

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: September 6, 2022

The Regular Session of the Ogdensburg Board of Education is called to order at 6:33 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan

ABSENT: Mr. Conklin, Ms. Allen

Superintendent/Principal, David Astor

PRESENTATIONS: N/A

OPEN SESSION #1: N/A

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

3 Members of the Board (Ms. Corban, Ms. Walsh and Ms. Schinn) and Mr. Astor & Mr. Rennie are currently confirmed as attending the 2022 NJ School Board Conference. Accommodations will be at Caesars in Atlantic City

Personnel/Program: N/A

Facilities/Finance: N/A

ADMINISTRATIVE REPORTS

Drills for the previous month:

- Fire Drill:
- Security Drill:
- Bus Evacuation Drill: none (only twice per year)

HIB's for the previous month: none

HIB's for the previous month: none

Ogdensburg Emergency Virtual or Remote Instruction Plan

CORRESPONDENCE

- **COR 01:** Letter from Franklin Board of Education regarding shared service agreement between Ogdensburg and Franklin Board of Education for school nursing services
- **COR 02:** Letter from Hardyston Board of Education regarding shared service agreement between Ogdensburg and Hardyston Township Board of education for school nursing services
- **COR 03:** Correspondence from Gail Frieling (August 31, 2022), informing the District of her decision to resign

BOARD BUSINESS

MOTION presented by Ms. Corban and seconded by Mr. Mortensen to approve:

BB 01: Approval of Minutes: August 2, 2022 Regular Meeting

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan

ABSENT: Mr. Conklin, Ms. Allen

PERSONNEL/PROGRAM

MOTION presented by Ms. Corban and seconded by Mr. Conklin to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for August 2, 2022 as presented on September 6, 2022 with Board options to affirm, reject or modify the report.

P/P -02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Carrie Centi as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

P/P – 03 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Technology Plan (March 1, 2017 - June 30, 2022)

P/P – 04 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Mentor Induction Program (2021-2024)

P/P – 05 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Acceptable Use Policies (for both staff and students)

P/P – 06 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 2022 - 2023 Professional Development Plan

P/P – 07 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 22-23 Shared Service Agreement for school nursing services with the Franklin Board of Education.

P/P – 08 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 22-23 Shared Service Agreement for school nursing services with the Hardyston Township Board of Education.

P/P – 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year. Part time schedules to be determined:

<u>Last</u>	<u>First</u>	<u>Position</u>	<u>Hourly Rate</u>
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Cuevas	Ebony	Part-Time Aide	\$16.71
Delgado	Jessica	Part-Time Aide	\$16.71
O'Connor	Aura	Part-Time Aide	\$16.71
Marcinek	Andrea	Part-Time Aide	\$16.71

P/P – 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached proposal from Nancy Hammill (owner of Shall Wee Chat - Speech Therapy LLC) for Speech Therapy Services for a portion of the 2022/23 school year at \$60.00 per hour (approximately 35 hours per week).

P/P – 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the NJ School Boards Association 2022 Workshop in Atlantic City (10/23-10/26) for: Ms. Corban, Ms. Walsh, Ms. Schinn, Mr. Astor and Mr. Rennie. Total estimated cost for transportation and lodging at Caesars Atlantic City for all attendees is estimated to be approximately \$2,560* (Cost is estimated using 4 night stay for Conference, may be adjusted depending on length of stay of BOE members)

P/P - 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts with regret the resignation request of Gail Frieling effective immediately.

P/P -13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Margaret Mc Nair as a substitute teacher for the 2022-2023 school year at the rate of \$100.00 per day.

P/P -14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following list of Community Based Instruction trips for Ms. Stagg's class for the 2022-2023 school year (students will be transported in the Ogdensburg school van):

Shop Rite, Franklin or Sparta
Walmart, Franklin or Newton
Dollar Tree, Franklin or Newton
Project Self Sufficiency, Newton
Benny's Bodega, Newton
Franklin Car Wash (van cleaning)
Local restaurants such as Applebees, McDonalds, local pizzerias
Sussex County Library, all libraries

P/P -15 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Emergency Virtual or Remote Instruction Plan.

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan

ABSENT: Mr. Conklin, Ms. Allen

FACILITIES/FINANCE

MOTION presented by Mr. Mortensen and seconded by Ms/ Corban to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached updated August 2022 Check Register for checks from 016802 through 040091 for a total of \$304,898.41

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of June 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for July 2022

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of July 2022, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F – 05 RESOLVED, that the Ogdensburg Board of Education, approves the Use of School Facilities for The YMCA Before Care and Aftercare programs for the 2022-2023 school year.

F/F - 06 Withdrawal of Funds from the Maintenance Reserve Account
RESOLVED, that the Ogdensburg Board of Education, per N.J.A.C. 6A:23A-14.2, approves the use of funds in the amount of \$22,705 from the Maintenance Reserve Account to be used in General Fund Account 11-000-261-420-00-000 for the purpose of funding paving and painting of lines in the front parking areas of school.

The quote is attached from Riverview paving, along with the Sussex County Cooperative pricing quote sheet for the work.

F/F - 07 Withdrawal of Funds from the Maintenance Reserve Account
RESOLVED, that the Ogdensburg Board of Education, per N.J.A.C. 6A:23A-14.2, approves the use of funds in the amount of \$5,942 from the Maintenance Reserve Account to be used in General Fund Account 11-000-261-420-00-000 for the purpose of purchasing a new copier.

The quote is attached from T.A. Mountford Company, along with NJ State Contract information on a new Kyocera TASKalfa 6004i copier.

F/F – 08 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for The Girl Scouts / Brownies & Daisies Meetings for the 2022-2023 school year.

F/F – 09 RESOLVED, that the Ogdensburg Board of Education approves the disposal the following nonoperative / non-functioning equipment:

- Desktop Printer in Art Room / Fixed Asset Number #000385

F/F – 10 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for 8th Grade Car Wash (8th Grade Parents / PTO) for the 2022-2023 school year.

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan

ABSENT: Mr. Conklin, Ms. Allen:

OPEN SESSION #2

EXECUTIVE SESSION - N/A

OTHER BOARD BUSINESS –

ADJOURN

MOTION presented by Ms. Corban, and seconded by Ms. Walsh that the Ogdensburg Board of Education adjourned at 7:27 p.m.

AYE: Ms. Corban, Mr. Mortensen, Ms. Schinn, and Mr. Donegan

ABSENT: Mr. Conklin, Ms. Allen:

Respectfully submitted,

Rich Rennie
Board Secretary