

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: November 7, 2023

The Regular Session of the Ogdensburg Board of Education is called to order at 6:32 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen

ABSENT: Ms. Walsh, Mr. Mendendez

Superintendent/Principal, David Astor

Board Secretary, Rich Rennie

PRESENTATION(S):

Mr. DeLear - Halloween Interviews with students

OPEN SESSION #1:

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

NJ School Board workshop: October 23-26th in Atlantic City.

Personnel/Program: Ms. Schinn was appointed the new Chair of the committee. Discussed new policies and regulations that will be reviewed prior to the next BOE meeting.

Facilities/Finance: Mr. Mortensen discussed the ROD grant approval, new windows for newer building and new wall for the CST room

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire Drill: 10/19/23
- Security Drill: 10/25/23
- Van / Bus evacuation:

HIB REPORT *All policies and procedures have been followed and met; the report is based on the recommendation of the Superintendent.*

HIB's for the previous month: 0

Mr. Astor would like to inform the Board about working with Securly for internet /website security and Educational Consultants for Board Training (Feb 2023).

- Halloween Parade (PreK) and parties
- 3rd Grade Event- Centers
- Veterans Day
- Pass it Along- Program for 7th and 8th graders, student and faculty presentation
- Math Bee- 11/21 8th and 9th period
- Wonders Night- 11/30 6-7pm in Library
- G&T Interview Video
- Newspaper

CORRESPONDENCE:

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BOARD BUSINESS

MOTION presented by Ms. Schinn and seconded by Ms. Corban to approve:

BB 01: Approval of Regular Meeting Minutes: October 3, 2023 Meeting

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen

ABSENT: Ms. Walsh, Mr. Mendendez

PERSONNEL/PROGRAM

MOTION presented by Ms. Schinn and seconded by Ms. Corban to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for October 2023 as presented on November 7, 2023 with Board options to affirm, reject or modify the report.

P/P – 02 First reading of the following District Policies & Regulations from Alert 230:
General Policy and Regulation Guides

Alert 230

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

P/P – 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attached HIB self-assessment (July 1, 2022 through June 30, 2023 by using the Self-Assessment tool).

P/P – 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve Theresa Nahrwold to attend “Engaging Students in Practices Using Performance Tasks” at Raritan Valley Community College (Wednesday, 12/6 from 9:00 am - 3:00 pm). Registration fee: \$150, transportation: \$35.49 Total estimated cost: \$185.49

P/P – 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve Michelle Cooper to attend “Engaging Students in Practices Using Performance Tasks” at Raritan Valley Community College (Wednesday, 12/6 from 9:00 am - 3:00 pm). Registration fee: \$150, transportation: \$35.49 Total estimated cost: \$185.49

P/P – 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve Elisabeth Hennion to attend “NJASL 2023” in Atlantic City. (12/3/23-12/4/23). Registration fee: \$175, transportation: \$109.90, Lodging \$119.77. Total estimated cost: \$404.67

P/P – 07 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Curriculum (all curriculum can be found on OBBOE.org / Board of Education / Curriculum):

- OBSD World Language Curriculum
- OBSD Science K - 5 Curriculum
- OBSD Visual and Performing Arts - Media
- OBSD Math Curriculum
- OBSD Career Readiness, Life Literacies, Key Skills Curriculum
- OBSD Computer Science and Design Thinking
- OBSD Visual and Performing Arts - Dance
- OBSD SEL Competencies
- OBSD Science 6 - 8 Curriculum
- OBSD ELA K-2 Curriculum
- OBSD Visual and Performing Arts - Music
- OBSD Visual and Performing Arts - Art
- OBSD ELA 6-8 Curriculum
- OBSD Comprehensive Health and Physical Education
- OBSD Visual and Performing Arts - Theatre
- OBSD Civics Middle School Curriculum
- OBSD ELA 3-5 Curriculum
- OBSD Social Studies Curriculum

P/P - 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Elizabeth Weite as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day.

P/P - 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Brielle Kehl as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day.

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves John Lally as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day.

P/P - 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jose Barrientos as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day.

P/P - 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2023-2024 school year.

