Closed		
Jan	2	Thursday	School/District reopens	22	22
Jan	20	Monday	Early Dismissal - MLK Day		
Feb	17-18	Mon- Tues	School Closed - Pres. Day	18	18
March	10	Monday	Early Dismissal- Teacher In-Service	21	21
April	17	Thursday	Early Dismissal- Spring Recess		
April	18-25	Friday-Friday	School Closed/Spring Recess	16	16
May	26	Monday	School/District Closed - Memorial Day	21	21
June	13	Friday	Tentative Last Day	10	10
June	18	Wednesday	Last Day with 3 Snow Days		
				Total Days	181
					184

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen, Mr. Menendez
 ABSENT: Ms. Walsh

PERSONNEL/PROGRAM

MOTION presented by Ms. Schinn and seconded by Ms. Corban to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for February 2024 as presented on March 5, 2024 with Board options to affirm, reject or modify the report.

P/P - 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Extended School Year Program for Summer 2024:

ESY 2024 Dates: July 8, 2024 to August 1, 2024

- Preschool (including those entering Kindergarten): 8:30 to 12:00 (Monday through Thursday)
- MD program: 8:30 to 12:00 (Monday through Thursday)
- Grades K-4 (include some students entering 5th grade): 8:30 to 12:00 (Monday through Thursday)
- Grades 5, 6, 7th: 9:00 to 11:00 (Tuesdays and Thursdays)

P/P – 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following trip(s) for the 2023-2024 school year:

Kindergarten (Winton / Devenney)	Crayola Experience - Field trip (30 Centre Sq Cir, Easton, PA)	April 17, 2024
STEM Club (Cooke / Winton)	STEM Club Competition, Wallkill Valley High School	April 12, 2024
Preschool (Carr, Hunter, Byrne, Rosier)	Turtle Back Zoo, West Orange, NJ	May 24, 2024

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jennifer Smith as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

P/P - 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Madison Gunderman as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

P/P - 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Merry Bulas as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

P/P - 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2023-2024 school year.

Position	Name	Salary	Remarks
Archery Club	John Hornyak	\$35	Max 30 Hours
Archery Club	Brittney Zagleski	\$35	Max 30 Hours
Curriculum Writing for ELA	Shannon Percey	\$447.50	\$895 / 2
Curriculum Writing for ELA	Maegan Olsen	\$447.50	\$895 / 2

P/P - 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, reviews and approves the following resolution to renew participation in the **SCHOOLS HEALTH INSURANCE FUND**

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Ogdensburg School District, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.

- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
 - a.) A long term philosophy on rates.
 - b.) A willingness to work with bargaining units to achieve plan design changes.
 - c.) Professional management with stability and commitment.
 - d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, reviews and approves the following **INDEMNITY AND TRUST AGREEMENT for the SCHOOL HEALTH INSURANCE FUND**:

THIS AGREEMENT made this 5th day of March, 2024, in the County of Sussex, State of New Jersey, by and Between the **SCHOOLS HEALTH INSURANCE FUND** referred to as "SHIF" and the governing body of the Ogdensburg School District a duly constituted Board of Education (or insert appropriate description), hereinafter referred to as "SCHOOL BOARD".

WHEREAS, the governing bodies of various school boards within the State of New Jersey, have elected to form a joint insurance fund as defined in N.J.A.C. 11:15-5.2, and as such an entity is authorized and described in N.J.S.A. N.J.S.A. 18A:18B-1 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the SCHOOL BOARD has agreed to become a member of the SHIF in accordance with and to the extent provided for in the Bylaws of the SHIF and in consideration of such obligations and benefits to be shared by the membership of the SHIF;

NOW THEREFORE, it is agreed as follows:

