

OGDENSBURG BOROUGH BOARD OF EDUCATION

February 6, 2024 Agenda
6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at _____ p.m.

OPEN PUBLIC MEETING NOTICE: Read by _____:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

SCHOOL ELECTION RESULTS – from November 2023

Mr. Richard Rennie, Business Administrator/Board Secretary, will give the Oath of Office to the following new and incumbent board members: Oaths duly sworn and Code of Ethics affirmed by re-elected and current members:

- (3-year term): Lazaro Menendez (Oath and Code of Ethics)
- Ms. Allen (Code of Ethics only)

ROLL CALL:

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

Also attending:
Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

PRESENTATION(S)

Honor Roll - cafeteria

OPEN SESSION #1

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Reminder, School Officials and Board Members must file the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act. Information will be coming soon, due by April 2024

Superintendent Evaluation tool should be open soon on NJSBA.org

Personnel/Program: N/A - committees formed / approved this meeting

Facilities/Finance: N/A - committees formed / approved this meeting

ADMINISTRATIVE REPORTS:

Teachers have submitted 24-25 budget requests. Admin discussions are ongoing: Factors being considered include: projected enrollment, curriculum /programs, classroom sizes, State Aid, staffing and salaries (CBA), and reserve accounts. Gov Budget Address is currently scheduled for Tuesday February 27th, State Aid information should be available by Thursday February 29th.

District received the second payment application certified by the PSA (architect) for the Window ongoing project. ARP ESSER Funds will now be requested to reimburse the district for the updates to the windows in the old building and in the newer building. Total reimbursement request for ARP ESSER will be \$243,258

Newspaper (Mine, etc)

Drills for the previous month:

- Fire Drill: 1/29/24
- Security Drill: 1/18/244
- Van / Bus evacuation:

Donations:

- Sterling Hill Mine for the very generous donation (\$16,428) to the 8th grade class trip.
- Anonymous donor who contributed (\$600) to the 6th grade class trip.
- Ms Cooke who kindly donated a television for the staff lounge

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: 0

CORRESPONDENCE: N/A

BOARD BUSINESS - Minutes Approval:

MOTION presented by _____ and seconded by _____ to approve:

BB 01: Approval of Reorganization Meeting Minutes: January 2, 2024 Meeting

BB 02: Approval of Regular Meeting Minutes: January 2, 2024 Meeting

BB 03: RESOLVED that the Ogdensburg Board of Education approves the attached standard operating procedures and internal controls. The SOP manual will be maintained in the business office and continue to be updated with additional/updated information when necessary.

BB 04: Appointments and Delegates

a. Appointment, by the President, of delegate and alternates to the New Jersey and Sussex County School Board Associations:

Delegate Mr. Donegan

State/County Alternate Ms. Corban

b. Appointment, by the President, of a Member and one alternate to the Sussex County Educational Services Commission Board of Directors:

Member Ms. Schinn

Alternate Mr. Mortensen

c. Appointment, by the President, of a Member and one alternate to the New Jersey School Board Legislative Delegate:

Member Mr. Mortensen
Alternate Ms. Walsh

d. Appointment, by the President, Board members to serve a one-year term on following Board standing committees:

Personnel/Program: Ms. Corban, Ms. Walsh, Ms. Schinn
Facilities / Finance: Mr. Mortensen, Ms. Allen, Mr. Menendez
Negotiations: Ms. Corban, Ms. Walsh, Ms. Schinn
Ad Hoc Committee: Mr. Donegan

Ms. Corban _____ Ms. Walsh _____ Mr. Mortensen _____
Mr. Donegan _____ Mr. Menendez _____ Ms. Schinn _____
Ms. Allen _____

PERSONNEL/PROGRAM

MOTION presented by _____ and seconded by _____ to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for January 2024 as presented on February 6, 2024 with Board options to affirm, reject or modify the report.

P/P – 02 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the updated 23-24 Professional Development Plan (attached)

P/P – 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the rate listed below for substitute custodians starting (and retroactive) January 1st 2024: Substitute Custodian: \$15.25 per hour

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Samantha Opilla as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

P/P – 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the donation of \$16,428 from the Sterling Hill Mine (to be used to support class trips for the 8th grade). The Ogdensburg BOE appreciates the generosity of the Sterling Mine and is thankful for the donation.

P/P – 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the donation of \$600 from an anonymous donor (to be used to support class trips for the 6th grade). The Ogdensburg BOE appreciates the generosity of this donor and is thankful for the donation.

P/P – 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached SSDS (Student Safety Data System) Report from the first half of the school year (July 1, 2023 - December 31, 2023). Attached.

P/P - 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Michael Suhok as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

P/P – 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts a donation of a lightly used television from Ms. Cooke. The Ogdensburg BOE appreciates the generosity of Ms. Cooke and is thankful for the donation.

P/P – 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development for Mr. Sean MacLeod: NJSBGA Expo (3/17/24 - 3/20/24) in Atlantic City, NJ. Total estimated cost: \$770.98

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

FACILITIES/FINANCE

MOTION presented by _____ and seconded by _____ to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached January 2024 Check Register for checks from 017984 through 040166 for a total of \$617,459.18

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of December 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for December 2023

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of December 2023, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education accepts the attached Monthly Transfer Report for the month of December 2023.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education approves the following check register balances for fourth quarter (Dec 2023):

Activities Account	\$29,491.49
Athletics Account	\$4,203.01
Cafeteria Account	\$37,458.70
Unemployment	\$79,371.42

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

OPEN SESSION #2

EXECUTIVE SESSION

MOTION presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include:

Ms. Corban	_____	Ms. Walsh	_____	Mr. Mortensen	_____
Mr. Donegan	_____	Mr. Menendez	_____	Ms. Schinn	_____
Ms. Allen	_____				

RE-ENTER PUBLIC SESSION

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education returns to Public Session at _____ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Mr. Mortensen	_____
Mr. Donegan	_____	Mr. Menendez	_____	Ms. Schinn	_____
Ms. Allen	_____				

ADJOURN

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education adjourn at _____ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Mr. Mortensen	_____
Mr. Donegan	_____	Mr. Menendez	_____	Ms. Schinn	_____
Ms. Allen	_____				