

**OGDENSBURG BOROUGH BOARD OF EDUCATION**  
**Minutes: May 3, 2022**

The Regular Session of the Ogdensburg Board of Education is called to order at 6:32 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Mr. Donegan

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

**ROLL CALL:**

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Mr. Mortensen, Ms. Allen

ABSENT: Mr. Conklin, Ms. Schinn

Superintendent/Principal, David Astor  
Business Administrator, Rich Rennie

**PRESENTATIONS:**

Honor Roll Presentation - Cafeteria

Public Hearing - 2022-2023 school budget - Mr. Astor and Mr. Rennie

**2022-2023 BUDGET RESOLUTIONS**

MOTION presented by Ms. Corban and seconded by Ms. Allen to approve:

**F/F – 01** BE IT RESOLVED, that the Ogdensburg Board of Education hereby accepts the state aid figures and budget details as presented and approves the 2022/2023 School Year Budget.

**Appropriations**

|                         |             |
|-------------------------|-------------|
| General Current Expense | \$4,940,453 |
| Capital Outlay Expense  | \$287,032   |

|                                     |             |
|-------------------------------------|-------------|
| Charter School Tuition              | \$12,187    |
| Grand Total General Fund            | \$5,239,672 |
| <br>                                |             |
| Pre-School Expenses (Fund 20)       | \$747,650   |
| Federal Grants (Fund 20)            | \$100,844   |
| Repayment of Debt                   | \$0.00      |
| <br>                                |             |
| Total Est. Expenses                 | \$6,088,166 |
| <br>                                |             |
| <b><u>Revenues</u></b>              |             |
| Local Tax Levy                      | \$2,641,969 |
| Miscellaneous Revenue / Interest    | \$5,240     |
| Interest Earned                     | \$500       |
| Revenue from Local Sources          | \$2,647,709 |
| <br>                                |             |
| State Sources                       |             |
| School Choice                       | \$332,186   |
| Transportation Aid                  | \$17,372    |
| Special Ed Aid                      | \$162,828   |
| Equalization Aid                    | \$1,300,950 |
| Security Aid                        | \$27,247.00 |
| Revenue from State Sources          | \$1,840,583 |
| <br>                                |             |
| Other Sources                       |             |
| Budgeted Fund Balance               | \$351,380   |
| Capital Reserve                     | \$280,000   |
| Maint. Reserve                      | \$120,000   |
| <br>                                |             |
| Preschool                           | \$706,415   |
| Revenues from Federal Sources       | \$100,844   |
| Transfers from Fund 10 to Preschool | \$41,235    |
| <br>                                |             |
| Total Est. Operating Budget         | \$6,088,166 |

The Budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. and N.J.A.C. title 6 and 6A.

The proposed FY 2022-2023 budget includes withdrawals from maintenance reserve, and the capital reserve.

- \$351,380 of budgeted fund balance
- \$280,000 of budgeted Capital Reserve (Fire Doors, Roof on New Building)

\$120,000 of budgeted Maintenance Reserve (includes Univents, Gym Repairs, Kubota)

**F/F - 02** WHEREAS, that the Ogdensburg Board of Education, upon approving the 2022-2023 Budget has also approved Legal Services of \$8,500; and,

WHEREAS, that the Ogdensburg Board of Education, upon approving the 2022/2023 Budget has approved the following Athletic Budget as follows:

|                      |          |
|----------------------|----------|
| Athletic stipends    | \$27,888 |
| General supplies     | \$3,960  |
| Athletics Misc.      | \$1,150  |
| Referees (Intrafund) | \$4,000  |

BE IT FURTHER RESOLVED, that the referee funds of the Athletic Budget are budgeted at \$65 per person for basketball; \$80 per person for soccer; and, \$70 per person for track.

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Mr. Mortensen, Ms. Allen

ABSENT: Mr. Conklin, Ms. Schinn

**OPEN SESSION #1:**

**COMMITTEE REPORTS/DISCUSSIONS**

**Board Business:**

Superintendent Evaluation. Registration/Early Bird Pricing for the NJ School Board conference is open. From Monday, April 4 through Thursday, June 30 NJSBA will offer a special early bird group rate of \$2,100 for 25 team members. The regular group registration rate of \$2,200 goes into effect July 1. Conference is scheduled for Oct 24 - Oct 26.

**Personnel/Program:** Ms. Walsh provided the P&P update

**Facilities/Finance:** Mr. Mortensen provided the F&F update

**ADMINISTRATIVE REPORTS**

Drills for the previous month:

- Fire Drill- 4/14/22
- Lockdown Drill- 4/11/22
- Bus Evacuation Drill: none (only twice per year)

HIB's for the previous month: none

The Board and the Superintendent thanked all the teachers and staff for all of their hard work.