1. The SCHOOL BOARD accepts the SHIF's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The SCHOOL BOARD agrees to participate in the SHIF with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the SCHOOL BOARD's resolution to join.
3. The SCHOOL BOARD agrees to become a member of the SHIF and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on July 1, 2024 and ending on June 30, 2027 at 12:01 AM provided, however, that the SCHOOL BOARD may withdraw at any time subsequent to the delivery of ninety (90) day prior written notice of the intent to withdraw to the SHIF as provided in the Bylaws.
4. The SCHOOL BOARD certifies that it has never defaulted on payment of any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.
5. In consideration of membership in the SHIF, the SCHOOL BOARD agrees (i) that it shall jointly and severally assume and discharge the liability of each and every member of the SHIF for the periods during which the SCHOOL BOARD is a member of the SHIF, (ii) acknowledges that the SCHOOL BOARD and all other members of the SHIF, as a condition of membership in the SHIF, have executed and delivered an Indemnity and Trust Agreement similar to this Agreement and (iii) by the execution of this Agreement the full faith and credit of the SCHOOL BOARD is pledged to the punctual payment of any sums which shall become due to the SHIF in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the SCHOOL BOARD for claims and expenses that are not covered by the SHIF, or for that portion of any claim or liability not within the SCHOOL BOARD's retained limit or in an amount which is in excess of the SHIF's limit of coverage.
6. If the SHIF in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the SCHOOL BOARD agrees to reimburse the SHIF for all such reasonable expenses, fees, and costs, inclusive of attorney fees, on demand.
7. The SCHOOL BOARD and the SHIF agree that the SHIF shall hold all moneys in excess of the SCHOOL BOARD's retained loss fund paid by the SCHOOL BOARD to the SHIF as fiduciaries for the benefit of SHIF claimants all in accordance with N.J.A.C. 11:15-5.1 et seq.
8. The SHIF shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. N.J.S.A. 18A:18B-1 et seq., and N.J.A.C. 11:15-5.13 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding the terms of paragraph 8, above, to the contrary, the SHIF shall not be required to establish separate trust accounts for employee contributions provided the SHIF provides a plan in its Bylaws or Risk Management Plan for the recording and accounting of employee contributions of each member.

10. Each SCHOOL BOARD who shall become a member of the SHIF shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement. Each SCHOOL BOARD, by the execution and delivery of an Indemnity and Trust Agreement agrees to be jointly and severally bound with each other member of the SHIF who executes and delivers an Indemnity and Trust Agreement to the terms and conditions set forth in said Indemnity and Trust Agreement.

P/P - 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, reviews and approves the following resolution to renew participation in the NJSBA Cooperative Pricing System: E8801-ACESCPS

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

WHEREAS, the New Jersey School Boards' Association (NJSBA), N.J.S.A. 18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to

enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

WHEREAS, N.J.S.A. 18A:18A-11 specifically authorizes two or more local district boards of education (hereinafter referred to as local boards) to enter into a Cooperative Pricing Agreement for the purchase of work, materials, and supplies; and WHEREAS, NJSBA is conducting a voluntary Cooperative Pricing System within the State of New Jersey, utilizing the administrative purchasing services and facilities of NJSBA; and

WHEREAS, this Cooperative Pricing Agreement (hereinafter referred to as the Agreement) is to effect substantial economies in the purchase of energy and technology products and services for local boards across this State; and

WHEREAS, all parties to this Agreement have approved this Agreement by resolution, in accordance with N.J.S.A. 18A:18A-1 et. seq. and regulations promulgated thereunder; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. The products and services to be priced cooperatively may include, on an aggregated basis or not, digital and electronic products and services, E- Rate Consulting and Processing Services, and other technology products

and programs to enhance Members readiness for Future Ready Schools-NJ, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis.

2. The services and classes of services which may be designated by the participating local boards hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

3. The NJSBA, on behalf of all participating contracting units, shall, upon approval of the System's registration and upon the anniversary of the system's registration publish a legal ad in such format as required by N.J.A.C. 5:34-7.12 in a newspaper normally used for such purposes by it, to include such information as:

- a. NJSBA's full name and the fact that it may be soliciting competitive bids or informal quotations; and
- b. NJSBA's address and telephone number; and
- c. The names of the participating contracting units; and
- d. The State Identification Code for the Cooperative Pricing System, and
- e. The expiration date of the Agreement.

4. Each of the participating local boards shall designate, in writing, to NJSBA, products and services to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.

5. The specifications shall be prepared and approved by NJSBA and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

6. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by NJSBA on behalf of all of the participating local boards desiring to purchase products and services and some or all of the other services specified in this Agreement.

