

# **OGDENSBURG BOROUGH BOARD OF EDUCATION**

## **Minutes: October 4, 2022**

The Regular Session of the Ogdensburg Board of Education is called to order at 6:31 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

### **FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

### **ROLL CALL:**

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan, Ms. Allen

ABSENT: Mr. Conklin

Superintendent/Principal, David Astor

Board Secretary, Rich Rennie

### **PRESENTATION(S)**

HIB self-assessment presentation - Mr Astor and Dr. Paolazzi

**OPEN SESSION #1:** Ms. Cooke mentioned that with the help of Ms. Reeth, Ogdensburg students can now enjoy virtual goggles, and she may have a presentation with them to the BOE at a future meeting.

### **COMMITTEE REPORTS/DISCUSSIONS**

#### **Board Business:**

3 Members of the Board (Ms. Corban, Ms. Walsh and Ms. Schinn) and Mr. Astor & Mr. Rennie are currently confirmed as attending the 2022 NJ School Board Conference. Accommodations will be at Caesars in Atlantic City

**Personnel/Program:** committee met and discussed the policies on the Agenda for review

**Facilities/Finance:** committee met and discussed a few of the projects at the school, including new doors, new fencing for the preschool area and the First Aid Squad donation.

## **ADMINISTRATIVE REPORTS**

Drills for the previous month:

- Fire Drill: 9/9/22
- Security Drill: 9/13/22
- Bus Evacuation Drill: none (only twice per year)

HIB's for the previous month: 2 (unsubstantiated)

QSAC Review, and the school's results (DIP)

Avenues in Motion (Ms. Cooper)

Ogdensburg First Aid Squad Donation (8th Grade Scholarship)

Haunted Mine

## **CORRESPONDENCE**

- **COR 01:** Correspondence dated September 1, 2022 from Gail Libby (Chairperson of School Alliance Insurance Fund) informing Ogdensburg that the school will receive a \$2,500 credit for the 2021/2022 Tier 1 Safety Incentive Program.
- **COR 02:** Correspondence from Robert Lochridge, informing the District of his decision to resign

## **BOARD BUSINESS**

MOTION presented by Ms. Corban and seconded by Mr. Mortensen to approve:

**BB 01:** Approval of Minutes: September 6, 2022 Regular Meeting

**BB 02:** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent and pursuant to N.J.A.C. 6A:30-3.1(e), approves the attached NJ Quality Single Accountability Continuum (QSAC) placement scores (received on September 22, 2022)

NJQSAC Areas

Instruction and Program

76%

Fiscal Management	96%
Governance	97%
Operations	83%
Personnel	96%

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan, Ms. Allen

ABSENT: Mr. Conklin

## **PERSONNEL/PROGRAM**

MOTION presented by Ms. Corban and seconded by Ms. Walsh to approve:

**P/P – 01** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for September 2022 as presented on October 4, 2022 with Board options to affirm, reject or modify the report.

**P/P – 02** First reading of the following District Policies & Regulations from Alert 227 and Alert 228:

### **Alert 227:**

#### General Policy and Regulation Guides

- P 1648.15 Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (New)
- P 2417 Student Intervention and Referral Services (M) (Revised)
- P 3161 Examination for Cause (Revised)
- P 4161 Examination for Cause (Revised)
- P& R 7410 Maintenance and Repair (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

### **Alert 228:**

- P 0163 Quorum (Revised)
- P 1511 Board of Education Website Accessibility (M) (Revised)
- P 2415 Every Student Succeeds Act (M) (Revised)
- P 3216 Dress and Grooming (Revised)
- P 3270 Professional Responsibilities (Revised)
- R 3270 Lesson Plans and Plan Books (Revised)
- P 4216 Dress and Grooming (New)
- P & R 5513 Care of School Property (M) (Revised)
- P 5722 Student Journalism (M) (New)

**P/P -03** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Catherine Kahlil as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

**P/P -04** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Margaret McNeir as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

**P/P – 05** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the NJ Science Convention (10/18 and 10/19 in Princeton, NJ) for: Ms. Michelle Cooper. Registration fee: \$300, transportation: \$91.98 Total estimated cost: \$391.98

**P/P - 06** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached District Nursing Services Plan 2022-2023. (Attached).

**P/P – 07** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following trip(s) for the 2022-2023 school year:

7th Grade Class / Dr. Paolazzi and Ms. Conklin	Sussex County Technical School Middle School Summit	October 13, 2022
Preschool apple picking trip (Carr, Rosier and Byrne)	Masker Orchards Warwick NY	Oct 21 - (Oct 28 rain date)
1st Grade: Ms. Percey	Quiet Valley Living Historical Farm	November 3, 2022
Ms Stagg's class	Tranquility Farms Andover, NJ	October 7, 2022
Ms Liberatore's class	Liberty Science Center	June 1, 2023

**P/P – 08** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attached HIB self-assessment (July 1, 2021 through June 30, 2022 by using the Self-Assessment tool).

**P/P -09** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Kimetha Stevens as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

**P/P - 10** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Kristy Bodle as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

**P/P - 11** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts with regret the resignation request of Robert Lockridge (last day will be: November 18, 2022)

**P/P – 12** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attached 2022 - 2023 NJQSAC District Improvement Plan (DIP for Instruction and Program Indicator Numbers: 1, 2, 4, 5)

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan, Ms. Allen

ABSENT: Mr. Conklin

## **FACILITIES/FINANCE**

MOTION presented by Mr. Mortensen and seconded by Ms Corban to approve:

**F/F – 01** RESOLVED, that the Ogdensburg Board of Education approves the attached updated September 2022 Check Register for checks from 016869 through 040095 for a total of \$806,717.10

**F/F – 02** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of July 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 03** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for August 2022.

**F/F – 04** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of August 2022, to ensure that no line items are

over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F – 05** RESOLVED, that the Ogdensburg Board of Education approves the disposal the following nonoperative / non-functioning equipment:

- Desktop Printer in Art Room / Fixed Asset Number #000385
- Desktop Printer in Ms. Cooke’s Room / Fixed Asset Number #000387

**F/F – 06** RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities form for Historical Society Event (Ogdensburg Historical Society) on October 12, 2022 in the cafeteria.

**F/F - 06** RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education graciously accepts the following donation courtesy of the Ogdensburg First Aid Squad: **\$3,000 Donation to the 8th Grade Scholarship Fund**

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan, Ms. Allen  
ABSENT: Mr. Conklin

**OPEN SESSION #2:** Ms. Cooke discussed substitute pay

**EXECUTIVE SESSION - N/A**

**OTHER BOARD BUSINESS: N/A**

**ADJOURN**

MOTION presented by Ms. Corban, and seconded by Mr. Mortensen that the Ogdensburg Board of Education adjourned at 7:04 p.m.

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan, Ms. Allen  
ABSENT: Mr. Conklin

Respectfully submitted,

Rich Rennie  
Board Secretary