## **CORRESPONDENCE**

- N/A

## **BOARD BUSINESS**

MOTION presented by Ms. Corban and seconded by Mr. Mortensen to approve:

**BB 01:** Approval of Minutes: April 5, 2022 Regular Meeting

**BB02:** Approval of Minutes: April 5, 2022 Executive Session

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Mr. Mortensen, Ms. Allen

ABSENT: Mr. Conklin, Ms. Schinn

## **PERSONNEL/PROGRAM**

MOTION presented by Ms. Corban and seconded by Ms. Allen to approve:

**P/P – 01** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for April 2022 as presented on May 3, 2022 with Board options to affirm, reject or modify the report.

**P/P - 02** RESOLVED that the Ogdensburg Board of Education recognizes the Ogdensburg Education Association as the official organized bargaining unit representing all regularly employed, full time and part time, non-administrative contractual certificated staff and non-certificated staff (aides and custodians), except summer work and substitutes, for the ensuing year 2022-2023.

**P/P – 03** RESOLVED, that the Ogdensburg Board of Education approves the terms and conditions of employment for non-affiliated staff of Policy/Regulations #1620 and defined by certificated and uncertificated; twelve month and ten month; full time and part time for the ensuing year 2022-2023 (can be found: obboe.org / Board of Education/Regulations and Policies/1620).

**P/P – 04** RESOLVED, that the Ogdensburg Board of Education approves the payroll dates for employees of Ogdensburg Board of Education for the ensuing year, 2022-2023, be the 15<sup>th</sup> and the last day of the month unless a date falls on a weekend or holiday.

**P/P – 05** RESOLVED that the Ogdensburg Board of Education appoints the Superintendent/Principal or his designee as School Attendance Officer and Title I Representative, Agency Compliance Officer,

Substance Awareness Coordinator, Safety and Health Designee and Chemical Hygiene Officer; also, the office as issuing officer for working papers, for the ensuing year 2022-2023.

**P/P – 06** RESOLVED, that the Ogdensburg Board of Education approves a shared services agreement with Wallkill Valley Regional High School for a Student Assistance Counselor for the 2022-2023 School Year on an as needed basis.

**P/P – 07** RESOLVED, that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee as the Affirmative Action Officer for the ensuing year 2022-2023.

**P/P – 08** RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the ADA Coordinator for the ensuing year 2022-2023.

**P/P – 09** RESOLVED that the Ogdensburg Board of Education appoints the School Social Worker as the Homeless Liaison Officer for the ensuing year 2022-2023.

**P/P – 10** RESOLVED that Ogdensburg Board of Education authorizes that in the event the Superintendent/Principal is absent from the building, the Vice Principal is the primary Administrator-in-charge; and that when both Superintendent/Principal and Vice Principal are absent from the building, that the Supervisor of Special Education is the primary Administrator-in-Charge and that the School Business Administrator be the Administrator-in-charge with the absence of all other administrators, for the ensuing year 2022-2023.

**P/P – 11** RESOLVED, that the Ogdensburg Board of Education approves submission of the full-time school principal waiver request to the Sussex County Executive Superintendent of Schools for the 2022-2023 School Year.

**P/P – 12** RESOLVED, that the Ogdensburg Board of Education approves that a district confidential administrative assistant or administrator or supervisor act as Board Secretary in the absence of the Board Secretary, for the ensuing year, 2022-2023.

**P/P – 13** RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the 504 officer for the ensuing year 2022-2023.

**P/P – 14** RESOLVED that the Ogdensburg Board of Education appoints the Supervisor of Buildings and Grounds as the AHERA Coordinator, Right to Know Officer, Asbestos Management Officer, Air Quality Designee and Integrated Pest Management Coordinator, for the ensuing year 2022-2023.

**P/P – 15** RESOLVED that the Ogdensburg Board of Education appoints the School Business Administrator as the Open Public Records Officer, and Records Custodian, for the ensuing year 2022-2023.

**P/P – 16** RESOLVED, that the Ogdensburg Board of Education appoints the School Business Administrator as the Safety/Risk Assessment Committee chairperson, for the ensuing year, 2022-2023.

**P/P – 17** RESOLVED that the Ogdensburg Board of Education appoints Ms. Skye Patete as the School Safety Specialist for the 2022-2023 school year. Ms. Patete will receive a School Security/Safety stipend of \$3,300 for the 2022-2023 school year.

**P/P – 18** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, designates the School Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2022-2023 school year.