7. NJSBA shall receive bids or quotations on behalf of all participating local boards. Following the receipt of bids, NJSBA shall review said bids and on behalf of all participating local boards, either reject all or certain of the bids or make one award to the lowest responsible bidder. This award shall result in the opportunity for individual local boards to enter into individual contracts with the successful bidder providing for the estimated aggregate quantities to be purchased during the term of the individual contracts.

8. Upon determining to accept the bid provided through this Agreement, each participating local board shall:

- a. Certify the funds available only for its own needs ordered;
- b. Enter into a formal written contract directly with the successful bidder(s);
- c. Issue purchase orders in its own name directly to successful bidder(s) against said contract;
- d. Accept its own deliveries;
- e. Be invoiced and receive statements from the successful bidder(s);
- f. Make payment directly to the successful bidder(s) and
- g. Be individually responsible for any tax liability associated with the individual contract.

9. No participating local board in the Cooperative Pricing System shall be responsible for payment for any services ordered or for performance generally by any other participating local board. Each participating local

board shall, accordingly be liable only for its own performance and for items ordered and received by it and none

assumes any additional responsibility or liability.

The provisions of paragraphs 7, 8 and 9 above shall be quoted or referenced and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.

10. No participating local board in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.

11. NJSBA reserves the right to exclude any item or service from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or practicable.

12. NJSBA shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

13. This Agreement shall become effective upon signing, subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for the duration of the Cooperative Pricing System's Registration with DCA unless any party to this Agreement shall give written notice of its intention to terminate its participation.

14. Additional local boards may from time to time, execute this Agreement by means of a Rider attached hereto, which addition shall not invalidate this Agreement with respect to the other signatories. NJSBA is authorized to execute the Rider(s) on behalf of the members of the Cooperative Pricing System.

15. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned to the System by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

16. This Agreement shall be binding upon and enure to the benefit of the successors and assigns of the respective parties hereto.

P/P - 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, revises the 23-24 salary of Mr. Rich Rennie, the School Business Administrator, to an annual salary of \$107,500. (The salary reflects Mr. Rennie working as the school Business Administrator for two districts for the remainder of the 23-24 school year).

The attached detailed statement of Contract Costs and shared service agreement was reviewed, and approved by the Executive County Superintendent of Schools.

P/P - 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Merindallynne Gruszecki as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

FACILITIES/FINANCE

MOTION presented by Mr. Mortensen and seconded by Ms. Allen to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached February 2024 Check Register for checks from 017949 through 040170 for a total of \$790,212.51

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of January 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for January 2024

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of January 2024, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of January 2024.

F/F – 06 BE IT RESOLVED, that the attached tentative budget be approved for the 2024-2025 School Year using state aid figures and the secretary to the board of education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for the approval in accordance with the statutory deadline (all school district budget statements for revenues and appropriations, and any related attachments being submitted to the County Office, are attached for review by the Board):

Appropriations

General Current Expense	\$5,045,496
Capital Outlay Expense	\$47,157
Charter School Tuition	\$65,495
Grand Total General Fund	\$5,158,148

Pre-School Expenses	\$957,933
Federal Grants (Fund 20)	\$104,414
Repayment of Debt	\$0.00
Total Special Rev Funds	\$1,028,174
Total Est. Expenses	\$6,220,495

Revenues

Local Tax Levy	\$2,748,704
Miscellaneous Revenue	\$5,000
Interest Earned	\$1,000
Revenue from Local Sources	\$2,754,704

State Sources

School Choice	\$401,931
Transportation Aid	\$20,559
Special Ed Aid	\$280,674
Equalization Aid	\$1,434,178
Security Aid	\$44,180
Revenue from State Sources	\$2,181,522

Other Sources

Budgeted Fund Balance	\$181,922
Capital Reserve	\$40,000
Maintenance Reserve	\$0
Total Operating Budget	\$5,158,148

Preschool	\$831,384
Preschool Carry Over	\$34,173
Revenues from Federal Sources	\$104,414
Transfers from Fund 10 to Preschool	\$92,376

Total Est. Revenues

\$6,220,495

The Budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. and N.J.A.C. title 6 and 6A.

