

Ogdensburg Emergency Virtual or Remote Instruction Plan

In April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (Plan) to the New Jersey Commissioner of Education. This plan would be implemented during an LEA closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health related closure. A chief school administrator or lead person must consult with the board of education or board of trustees, if practicable, prior to implementing the LEA's plan of virtual or remote instruction. A day of virtual or remote instruction, if instituted under a plan approved by the New Jersey Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and other such matters as determined by the New Jersey Commissioner of Education.

Below is Ogdensburg's Virtual/Remote Instruction Plan:

I. General Information:

- No extracurricular in-person activities will take place during this time.
- The facilities will be closed to all students, parents, and guests. Phone messages will be forwarded to the appropriate individuals. Should you need access to the building to pick up material, please contact your student's teacher or the Main Office.
- Students' progress can be accessed via OnCourse or through teacher communication.
- Any questions regarding academic assignments, please contact the respective teacher directly through email or Google Classroom.
- Communication to the community will be through Instant Alert and the school's website.

II. Equitable Access and Opportunity to Instruction:

Teachers will provide instruction to all students through a blending of virtual discussion and instruction, student independent work (assignments, research, projects, etc.) and the use of on-line pre-approved websites. Case managers will be in contact with teachers and parents to ensure accommodations are continued for those students in need. Below will be the procedure and schedules for virtual/remote instruction:

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- We will follow an early dismissal schedule for live instruction (8:10am- 12:34pm). See below for the schedule of assigned classes.
- PreK schedules will be developed and shared with the parents.
- Lunch/ Recess break will be from 12:34pm- 1:15pm
- PreK- 4- The teacher will establish a schedule to meet students in small groups or individually. Other students will be assigned individual assignments from 1:15pm- 2:30pm
- Grades 5-8- Specials will be assigned during the 1:15 -2:30 time period. Teachers may pull specific students for extra support during this time.
- Students with IEP's and who receive services such as PT/OT, and Speech will continue to receive their accommodations/services virtually. The facilitator will contact the parent and set up the appointment. Pull out services will also continue to be provided.
- Students should be logged in to their grade level Zoom meeting on time. Students must show their faces on Zoom.
- Attendance will be taken during 1st period. Parents will be notified if their student is not logged on during attendance or logs out during the school day.
- Students that are in need of devices, whether it be chromebooks or hotspots, should contact the Main Office and those devices will be provided.
- Those seeking assistance with lunch should contact the Main Office.
- Counseling services will continue to be available to students.

K-4 Schedule

<u>Period</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
1	ELA	ELA	ELA	ELA	ELA
2	ELA	ELA	ELA	ELA	ELA
3	Math	Math	Math	Math	Math
4	Math	Math	Math	Math	Math
5	SS/ Sci	SS/ Sci	SS/ Sci	SS/ Sci	SS/ Sci
6	Small Group	Small Group	Small Group	Small Group	Small Group

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Middle School

<u>Periods</u>	<u>Grade 5</u>	<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
1	Math	Sci	SS	ELA
2	Math	SS	Sci	ELA
3	Sci	Math	ELA	SS
4	SS	Math	ELA	Sci
5	ELA	ELA	Math	Math
6	ELA	ELA	Math	Math

Addressing English language learners (ELL) Plan Needs:

Currently, Ogdensburg does not have an ELL program/needs.

Facilities Plan:

Although the building will be closed to students, parents and guests, the building will be open and maintained by the custodial staff and Administration. The school will be sanitized and cleaned during the virtual/remote instructional period. All desks will be wiped down and sanitized and the doors will remain open. Ventilation within the school will continue.

Essential Employees:

We recognize that the school will be closed and virtual/remote instruction will be in place but at times during the closure staff members may need to access the building for supplies or to provide virtual instruction to the students. This is why all Ogdensburg Staff will be listed as essential workers. Access to the building will be limited and cleared through Administration before they are allowed into the building.

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During this stressful and uneasy time, we would like to remind our Ogdensburg family (students, parents, caregivers, staff) that we are here to help and assist. Should you need assistance with academics, devices, meals, or counseling services, please contact us. We will assist in getting services provided. Ogdensburg School will always be a supportive entity for our students, parents and everyone in our small community.

Should you have any questions regarding this document or services that are needed, please feel free to contact me directly or leave a message with the Main Office. Thank you and have a great day.