**P/P – 19** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the rates for substitute positions for the 2022-2023 School Year as follows:

|                                 |  |
|---------------------------------|--|
| Substitute Nurse                | \$200 per day                          |
| Summer Custodian                | \$13.86 per hour (through August 2022) |
| Substitute Custodian            | \$15.00 per hour (starting Sept 2022)  |
| Substitute Custodian Black Seal | \$18.00 per hour (starting Sept 2022)  |
| Substitute Teacher              | \$100 per day                          |

**P/P - 20** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the re-appointment of the following substitute nurses for the 2022-2023 school year at the rate of \$200.00 per day: Michelle Marchionda, Sarah Joyce, Mary Ann Petronella

**P/P – 21** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following 2022 summer custodians to be called for work as needed: Shane Baker, Steve Paulson, Donna Opilla, Antonio Ciasullo, Peter Egan, Charlotte Gough

Hourly Rate is \$13.86, all hires would be contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

**P/P – 22** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves substitute custodians for the 2022/2023 school year (beginning Sept 2022) at the hourly rate of \$15.00 and \$18.00 for employees that have a valid Black Seal, as follows: Shane Baker, Steve Paulson, Donna Opilla, Antonio Ciasullo, Peter Egan, Charlotte Gough

All hires would be contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

**P/P - 23** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the reappointment of the following substitute teachers for the 2022-2023 school year at the rate of \$100.00 per day.

|            |           |
|------------|-----------|
| First Name | Last Name |
|------------|-----------|

|            |             |
|------------|-------------|
| Maria      | Moskonas    |
| Anna       | Zampella    |
| Carly      | D'Auria     |
| Judy       | Donche      |
| Janet      | Chardoyvne  |
| Carlitta   | Jenerette   |
| Kelly      | Cacia       |
| Michelle   | Nardini     |
| Alex       | Takacs      |
| Matt       | Matrisciano |
| Robin      | Smith       |
| Brianna    | Inglima     |
| Casey Anne | Bomensatt   |
| Dawn       | Oconnor     |
| Mia Rose   | Pulido      |
| Allison    | Murphy      |
| Robert     | McBair      |
| Debraoh    | Ryan        |
| Doreen     | Binns       |
| Christa    | Sorensen    |
| Robin      | Hewitt      |
| Emma       | Mc Guire    |
| Kristen    | Jones       |
| Jayne      | Squier      |
| Elia       | Yurchak     |
| Shane      | Baker       |
| Nurses     |             |
| Michele    | Marchionda  |
| Sarah      | Joyce       |
| Mary Ann   | Petrnonella |

**P/P – 24** RESOLVED, that the Ogdensburg Board of Education, offers a voluntary participation accidental insurance policy to all school families for the 2022-2023 School Year, at the expense of the parents/guardians. Student health insurance will not be carried by the school district.

**P/P – 25** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following teaching staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year

| Last  | First  | Step  | Longevity | 22/23 Salary |
|-------|--------|-------|-----------|--------------|
| Baeli | Marisa | 11 MA |           | 62,550       |

|             |           |               |       |        |
|-------------|-----------|---------------|-------|--------|
|             |           |               |       |        |
| Block       | Michele   | 20 MA         | 750   | 81,520 |
| Bruning     | Lisa      | 12 MA         |       | 64,565 |
| Byrne       | Stephanie | 7 BA          |       | 54,910 |
| Capriglione | Nancy     | 6 BA          |       | 54,910 |
| Carr        | Melissa   | 6 BA          |       | 54,910 |
| Conklin     | Lauren    | 22 MA (.676)  | 750   | 58,639 |
| Cooke       | Deirdre   | OG MA         | 1,250 | 89,685 |
| Cooper      | Michelle  | 17 MA         |       | 73,375 |
| Delear      | Ray       | 12 BA         |       | 60,565 |
| Gunderman   | Cindy     | 21 MA         | 750   | 84,135 |
| Hennion     | Elisabeth | 15 MA         |       | 68,820 |
| Hornyak     | John      | 19 BA         |       | 74,230 |
| Liberatore  | Colette   | 21 MA         | 750   | 84,135 |
| McGuire     | Alina     | 17 MA         |       | 73,375 |
| Olsen       | Maegan    | 15 MA         |       | 68,820 |
| Olsyn       | Debbie    | 19 MA+30      |       | 80,230 |
| Percey      | Shannon   | 10 BA         |       | 58,550 |
| Sears       | Lisa      | 14 MA+30 (.6) |       | 41,193 |
| Stagg       | Gail      | 19 MA         | 750   | 78,980 |
| Takacs      | Natalie   | 21 MA+30      | 1,250 | 86,635 |
| Trotta      | Kaitlyn   | 8 MA          |       | 60,610 |
| Winton      | Jamie     | 17 BA         |       | 69,375 |
| Zagleski    | Brittney  | 6 BA          |       | 54,910 |



|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

**P/P - 26** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Heather Rosier, Classroom Teacher for the 2022-2023 School Year, Level BA - STEP 5 – SALARY \$53,595 (Date of Hire: Jan 2, 2019).

**P/P - 27** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Jennifer Hunter, Classroom Teacher for the 2022-2023 School Year, Level BA - STEP 2 – SALARY \$52,400 (Date of Hire: September 1, 2021).

