

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: November 1, 2022

The Regular Session of the Ogdensburg Board of Education is called to order at 6:32 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Ms. Schinn, and Mr. Donegan, Ms. Allen

ABSENT: Mr. Conklin, Mr. Mortensen

Superintendent/Principal, David Astor

Board Secretary, Rich Rennie

PRESENTATION(S)

The Weekend Food Bag Program - Dawn, Olivia and Magdalene Costello

Start Strong results - Ms. Reeth

NJSLA results - Ms. Reeth

FBLA (Future Business Leaders of America) - Ms. Gunderman and Ms. Winton

OPEN SESSION #1: N/A

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Personnel/Program:

Facilities/Finance:

ADMINISTRATIVE REPORTS

Drills for the previous month:

- Fire Drill: 10/12/2022
- Security Drill: 10/27/2022
- Bus Evacuation Drill: none (only twice per year)

HIB report for month of October: 3 (1 Unsubstantiated, 2 Founded)

Mine Tour raised more than \$15,000. Huge thanks to the mine for its donation and continued help in supporting the students of Ogdensburg.

CORRESPONDENCE

- COR 01: Correspondence from County Superintendent, regarding approval of Ogdensburg's plan for virtual or remote instruction for the 2022-2023 school year as per P.L. 2020 c.27

BOARD BUSINESS

MOTION presented by Ms. Corban and seconded by Ms. Allen to approve:

BB 01: Approval of Minutes: October 4, 2022 Regular Meeting

BB 02: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials". The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department and, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. The attached Memorandum of Agreement is effective July 1, 2022 through June 30, 2023

AYE: Ms. Corban, Ms. Schinn, and Mr. Donegan, Ms. Allen

ABSENT: Mr. Conklin, Mr. Mortensen

PERSONNEL/PROGRAM

MOTION presented by Ms. Corban and seconded by Ms. Walsh to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for October 2022 as presented on November 1, 2022 with Board options to affirm, reject or modify the report.

P/P – 02 First Reading and of the following District Regulation; R 3270 LESSON PLANS AND PLAN BOOKS

P/P – 03 Second Reading and Adoption of the following District Policies & Regulations from Alert 227 and Alert 228:

Alert 227:

General Policy and Regulation Guides

- P 1648.15 Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (New)
- P 2417 Student Intervention and Referral Services (M) (Revised)
- P 3161 Examination for Cause (Revised)
- P 4161 Examination for Cause (Revised)
- P& R 7410 Maintenance and Repair (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

Alert 228:

- P 0163 Quorum (Revised)
- P 1511 Board of Education Website Accessibility (M) (Revised)
- P 2415 Every Student Succeeds Act (M) (Revised)
- P 3216 Dress and Grooming (Revised)
- P 3270 Professional Responsibilities (Revised)
- R 3270 Lesson Plans and Plan Books (Revised)
- P 4216 Dress and Grooming (New)
- P & R 5513 Care of School Property (M) (Revised)
- P 5722 Student Journalism (M) (New)

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, makes the following updates to stipend positions for the 2022-2023 school year.

Position	Name	Salary	Remarks
Chess Club Advisor	Deirdre Cooke	\$34 per hour	Upto 30 hours
Cheerleading Coach	Cindy Gunderman	\$2,859	

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Rosemary Farrell as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Adam Sutherland as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

P/P – 07 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Curriculum (all curriculum can be found on OBBOE.org / Board of Education / Curriculum):

- OBSD World Language Curriculum
- OBSD Science K - 5 Curriculum
- OBSD Visual and Performing Arts - Media
- OBSD Math Curriculum
- OBSD Career Readiness, Life Literacies, Key Skills Curriculum
- OBSD Computer Science and Design Thinking
- OBSD Visual and Performing Arts - Dance
- OBSD SEL Competencies
- OBSD Science 6 - 8 Curriculum
- OBSD ELA K-2 Curriculum
- OBSD Visual and Performing Arts - Music
- OBSD Visual and Performing Arts - Art
- OBSD ELA 6-8 Curriculum
- OBSD Comprehensive Health and Physical Education
- OBSD Visual and Performing Arts - Theatre
- OBSD Civics Middle School Curriculum
- OBSD ELA 3-5 Curriculum
- OBSD Social Studies Curriculum