The proposed FY 2024-2025 budget includes the following, including withdrawals from the capital reserve account:

- \$181,922 of budgeted fund balance
- \$40,000 of budgeted Capital Reserve (architect fees ROD grant)
- \$0 of budgeted Maintenance Reserve

F/F – 07 WHEREAS, the Ogdensburg Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district:

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. required Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and,

WHEREAS, a Board of Education may establish, for regular district business travel only, and annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and,

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms: now,

THEREFORE, be it resolved, that the Ogdensburg Board of Education approves all travel not in compliance with N.J.A.C. 6A23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District and Reimbursement Forms; and

UPDATE: BE IT FURTHER RESOLVED, that the Ogdensburg Board of Education approves travel and related expense reimbursements (object ‘580’) in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$15,000 for all staff members in the General Fund; and, that the school business administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Current expenditures for travel and related expenses for the 2023-2024 school year as follows:

Expenditures	\$3,553.69
Encumbrances	\$266.53

Funds Available \$7,102.51

F/F - 08 RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2024-2025 District Enrollment and Planning Workbook to the NJ Department of Education, Division of Early Childhood Education (approves submission of the application and ability to execute a contract with the New Jersey Department of Education for full-day Pre-K).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the submission for the budget workbook and narrative attached.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic application to the New Jersey Department of Education on behalf of Ogdensburg.

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator are hereby authorized to sign the appropriate paperwork on behalf of Ogdensburg (including the District Statement of Assurance and District Information Form) and that their signature constitutes acceptance of the terms and conditions.

F/F - 09 RESOLVED, that the Ogdensburg Board of Education approves the disposal of the following nonoperative / non-functioning equipment:

- Copier, fixed asset # 000411
- Barracuda Spam Firewall, fixed asset #000353

F/F – 10 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for The Ogdensburg Class of 2025 (PTO) for the 2023-2024 school year (Lower Parking lot; Sunday, April 7th. Rain date: April 14th) .

F/F – 11 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for The Ogdensburg Class of 2025 (PTO) for the 2023-2024 school year (Breezeway of School, 3/27/24 from 3pm to 4:30pm) .

F/F – 12 RESOLVED, that the Ogdensburg Board of Education accepts the American Rescue Plan - ESSER update as follows: (project period: 3/13/2020 - 9/30/2024) as follows:

ARP ESSER		
100-600	Instructional Supplies	\$48,652
400-720	Building	\$194,606
	Total:	\$243,258

F/F – 13 RESOLVED, that the Ogdensburg Board of Education accepts the ESEA Grant funds for the 2023-2024 school year as follows:

Title I-A

100-600	Supplies Material:	\$23,518
200-600	Other Objects	\$1,000
	Total:	\$24,518

Title II-A

200-300	Prof & Tech Services:	\$3,527
	Total:	\$3,527

Title IV-A

200-300	Prof & Tech Services:	\$3,500
200-600	Supplies & Materials:	\$6,500
	Total:	\$10,000

F/F – 14 RESOLVED, that the Ogdensburg Board of Education accepts the **NJ High Impact Tutoring Grant** Funds for the 2023-2024 school year as follows:

100-300	Purchased Prof. Ed Services:	\$22,960
100-600	Supplies and Materials:	\$2,160
	Total:	\$25,120

F/F -15 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education accepts the attached shared service agreement between the Ogdensburg Board of Education and the Hamburg Board of Education for Business Services from 3/9/2024 to 6/30/2024. The contract total is \$25,000. Pending DOE approval.

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen, Mr. Menendez
ABSENT: Ms. Walsh

OPEN SESSION #2:

Ms. Cooke congratulated the new committee members and indicated that the Union is looking forward to beginning negotiations with the Board soon.

EXECUTIVE SESSION: N/A

OTHER BOARD BUSINESS: N/A

ADJOURN

MOTION presented by Mr. Mortensen, and seconded by Ms. Allen that the Ogdensburg Board of Education adjourned at 6:50 p.m.

The motion passed by voice vote of all members in attendance

Respectfully submitted,

Rich Rennie
Board Secretary