**P/P - 28** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Ashley Kratzsch, Classroom Teacher for the 2022-2023 School Year, Level BA - STEP 2 – SALARY \$52,400 (Date of Hire: September 1, 2021).

**P/P – 29** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year. Part time schedules to be determined:

| Para-Professionals |           |                |             |           |
|--------------------|-----------|----------------|-------------|-----------|
| Last               | First     | Position       | Hourly Rate | Longevity |
| Baker              | Shane     | Part-Time Aide | \$16.71     | 500       |
| Bradley            | Christina | Part-Time Aide | \$16.71     |           |
| Bravo              | Marion    | Part-Time Aide | \$16.71     |           |
| Carney             | Karen     | Part-Time Aide | \$16.71     | 250       |
| Casselano          | Lisa      | Part-Time Aide | \$16.71     |           |
| D’Alessandro       | Jennifer  | Part-Time Aide | \$16.71     |           |
| Farinella          | Eileen    | Part-Time Aide | \$16.71     | 250       |
| Feuss              | Eileen    | Part-Time Aide | \$16.71     |           |
| Ficarra            | Heather   | Part-Time Aide | \$16.71     |           |
| Frieling           | Gail      | Part-Time Aide | \$16.71     |           |
| Gray               | Ivana     | Part-Time Aide | \$16.71     |           |
| Hilbert            | Brielle   | Part-Time Aide | \$16.71     |           |
| Holster            | Kimberly  | Part-Time Aide | \$16.71     |           |
| Inglima            | Kayla     | Part-Time Aide | \$16.71     |           |
| Lally              | Laura     | Part-Time Aide | \$16.71     |           |
| Nasisi             | Laura     | Part-Time Aide | \$16.71     | 250       |
| Opilla             | Donna     | Part-Time Aide | \$16.71     |           |

|                |        |                |               |     |
|----------------|--------|----------------|---------------|-----|
| Pappas         | Joann  | Part-Time Aide | \$16.71       |     |
| Rosser         | Ania   | Part-Time Aide | \$16.71       |     |
| Shenise        | Maegan | Part-Time Aide | \$16.71       |     |
| Squire         | Jayne  | Part-Time Aide | \$16.71       | 250 |
| Stucy          | Erin   | Part-Time Aide | \$16.71       |     |
| Yurchak        | Elia   | Part-Time Aide | \$16.71       | 250 |
| Full-Time Aide |        |                | Salary        |     |
| Chardavoyne    | Janet  | Full-Time Aide | \$30,649 Plus | 500 |

**P/P – 30** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following custodial staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year.

| Custodial Staff  | Position  |                  | Salary | Longevity | Total  |
|------------------|-----------|------------------|--------|-----------|--------|
| Scott Brown      | Custodian | Full-Time        | 62,221 | 1,000     | 63,221 |
| Earl Hornyak     | Custodian | Full-Time        | 43,180 | 500       | 43,680 |
| Robert Lochright | Custodian | Part-Time (27.5) | 28,267 | 0         | 28,267 |
| Paul Reilly      | Custodian | Part-Time (27.5) | 29,648 | 0         | 29,648 |

**P/P – 31** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, recognizes the following organizations under the auspices of the School District and directs the Superintendent to approve their fund-raising activities for the 2022-2023 school year:

- Parent Teachers Organization (PTO)
- Eighth Grade, Parents/Students
- Seventh Grade, Parents/Students
- Superintendent approved school groups: Yearbook, Play, Student Council, Athletics, etc.

**P/P - 32** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Extended School Year Program for Summer 2022.

- Preschool (including those entering Kindergarten)- 8:30 to 12:00 (Monday through Thursday)
- MD program- 8:30 to 12:00 (Monday through Thursday)
- Grades K-4 (include some students entering 5th grade)- 8:30 to 12:00 (Monday through Thursday)
- Grades 5, 6, 7 - 9:00 to 11:00 (Tuesdays and Thursdays)

Instruction will take place between July 11, 2022 and August 4, 2022

**P/P – 33** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the following appointments as staff/professional services for the Extended School

Year (ESY) Program on an ‘as needed basis’ at Ogdensburg School during the summer 2022 with the applicable individual hourly rate based on the agreed upon salary guide. All teachers currently employed by the Ogdensburg Board of Education are allowed to sub during summer programs on an as needed basis.