P/P – 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following trip(s) for the 2022-2023 school year:

5th Grade Class (Ms. Gunderman)	Medieval Times	May 18, 2023
Ms. McGuire	Fairview Lake YMCA Camps Newton, NJ	5/15/23

Girls Basketball Trip	Jersey Mike's Arena - Rutgers Piscataway, NJ	12/10/2022 (Saturday)
Boys Basketball Trip	Jersey Mike's Arena - Rutgers Piscataway, NJ	12/17/2022 (Saturday)
4th Grade Class Trip	Liberty Island Ferry to Statue of Liberty	4/21/23

P/P – 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Scott Brown as custodian in charge with the annual stipend of \$1,680 to be paid in two installments, November 15th and May 15th for the 2022-2023 School Year.

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, makes the following updates to stipend positions for the 2022-2023 school year.

Position	Name	Salary	Remarks
PTO event chaperone	Melissa Steiner	\$70 per event	

P/P – 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year. Part time schedules to be determined:

<u>Last</u>	<u>First</u>	<u>Position</u>	<u>Hourly Rate</u>
Blair	Robert	Custodian	Part-Time (\$19.76)

Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

P/P – 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Graham Woodward as a substitute custodian for the 2022/2023 school year at the hourly rate of \$15.00 per hour (part time schedule, as needed basis). Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

AYE: Ms. Corban, Ms. Schinn, and Mr. Donegan, Ms. Allen
ABSENT: Mr. Conklin, Mr. Mortensen

FACILITIES/FINANCE

MOTION presented by Ms. Allen and seconded by Ms. Schinn to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached updated October 2022 Check Register for checks from 016993 through 040100 for a total of \$608,220.16

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of August 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F – 03 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of September 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 04 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for September 2022.

F/F – 05 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of September 2022, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education approves the attached Comprehensive Maintenance Plan with direction for the 2023/24 School Year budget and implementation plans for the 2022/23 School Year, and furthermore,

F/F – 07 RESOLVED, that the Ogdensburg Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1), covering the facilities activities recommended for the 2022/23 budget year and highlights of the 2021/2022 and 2023/2024 school years. (Attached)

F/F – 08 RESOLVED, that the Ogdensburg Board of Education approves the Third Quarter (ending Sept 2022) check register balance for the following checking accounts:

Activities	\$26,032.59
Athletics	\$3,733.96
Cafeteria	\$43,877.98
Unemployment	\$83,759.23

F/F - 09 Motion to approve \$27,628 in Extraordinary Aid from 2021-2022 and apply those funds to the 2022-2023 budget.

F/F - 10 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities form for the Center for Prevention (Wallkill Coalition). For the Youth Club Above the Influence on Thursdays from 7pm to 8:30pm in the school Library.

F/F - 11 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education graciously accepts an anonymous donation into the Student Activity account in the amount of \$500.00

F/F -12 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education graciously accepts an anonymous \$200.00 donation to be put towards the boys and girls bus trip to the Rutgers basketball game.

F/F - 13 RESOLVED, that the Ogdensburg Board of Education approves the Annual Facilities Checklist, Health and Safety Evaluation of School Buildings for the 2022 - 2023 School Year (attached).

AYE: Ms. Corban, Ms. Schinn, and Mr. Donegan, Ms. Allen

ABSENT: Mr. Conklin, Mr. Mortensen

OPEN SESSION #2:

EXECUTIVE SESSION - N/A

OTHER BOARD BUSINESS: N/A

ADJOURN

MOTION presented by Ms. Corban, and seconded by Mr. Mortensen that the Ogdensburg Board of Education adjourned at 7:30 p.m.

AYE: Ms. Corban, Ms. Schinn, and Mr. Donegan, Ms. Allen

ABSENT: Mr. Conklin, Mr. Mortensen

Respectfully submitted,

Rich Rennie
Board Secretary