

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: February 7, 2023

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

SCHOOL ELECTION RESULTS – from November 2022

Mr. Richard Rennie, Business Administrator/Board Secretary, will read the election results and gave the Oath of Office to the following new and incumbent board members: Oaths duly sworn and Code of Ethics affirmed by re-elected and current members:

- (3-year term): Ms. Heather Shinn
- (3-year term): Mr. Daniel Mortensen
- (2-year term): Ms. Alyssa Allen - completed (Jan 3, 2023 meeting)
- (1-year term): Mr. Lazaro Menendez

ROLL CALL:

AYE: Ms. Corban, Ms. Schinn, Mr. Donegan, Mr. Conklin, Mr. Mortensen, Mr. Menendez

ABSENT: Ms. Allen, Ms. Walsh

Superintendent/Principal, David Astor

Board Secretary, Rich Rennie

PRESENTATION(S)

- VR Goggles - Ms. Cooke
- Window and Univent updates - Josh Thompson from Parette Somjen Architects

OPEN SESSION #1: N/A

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Reminder, School Officials and Board Members must file the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act.

Superintendent Evaluation tool should be open soon on NJSBA.org

Personnel/Program: N/A - committees formed / approved this meeting

Facilities/Finance: N/A - committees formed / approved this meeting

ADMINISTRATIVE REPORTS:

23-24 Budget Discussion: Staffing, State Aid, Payroll (CBA), Curriculum / Programs, Capital and Maintenance reserve / projects

Drills for the previous month:

Fire Drill: 1/4/23

Lockdown/Evacuation: 1/25/23

Van / Bus evacuation:

- HIB's for the previous month: 1
- Immunization Audit: School Year 2022-2023
- Ms. Heather Rosier - Tenure

SSDS (Student Safety Data System) Report from the first half of the school year

School Self- Assessment for Determining Grades under the Anti- Bullying Bill of Rights Act for 2021 - 2022

200 American Flags donated by Mr. Toto

CORRESPONDENCE:

- **COR 01:** N/A

BOARD BUSINESS

MOTION presented by Ms. Corban and seconded by Ms. Schinn to approve:

BB 01: Approval of Minutes: January 3, 2023 Reorganization Meeting

BB 02: Approval of Minutes: January 3, 2023 Regular Meeting

BB 03: RESOLVED that the Ogdensburg Board of Education approves the attached standard operating procedures and internal controls. The SOP manual will be maintained in the business office and continue to be updated with additional/updated information when necessary.

BB 04: Appointments and Delegates

a. Appointment, by the President, of delegate and alternates to the New Jersey and Sussex County School Board Associations:

Delegate Mr.. Donegan
State/County Alternate Ms. Corban

b. Appointment, by the President, of a Member and one alternate to the Sussex County Educational Services Commission Board of Directors:

Member Ms. Schinn
Alternate Mr. Mortensen

c. Appointment, by the President, of a Member and one alternate to the New Jersey School Board Legislative Delegate:

Member Ms. Walsh
Alternate Mr. Mortensen

d. Appointment, by the President, Board members to serve a one-year term on following Board standing committees:

Personnel/Program: Ms. Corban, Ms. Walsh, Ms. Schinn
Facilities / Finance: Mr. Mortensen, Ms. Allen, Mr. Menedez
Negotiations: Ms. Corban, Ms. Walsh, Ms.Schinn
Ad Hoc Committee: Mr. Donegan

AYE: Ms. Corban, Ms. Schinn, Mr. Donegan, Mr. Conklin, Mr. Mortensen

ABSTAIN: Mr. Menendez

ABSENT: Ms. Allen, Ms. Walsh

PERSONNEL/PROGRAM

MOTION presented by Mr. Donegan and seconded by Ms. Corban to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for January 2023 as presented on February 7, 2023 with Board options to affirm, reject or modify the report.

P/P – 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached SSDS (Student Safety Data System) Report from the first half of the school year (July 1, 2022 - December 31, 2023). Attached.

P/P – 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached School Self- Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for 2021 - 2022. Attached.

P/P – 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the mileage reimbursement to the State of New Jersey's rate of \$.47 per mile, retroactively effective to July 1, 2022.

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following trip(s):

Grade(s)	Destination	Date(s)
Fourth Grade	Hopatcong State Park	5/17/23

P/P –06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development for Mr. Sean MacLeod: NJSBGA Expo (3/20/23 - 3/23/23) in Atlantic City, NJ. Total estimated cost: \$761.89

P/P – 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Ashley Sheldon as a Long Term leave replacement for K-4 science and K-5 social studies. Will be paid \$100 per day through the end of January 2023. Starting on 2/1/23 will paid at BA step 2 rate (Through June 30, 2023)

P/P – 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the return to work of Ms. Kaitlyn Trotta (March 13, 2023). Ms. Trotta will return to work 3 days per week from 3/13/23 through 6/30/23 (her salary will be prorated), furthermore:

RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Shall Wee Chat - Speech Therapy LLC for Speech Therapy Services for two days per week from 3/13/23 through 6/30/23. \$60.00 per hour.

P/P - 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Angelina Gonnelli as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Marie Roy as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

P/P - 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves submission to the Sussex County Executive Superintendent of Schools to waive the requirements for SEMI participation based on the evidence that the District will have 20 Medicaid eligible classified students for the 2023/2024 School Year.

AYE: Ms. Corban, Ms. Schinn, Mr. Donegan, Mr. Conklin, Mr. Mortensen, Mr. Menendez

ABSENT: Ms. Allen, Ms. Walsh

FACILITIES/FINANCE

MOTION presented by Mr. Mortensen and seconded by Mr. Donegan to approve:

F/F - 01 RESOLVED, that the Ogdensburg Board of Education approves the attached January 2023 Check Register for checks from 017166 through 040113 for a total of \$608,589.51

F/F - 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of December 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for December 2022

F/F - 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of December 2022, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education approves the following check registers for fourth quarter (Dec 2022):

Activities Account	\$28,836.77
--------------------	-------------

Athletics Account	\$3,510.49
Cafeteria Account	\$46,471.80
Unemployment	\$80,203.74

F/F – 06 RESOLVED, that the Ogdensburg Board of Education, approves the Use of School Facilities for The 7th Grade Car Wash Fundraiser for the 2023-2024 school year.

F/F – 07 Motion to approve participation in in the Joint Transportation Agreement for the 2023-2024 school year with the Sussex County Regional Cooperative (additional information attached)

AYE: Ms. Corban, Ms. Schinn, Mr. Donegan, Mr. Conklin, Mr. Mortensen, Mr. Menendez

ABSENT: Ms. Allen, Ms. Walsh

OPEN SESSION #2: Ms. Cooke mentioned the 100 day celebration, and that Ms. Winton and her students / dalmatians celebrated the 101st day in a special way

EXECUTIVE SESSION - N/A

OTHER BOARD BUSINESS: N/A

ADJOURN

MOTION presented by Ms. Corban, and seconded by Mr. Donegan that the Ogdensburg Board of Education adjourned at 7:12 p.m.

AYE: Ms. Corban, Ms. Schinn, Mr. Donegan, Mr. Conklin, Mr. Mortensen, Mr. Menendez

ABSENT: Ms. Allen, Ms. Walsh

Respectfully submitted,

Rich Rennie
Board Secretary