| <b><u>Name</u></b> | <b><u>Position</u></b> |
|--------------------|------------------------|
| Melissa Carr       | Teacher                |
| Ashley Kratzsch    | Teacher                |
| Deirdre Cooke      | Teacher                |
| Cindy Gunderman    | Teacher                |
| Lauren Conklin     | CST                    |
| Donna Opilla       | Paraprofessional       |
| Lisa Casselano     | Paraprofessional       |
| Kaitlyn Trotta     | Speech                 |
| Lisa Sears         | CST                    |
| Gail Stagg         | Teacher                |
| Janet Chardavoyne  | Paraprofessional       |
| Michelle Cooper    | Teacher                |
| Heather Rosier     | Teacher                |
| Kim Holster        | Paraprofessional       |
| Joann Pappas       | Paraprofessional       |
| Jayne Squier       | Paraprofessional       |
| Nurse              | TBD                    |
| PT                 | Dana Brogneri          |
| OT                 | Debbie Grimm           |
| Ania Rosser        | Paraprofessional (sub) |

**P/P – 34** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Rita Gengaro as Assistant to the Superintendent/Principal for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 35** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Lora Zosche as Assistant to the Business Administrator/Board Secretary for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 36** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Linda Padula as Board Treasurer for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 37** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Leanne Paolazzi as Supervisor of Special Education/School Psychologist for the 2022-2023 school year at a salary rate to be determined.

**P/P – 38** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Val Reeth as the Supervisor of Instruction / Director of Technology with Teaching Responsibilities for the 2022-2023 school year at a salary rate to be determined.

**P/P – 39** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Skye Egan as Assistant Principal/Lower Grade Supervisor for the 2022-2023 school year at a salary rate to be determined.

**P/P – 40** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Krysten Bifano as Child Study Team Secretary for the 2022-2023 school year at a salary rate to be determined.

**P/P - 41** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Mr. Sean Mac Leod, as the Supervisor of Buildings and Grounds for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 42** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Debbie Grimm as Occupational Therapist for the 2022 ESY program at \$77.00 per hour.

**P/P – 43** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Dana Brognieri as Physical Therapist for the 2022 ESY program at \$80.00 per hour.

**P/P - 44** RESOLVED, that the Ogdensburg Board of Education, approves the attached Inter Local Shared Services Agreement between The Ogdensburg Board of Education and The Hardyston Township Board of Education for Business Services effective from July 1, 2022 to June 30, 2023 in the amount of \$75,000.

**P/P – 45** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Steve Paulson as a substitute custodian for the 2021/2022 school year at the hourly rate of \$13.86. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

**P/P – 46** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the trip(s) for the 2021-2022 school year:

|                           |  |                                       |
|---------------------------|--|---------------------------------------|
| Ms. Capriglione / Grade 2 | Space Farms - Wantage, NJ                                | May 13, 2022<br>(Rain Date: May 20th) |
| STEM Club                 | Kittatinny High School                                   | May 17, 2022                          |
| 8th Grade Class Trip      | Boston, Massachusetts                                    | May 23-25, 2022                       |
| Ms. Stagg's Class         | Father John's Animal House                               | May 11, 2022                          |
| Ms. Percey / Grade 1      | Quiet Valley Living Historical Farm -<br>Stroudsburg, PA | May 19, 2022                          |

**P/P - 47** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Emily Cuervas as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

**P/P - 48** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Employee #10968025, for administrative leave with pay, effective April 7, 2022 through the end of the school year (or until further notice is provided).

**P/P - 49** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves unpaid medical leave for Employee #10968035 from May 2nd through May 13, 2022 in accordance with applicable federal and state leave laws.

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Mr. Mortensen, Ms. Allen

ABSENT: Mr. Conklin, Ms. Schinn

**FACILITIES/FINANCE**

MOTION presented by Ms. Allen and seconded by Mr. Donegan to approve:

**F/F – 03** RESOLVED, that the Ogdensburg Board of Education approves the attached April 2022 Check Register for checks from 016584 through 040073 for a total of \$458,930.53

**F/F – 04** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of March 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 05** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for March 2022

**F/F – 06** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of March 2022, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F – 07** RESOLVED, that the Ogdensburg Board of Education approves the district taxes in the amount of \$2,641,969 for the General Fund needed to meet the obligations of this Board for the 2022-2023 school year, and \$0 to cover Debt Service, and the Borough of Ogdensburg is hereby requested to place in the hands of the Treasurer of School Funds that amount according to the attached schedule (Attach. A)

**F/F – 08** RESOLVED, that the Ogdensburg Board of Education re-appoints the following professional administrative services for the ensuing year 2022-2023, as follows:

|                                 |  |
|---------------------------------|--|
| Board Bond Attorney             | Mr. Steven Rogut<br>Rogut, McCarthy, Troy LLC; \$500-2,000                                 |
| Board/School Insurance Plan     | School Alliance Insurance Plan   |
| Insurance Broker                | Arthur J Gallagher & Co / George Morville  |
| Cooperative Purchasing Services | Hunterdon County Ed Services, ACES, TIPS,<br>Educational Services Commission of New Jersey |
| Financial Reporting Services    | Computer Solutions, Inc.; \$5,592  |
| Payroll Services                | R&L Data Service; \$596p/m + tax svcs &<br>CDK: \$5,095                                    |
| Policy/Regs/Statutes/Code       | Strauss Esmay; \$4,835   |
| Board Legal Advisors            | Mr. Matthew Giacobbe; Cleary Giacobbe<br>Alfieri Jacobs LLC; \$150 per hour                |
| School Auditor                  | Nisivoccia, Inc.; \$27,000   |
| Architects                      | Parette Somjen Architects \$160 per hour<br>HQW Architects: \$150 per hour                 |

