

**OGDENSBURG BOROUGH BOARD OF EDUCATION**

September 5, 2023 Agenda

6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at \_\_\_\_\_ p.m.

**OPEN PUBLIC MEETING NOTICE:** Read by \_\_\_\_\_:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

**ROLL CALL:**

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

Also attending:  
Superintendent/Principal, David Astor  
Business Administrator, Rich Rennie

**PRESENTATION(S)**

N/A

**OPEN SESSION #1**

**COMMITTEE REPORTS/DISCUSSIONS**

**Board Business:**

**Personnel/Program:**

**Facilities/Finance:**

**ADMINISTRATIVE REPORTS:**

**Drills for the previous month:**

- Fire Drill: 8/31
- Evacuation Drill:
- Van / Bus evacuation:

**HIB REPORT** *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month:

**CORRESPONDENCE:**

- **COR 01:** Correspondence from Mr. Paul Reilly dated August 7, 2023, informing the District of his decision to resign (last date of employment will be August 25, 2023)
- **COR 02:** Correspondence from Karen Carney dated August 12, 2023, informing the District of her decision to resign.

**BOARD BUSINESS - Minutes Approval:**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**BB 01:** Approval of Regular Meeting Minutes: July 25, 2023 Meeting

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Mr. Mortensen \_\_\_\_\_  
 Mr. Donegan \_\_\_\_\_ Mr. Menendez \_\_\_\_\_ Ms. Schinn \_\_\_\_\_  
 Ms. Allen \_\_\_\_\_

**PERSONNEL/PROGRAM**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**P/P – 01** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for July 2023 as presented on September 5, 2023 with Board options to affirm, reject or modify the report.

**P/P - 02** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Paul Reilly (last date of employment will be August 25, 2023)

**P/P - 03** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Karen Carney.

**P/P – 04** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following community based instruction trip(s):

**COMMUNITY BASED INSTRUCTION**

Ms. Stagg’s Class will be going to the following locations, as part of the Community Based Instruction Program.

- Shop Rite, Franklin or Sparta
- Walmart, Franklin or Newton
- Dollar Tree, Franklin or Newton
- Benny’s Bodega, Newton
- Franklin Car Wash (van cleaning)
- Local restaurants such as Applebees, McDonalds, local pizzerias
- Sussex County Library, all libraries

The students will be transported in the Ogdensburg School van.

**P/P – 05** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2023-2024 school year.

**Part time schedules to be determined:**

Para-Professionals				
Last	First	Position	Hourly Rate	Longevity
Sigui	Jennifer	Part-Time Aide	\$17.19	

McNeir	Margaret	Part-Time Aide	\$17.19	
Marte	Christine	Part-Time Aide	\$17.19	
Quiles	Emily	Part-Time Aide	\$17.19	
Wild	Stephanie	Part-Time Aide	\$17.19	

Hourly Rate is \$17.19, part time schedules to be determined, and all hires require appropriate paperwork and approvals.

**P/P - 06** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the re-appointment of the following substitute nurses for the 2023-2024 school year at the rate of \$200.00 per day: Mary Potosnak

**P/P – 07** RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 23-24 Shared Service Agreement for school nursing services with the Franklin Borough School Board of Education.

**P/P – 08** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the NJ School Boards Association 2023 Workshop in Atlantic City (10/23 - 10/26) for Dr. Paolazzi and Mr. Rennie. Total estimated cost for workshop registration, transportation and lodging in Atlantic City: \$1,700

**P/P - 09** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jill Stauffer as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day.

**P/P -10** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Deirdre Cooke as a mentor for employee #00390 for the 2023-2024 school year (at a rate of \$550 for the year).

**P/P – 11** RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 23-24 Shared Service Agreement for school nursing services with the Hardyston Township Board of Education.

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Mr. Mortensen \_\_\_\_\_  
 Mr. Donegan \_\_\_\_\_ Mr. Menendez \_\_\_\_\_ Ms. Schinn \_\_\_\_\_  
 Ms. Allen \_\_\_\_\_

**FACILITIES/FINANCE**

MOTION presented by \_\_\_\_\_ and seconded by \_-\_\_\_\_\_ to approve:

**F/F – 01** RESOLVED, that the Ogdensburg Board of Education approves the attached July 2023 Check Register for checks from 017404 through 040139 for a total of \$336,210.44

**F/F – 02** RESOLVED, that the Ogdensburg Board of Education approves the attached August 2023 Check Register for checks from 017601 through 040143 for a total of \$271,315.45

**F/F – 03** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of June 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F – 04** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of July 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 05** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for July 2023.

**F/F – 06** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of July 2023, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F – 07** RESOLVED, that the Ogdensburg Board of Education approves the attached interlocal service agreement with Sussex County Technical School for the 23-24 school year (regarding services to include ASE certified mechanics and part ordering for maintenance of Ogdensburg School Vehicles).

**F/F – 08** RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for Saint Thomas of Aquin Religious Education Classes (6pm to 8pm on Monday Evenings, 9/11 203 - May 13, 2024)

**F/F – 09** RESOLVED, that the Ogdensburg Board of Education, approves the Use of School Facilities for The YMCA Before Care and Aftercare programs for the 2023-2024 school year.

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

**OPEN SESSION #2**

**EXECUTIVE SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ to accept the following declaration of Executive Session as presented @ \_\_\_\_\_ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

**Topics include:**

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

**RE-ENTER PUBLIC SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education returns to Public Session at \_\_\_\_\_ p.m.

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

**ADJOURN**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the  
Ogdensburg Board of Education adjourn at \_\_\_\_\_ p.m.

Ms. Corban \_\_\_\_\_

Mr. Donegan \_\_\_\_\_

Ms. Allen \_\_\_\_\_

Ms. Walsh \_\_\_\_\_

Mr. Menendez \_\_\_\_\_

Mr. Mortensen \_\_\_\_\_

Ms. Schinn \_\_\_\_\_