Part time schedules to be determined:

Para-Professionals				
Last	First	Position	Hourly Rate	Longevity
Bravo	Marion	Part-Time Aide	\$17.19	

P/P - 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jen Hunter to attend 6 hours of “Introduction to The Creative Curriculum for Preschool” training (November 20th and November 21st from 6pm to 9pm both days). \$35 per hour (hourly rated personnel rate from CBA)

- **P/P - 14** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jennifer Smith as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.
- **P/P - 15** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Courtney Inglima as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day. Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.
- **P/P - 16** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Raymond Snover as a substitute custodian for the 2023-2024 school year at the hourly rate of \$15.00 per hour (on a as needed basis). Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.
- **P/P - 17** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Karl Miller as a part-time custodian for the 2023-2024 school year at

the hourly rate of \$20.34 per hour and approximately 27 hours per week (part time schedule to be determined). Hire contingent upon the required state and federal criminal history background checks, in accordance with N.J.S.A. CH 116, P.L. 1986 and completion of required employee paperwork, including pre-employment verification.

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen
ABSENT: Ms. Walsh, Mr. Mendendez

FACILITIES/FINANCE

MOTION presented by Mr. Mortensen and seconded by Ms. Corban to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached October 2023 Check Register for checks from 017607 through 040151 for a total of \$500,109.46

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of September 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for September 2023.

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of September 2023, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education approves the disposal of the following nonoperative / non-functioning equipment:

CISCO Switch: Asset Tag #: 000471

ProCurve Network by HP Switch: Asset Tag #: 000402

F/F - 06 RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2024-2025 Annual Preschool Operational Plan Update and Pre-Kindergarten Projected Enrollment for the 24-25 school year to the NJ Department of Education, Division of Early Childhood Education (approves submission of the application and ability to execute a contract with the New Jersey Department of Education for full-day Pre-K).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application submission for the program listed above.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic application to the New Jersey Department of Education on behalf of Ogdensburg.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby authorized to sign the appropriate paperwork on behalf of Ogdensburg (including the District Statement of Assurance and District Information Form) and that their signature constitutes acceptance of the terms and conditions of the agreement and approves the execution of the agreement.

F/F – 07 RESOLVED, that the Ogdensburg Board of Education approves the attached Comprehensive Maintenance Plan with direction for the 2024/2024 School Year budget and implementation plans for the 2023/2024 School Year, and furthermore,

F/F – 08 RESOLVED, that the Ogdensburg Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1), covering the facilities activities recommended for the 2023/24 budget year and highlights of the 2022/2023 and 2024/2025 school years. (Attached)

F/F – 09 RESOLVED, that the Ogdensburg Board of Education approves the Annual Facilities Checklist, Health and Safety Evaluation of School Buildings SOA for the 2023 - 2024 School Year (attached).

F/F – 10 RESOLVED, that the Ogdensburg Board of Education approves increasing the pay for school Basketball referees to \$80 per official per event (starting with the 23-24 basketball season).

F/F – 11 RESOLVED, that the Ogdensburg Board of Education approves the Third Quarter (ending Sept 2023) check register balance for the following checking accounts:

Activities	\$34,559.49
Athletics	\$1,136.08
Cafeteria	\$40,417.51
Unemployment	\$82,513.68

F/F – 12 RESOLVED, that the Ogdensburg Board of Education accepts the IDEA, Basic Grant Funds for the 2023-2024 school year and IDEA Preschool Grant Funds as follows:

IDEA Basic

100-500	Other Purchased:	\$23,606
200-300	OT/PT	\$65,000
	Total:	\$88,606

IDEA Preschool

200-300	OT/PT:	\$3,868
	Total:	\$3,868

F/F – 13 RESOLVED, that the Ogdensburg Board of Education accepts the ESEA Grant funds for the 2023-2024 school year as follows:

Title I-A

100-600	Supplies Material:	\$23,518
200-600	Other Objects	\$1,000
	Total:	\$24,518

Title II-A

200-300	Prof & Tech Services:	\$3,527
	Total:	\$3,527

Title IV-A

200-300	Prof & Tech Services:	\$500
200-600	Supplies & Materials:	\$9,500
	Total:	\$10,000

F/F – 14 RESOLVED, that the Ogdensburg Board of Education accepts the NJ High Impact Tutoring Grant Funds for the 2023-2024 school year as follows:

Purchased Prof. Ed Services:	\$38,000
Total:	\$38,000

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen
 ABSENT: Ms. Walsh, Mr. Mendendez

OPEN SESSION #2:

N/A

EXECUTIVE SESSION: N/A**OTHER BOARD BUSINESS: N/A**

ADJOURN

MOTION presented by Ms. Corban, and seconded by Ms. Schinn that the Ogdensburg Board of Education adjourned at 6:53 p.m.

AYE: Ms. Corban, Mr. Mortensen, Mr. Donegan, Ms. Schinn, Ms. Allen

ABSENT: Ms. Walsh, Mr. Mendendez

Respectfully submitted,

Rich Rennie
Board Secretary