**F/F – 09** RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following professional support services for the ensuing year 2022-2023, as follows:

|                           |   |
|---------------------------|---|
| Medical Services          | Newton Memorial   |
| Occupational Therapy      | Ms. Deborah Grimm; \$77.00 per hour                       |
| Physical Therapy Services | Dana Brogneri; \$80.00 per hour                           |
| School Physician          | Regina Bronstein MD<br>Sparta Medical Associates; \$4,800 |
| Nursing Services          | Delta T Group   |
| New School Physicals      | Premier Health Associates                                 |

**F/F – 10** RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following building support services for the ensuing year 2022-2023, as follows:

|   |   |
|---|---|
| Fire Alarm Protection System<br>Burglar Alarm System<br>Elevator Alarm System<br>Panic Alarm System | Abcode \$30 p/mo. Central station annex<br>\$30 p/mo. Central station burglary- school<br>\$45 p/mo Central station fire - school<br>\$30 p/mo - school |
| School Messenger  | Intrado: \$1250   |
| Pneumatic Controls  | Automatic Temperature Controls<br>Time & Materials \$7,500  |
| Boiler Water Corrections  | Butler Water Corrections \$2,175  |
| District Elevator Services  | MID AMERICAN \$235.00 per month   |
| Gas ACES/MRESC  | Woodruff Energy, Elizabeth Town Gas   |
| Right to Know/Asbestos Services   | Rullo & Juliette; \$4,200   |
| Pest Services   | Viking Pest Control; \$88 per visit   |
| Portable Restroom   | Borough of Ogdensburg (Shared Services)   |
| Telecommunications Services (ACTS)  | Century Link; XTel  |

|                          |                                 |
|--------------------------|---------------------------------|
| Electricity              | JCP&L                           |
| Copier Services          | TA Mountford \$5,700            |
| Energy Tracking Services | Avidxchange                     |
| Qaudient                 | Postage Meter \$44.97 quarterly |
| Dude Solutions           | Maint Tracking: \$2,148         |

**F/F – 11** RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following technology support services for the ensuing year 2022-23, as follows:

|                        |   |
|------------------------|---|
| Technology Consultants | Transparent Network Consultant \$80.00 Hour   |
| E-Rate Consultant      | Education Consortium for Telecommunications savings. \$500 category 1; 7.5% category 2 services |
| Web Service            | Verasoni \$3,500  |
| Email Services         | Google  |

**F/F – 12** RESOLVED, that the Ogdensburg Board of Education allows for the renewal of web-based instructional support services for the ensuing year 2022-2023, including:

1. On Course & Analytics and Classroom LMS system
2. Learning A to Z (including Raz Kids and Reading A to Z)
3. Reveal - McGraw Hill (Algebra)
4. Pearson (Digits and Envision)
5. Lexia
6. I Observation
7. Fountas & Pinnell Benchmark Assessment (Heinemann)
8. Explore Learning (Gizmos & Reflex Math)
9. Follett Destiny Circulation
10. Class Craft
11. Studies Weekly
12. ESGI
13. IXL
14. Discovery Education
15. Happy Numbers
16. Kami
17. Mystery Science
18. Sadlier



- 19. Simple K-12
- 20. Education.com
- 21. Edhelper
- 22. Nearpod
- 23. Kahoot
- 24. Socrative
- 25. GoFormative
- 26. Flipgrid
- 27. Prodigy

**F/F – 13** RESOLVED, that the Ogdensburg Board of Education adopts/renews the voluntary payroll deduction services for its employees for the ensuing year 2022-2023, as follows:

|  |  |
|--|--|
| Tax Shelter Annuities (403B)                     | Metropolitan Life Insurance, AXA Equitable |
| Disability Insurance                             | Prudential Financial, AFLAC                |
| Employee Savings                                 | Lakeland Bank Member Savings Accounts      |
| Total Administrative Services Corporation (TASC) | Flexible Spending Plan                     |

**F/F – 14** RESOLVED, that the Ogdensburg Board of Education approves the use of the state mandated The Uniform Minimum Chart of Accounts for New Jersey public Schools, 2020-2021 edition.

**F/F – 15** RESOLVED, that the Ogdensburg Board of Education approves the use of State Contract vendors without utilizing the bid process for purchases of products and services for the 2022-2023 School Year.

**F/F – 16** RESOLVED, that the Ogdensburg Board of Education in anticipation of revisions to Policy 8310 Public Records, adopts OPRA fee schedules for copies of public records for the 2022-2023 school year:

- \$.05 per page for letter sized pages and smaller
- \$.07 per page for legal sized pages and larger
- Free of charge all electronic records
- Charge the actual cost to provide records in CD-ROM, DVD.

**F/F – 17** RESOLVED, that the Ogdensburg Board of Education awards the Occupational Therapy contract to Ms. Deborah Grimm for the 2022/23 school year at \$77.00 per hour.

**F/F – 18** RESOLVED, that the Ogdensburg Board of education awards the Physical Therapy contract to Dana Brogneri for the 2022/23 school year at \$80.00 per hour.

**F/F – 19** WHEREAS, The Ogdensburg Board of Education is required pursuant to N.J.S.A. 18A 11-12 to adopt a policy and approve travel expenditures by district employees and board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the board of education has determined that the training and informational programs and business travel requirements sponsored by the following organizations or travel to conduct school business and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the board of education has determined that the training and instructional programs sponsored by the following organizations and set forth below are directly related to and within the board members duties; and

WHEREAS, the board of education has determined that participation in the training and informational programs/meetings or conducting school business requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the board of education has determined that the school district travel expenditures to the following programs, meetings or conducting school business are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget, except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, the board of education finds that a mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the training and informational programs conducted by these organizations and while performing school business And others as they become necessary, are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Ogdensburg Board of Education hereby approves the attendance of the listed number of school board members and district employees at the training and informational programs, meetings and actions required to conduct school business, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditures amount;

RESOLVED, that the Ogdensburg Board of Education authorizes in advance, as required by statute, attendance at the following training programs/meetings/activities and conducting out of district school business for the following staff members and board members:

NJ Department of Education Training and Technical Assistance Programs  
NJSBA Delegate Assembly  
Sussex County School Boards Association training/programs/meetings

New Jersey School Board Association training and programs  
 Sussex County Association of School Business associations  
 Sussex/Warren Director’s Association  
 Sussex County Superintendents Roundtable  
 New Jersey Association of School Administrators  
 New Jersey Principals and Supervisors Association  
 Sussex County Administrators Association  
 Morris County Elementary Administrators Association  
 Buildings and Grounds Association  
 CST placement activities  
 SWASP (psychologist)  
 SCAPP (social worker)  
 SCLDTC (learning disabilities)

Staff and board members participants:

District administrators: Superintendent/Principal, Vice Principal, Business Administrator, Supervisor of Special Education , Supervisor of Curriculum and Instruction, Supervisor of Buildings and Grounds.  
 Child Study Team members: Psychologist, LDTC, Social Worker  
 Board Members: Current board members

**F/F – 20** RESOLVED, that the Ogdensburg Board of Education, approves renewal of technology support services to Transparent Network Consultant LLC at \$80.00 per hour, per technician according to the attached contract for the 2022/23 school year.

**FF - 21 HCESC Co-Op Resolution** Resolution authorizing the Ogdensburg Board of Education to enter into a cooperative pricing agreement.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 4, 2022, the governing body of the Ogdensburg Board of Education, in Sussex County, State of New Jersey duly considered participating in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Ogdensburg Board Of Education

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Mr. Dave Astor, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage

**FF - 22            TIPS Co-Op Resolution**            Resolution authorizing the Ogdensburg Board of Education to enter into a cooperative pricing agreement.

**Government Authority:**

Under New Jersey Public Law 2011, Chapter 139, local contracting units in New Jersey can participate in national cooperative purchasing agreements to procure goods and contract for services as long as the contracts have been competitively procured.

**Purpose:**

The purpose of the TIPS program shall be to continue providing substantial savings and best value for participating educational entities or public agencies through cooperative purchasing.

**Effective:**

This Interlocal Agreement (hereinafter referred to as the “*Agreement*”) is effective May 3, 2022 and shall be automatically renewed annually unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region VIII Education Service Center, by this *Agreement*, agrees to provide competitively bid cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

**Role of the TIPS Purchasing Cooperative:**

1. Provide organizational and administrative structure of the TIPS Program.
2. Provide Administrative and Support Staff necessary for efficient operation of the TIPS Program.
3. Provide marketing of the TIPS program to expand membership, awarded contracts and commodity categories.
4. Initiate and implement activities required for competitive bidding and vendor award process

including posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts.

5. Provide members with current awarded vendor contracts, instructions for obtaining quotes and ordering procedures.
6. Maintain filing system for all competitive bidding procedure requirements.
7. Provide Reports as requested.
8. Maintain active membership database for awarded vendors.
9. Provide TIPS training to members and vendors upon request.

**Role of the Education or Government Entity:**

1. Commit to participate in the TIPS Program.
2. Designate a Primary and Technology Contact for the entity to be responsible for promoting TIPS within the organization.
3. Commit to purchase products and services from TIPS Vendor Awarded Contracts when in the best interest of the entity. **PURCHASE ORDER MUST ALWAYS BE MARKED TIPS and FAXED to 866-839-8472 for processing.**
4. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures.
6. Pay Awarded Vendors in a timely manner for all goods and services received.
7. Report any vendor issues that may arise to the TIPS Cooperative Coordinator.

**General Provisions:**

Both Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of RESC VIII are located which is Camp County, Texas.

It is the responsibility of the Entity purchasing from TIPS to insure that the respective State purchasing laws are being followed.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine and the terms and conditions agreed to are binding upon the Parties.

**F/F -23**

**PARTICIPATION IN COOPERATIVE PRICING SYSTEM AGREEMENT**

The ACES Cooperative Pricing System #E8801-ACESCPS

A Resolution Authorizing the Ogdensburg Board of Education to Enter into A Cooperative Pricing Agreement for the Purchase of Electricity, Technology, Work, Materials, and Supplies

WHEREAS, “The Electric Discount and Energy Competition Act,” P.L. 1999, c. 23 authorizes the New Jersey School Boards’ Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units”); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the Ogdensburg Board of Education in the county of Sussex, State of New Jersey, desires to participate in NJSBA’s Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED on the May 3, 2022 by the Ogdensburg Board of Education, county of Sussex, State of New Jersey, as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the “ACES Cooperative Pricing Resolution of the Ogdensburg Board of Education.”

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the Superintendent is hereby authorized to enter into NJSBA’s ACES Cooperative Pricing System Agreement.

**CONTRACTING UNIT**

The New Jersey School Boards Association shall be responsible for complying with the “Public School Contracts Law,” N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA’s ACES Cooperative Pricing System.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**F/F – 24** RESOLVED, that the Ogdensburg Board of Education approves the First Quarter (ending bank account balance for March 31, 2022) for the following checking accounts:

|              |             |
|--------------|-------------|
| Activities   | \$35,346.07 |
| Athletics    | \$4,360.46  |
| Cafeteria    | \$10,842.78 |
| Scholarship  | \$58,138.26 |
| Unemployment | \$80,093.60 |

**F/F – 25** RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the Ogdensburg Recreation Association (Garage Sale on May 21, 2022).

**F/F - 26** RESOLVED, that the Ogdensburg Board of Education, approves the renewal of the attached base year management food services contract with Maschio’s Food Services Inc. for the 2022/2023 School Year (beginning on July 1, 2022 and ending on June 30, 2023) with the terms and conditions in adherence to state mandates;

**Management Fees(s) / Guarantees**

1) Management Fee

The School Food Authority shall pay Maschio's annual management fee in the amount of \$8,205.95.

The management fee shall be payable in monthly installments of \$820.60 per month commencing on September 1, 2022 and ending on June 30, 2023.

2) Guarantee

Maschio’s guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee) will be a breakeven.

**F/F - 27**

Move to record and award bid received on April 27, 2022 for Partial Roof Replacement at the Ogdensburg Elementary School. 2 responses were received to the bid specifications, as follows:

|   | <b>Bidder</b>            | <b>Base Bid</b> |
|---|--------------------------|-----------------|
| 1 | Hygrade Insulators, Inc. | \$277,000.00    |
| 2 | A to Z Coatings Inc.     | \$290,700.000   |

Move to award bid for Partial Roof Replacement at the Ogdensburg Elementary School to Hygrade Insulators, Inc. based on approval of the 22-23 school year budget and availability of capital reserve funds.

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Mr. Mortensen, Ms. Allen

ABSENT: Mr. Conklin, Ms. Schinn

**OPEN SESSION #2**

**EXECUTIVE SESSION**

MOTION presented by Mr. Donegan, and seconded by Ms. Corban to accept the following declaration of Executive Session as presented @ 7:16 p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

- 1) Personnel matter - Superintendent Evaluation (employee was provided Rice Notification)
- 2) Confidential Student Issue (where disclosure would result in an unwarranted invasion of individual privacy)

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Mr. Mortensen, Ms. Allen

ABSENT: Mr. Conklin, Ms. Schinn

**RE-ENTER PUBLIC SESSION**

MOTION presented by Mr. Donegan, and seconded by Ms. Corban that the Ogdensburg Board of Education returns to Public Session at 7:34 p.m.

**OTHER BOARD BUSINESS –**



**ADJOURN**

MOTION presented by Mr Donegan, and seconded by Ms. Corban that the Ogdensburg Board of Education adjourn at 7:35 p.m.

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Mr. Mortensen, Ms. Allen

ABSENT: Mr. Conklin, Ms. Schinn

Respectfully submitted,

Rich Rennie  
Board Secretary