

OGDENSBURG BOROUGH BOARD OF EDUCATION

July 25, 2023 Agenda
6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at _____ p.m.

OPEN PUBLIC MEETING NOTICE: Read by _____:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

ROLL CALL:

Ms. Corban _____	Ms. Walsh _____	Mr. Mortensen _____
Mr. Donegan _____	Mr. Menendez _____	Ms. Schinn _____
Ms. Allen _____		

Also attending:

Superintendent/Principal, David Astor
Business Administrator, Rich Rennie

PRESENTATION(S)

N/A

OPEN SESSION #1

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

School Board petitions: for any Ogdensburg resident planning on running for a seat on the Ogdensburg BOE; petitions are due to the County Clerk no later than July 31st

Personnel/Program:

Facilities/Finance:

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire Drill: 6/8/23 and 7/19/23
- Evacuation Drill: 6/9/23
- Van / Bus evacuation:

Administrative update: weather issues / damage, ESY

HIB REPORT *All policies and procedures have been followed and met; the May report is based on the recommendation of the Superintendent.*

HIB's for the previous month:

- 1 substantiated HIB with 2 offenders
- 1 substantiated HIB with 1 offender

CORRESPONDENCE:

- **COR 01:** Letter from NJ School Boards congratulating Ms. Walsh on 10 years of service
- **COR 02:** Thank you note from Logan Quinn (regarding Math Award)

BOARD BUSINESS - Minutes Approval:

MOTION presented by _____ and seconded by _____ to approve:

BB 01: Approval of Regular Meeting Minutes: June 6, 2023 Meeting

BB 02: Approval of Executive Meeting Minutes: June 6, 2023 Meeting

BB 03: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials". The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department And, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. (Attached)

Ms. Corban	_____	Ms. Walsh	_____	Mr. Mortensen	_____
Mr. Donegan	_____	Mr. Menendez	_____	Ms. Schinn	_____
Ms. Allen	_____				

PERSONNEL/PROGRAM

MOTION presented by _____ and seconded by _____ to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for June 2023 as presented on July 5, 2023 with Board options to affirm, reject or modify the report.

P/P – 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following 2023 summer custodian(s) to be called for work as needed: Patrick Garofano, Ethan Teevan

P/P - 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the attached "Student Safety Data System (SSDS)" summary report for the 22-23 school year.

P/P – 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Earl Hornyak as custodian in charge with the annual stipend of \$1,680 to be paid in two installments, November 15th and May 15th for the 2023-2024 School Year.

P/P – 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following community based instruction trip(s):

COMMUNITY BASED INSTRUCTION

Ms. Stagg's Class will be going to the following locations, as part of the Community Based Instruction Program.

Turkey Brook Park Splash Pad, Mount Olive, NJ
Rockaway AMC Cinemas, Rockaway, NJ
Tranquility Farms, Green Township, NJ
Angelo's Diner, Franklin, NJ

Trips are scheduled for Wednesdays during our ESY program. The students will be transported in the Ogdensburg School van.

P/P - 06 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the rate of \$18.00 per hour for any certified driver who is board approved to be a school bus driver for the Ogdensburg BOE during the 2023-2024 school year (to qualify for the hourly rate, drivers must be transporting children and have a valid license to operate a school bus in N.J).

P/P - 07 RESOLVED, that the Ogdensburg Board of Education, reviews and annually re-approves district policy 8505 "Wellness Policy / Nutrient Standards for Meals and Foods" (no updates made)

P/P – 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development form Michele Block: Annual School Health Conference in Somerset Park, NJ (October 11, 2023). Total estimated cost: \$215.00

P/P – 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development form Brittney Zagleski; Adventure Curriculum for PE (July 24-25). Total estimated cost: \$369.00

P/P – 10 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Technology Plan (Dates: Sept 5, 2023 - June 30, 2024)

P/P – 11 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Acceptable Use Policies (for both staff and students)

P/P – 12 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 23-24 Professional Development Plan

P/P – 13 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 23-24 Virtual / Remote Instruction Plan.

P/P - 14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the hiring of Bernice Colefield as an Interim Administrative Supervisor. Ms.

Colefield will be cleared to work for the 23-24 school year at a per diem rate of \$420.00 (currently estimated not to exceed 17 days, or \$7,140)

P/P - 15 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Megan Murphy as a substitute teacher for the 2023-2024 school year at the rate of \$120.00 per day.

Ms. Corban	_____	Ms. Walsh	_____	Mr. Mortensen	_____
Mr. Donegan	_____	Mr. Menendez	_____	Ms. Schinn	_____
Ms. Allen	_____				

FACILITIES/FINANCE

MOTION presented by _____ and seconded by _____ to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached June 2023 Check Register for checks from 017448 through 040135 for a total of \$549,371.89

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of May 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for May 2023.

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of May 2023, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F – 05 RESOLVED, that the Ogdensburg Board of Education approves the attached partial check register for July 2023 (through July 19th) for checks from 017404 through 040137 for a total of \$173,801.25

F/F – 06 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of June 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 07 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for June 2023.

F/F – 08 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of June 2023, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F – 09 RESOLVED, that the Ogdensburg Board of Education, approves the Use of School Facilities for the PTO for the 23-24 school year:

Pto meetings 7pm

September 19

November 28

January 23

March 19

May 21

Pto activity nights

September 29

October 27

November 17

December 15

January 26

February 16

March 15

April 12

May 17

June 7

Breakfast with Santa December 16

Breakfast with the bunny March 23

F/F – 10 RESOLVED, that the Ogdensburg Board of Education, approves the attached Special Education Tuition Contract Agreement between the Hamburg BOE and Ogdensburg BOE for the education of student K.R. (State ID number #2136244565) for the 23-24 school year.

F/F – 11 RESOLUTION to Approve Joint Transportation Agreement with Hamburg School District for 2023/2024.

RESOLVED, that the Ogdensburg Board of Education, approves the attached joint transportation agreement with the Hamburg BOE in an amount not to exceed a total of \$6,500 for the 23-24 school year.

The Ogdensburg BOE will provide special services transportation from Hamburg to Ogdensburg for student (State ID number #2136244565) for the 23/24 school year.

Ms. Corban _____
Mr. Donegan _____
Ms. Allen _____

Ms. Walsh _____
Mr. Menendez _____

Mr. Mortensen _____
Ms. Schinn _____

OPEN SESSION #2

EXECUTIVE SESSION

MOTION presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include:

Ms. Corban _____
Mr. Donegan _____
Ms. Allen _____

Ms. Walsh _____
Mr. Menendez _____

Mr. Mortensen _____
Ms. Schinn _____

RE-ENTER PUBLIC SESSION

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education returns to Public Session at _____ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Mr. Mortensen	_____
Mr. Donegan	_____	Mr. Menendez	_____	Ms. Schinn	_____
Ms. Allen	_____				

ADJOURN

MOTION presented by _____, and seconded by _____ that the
Ogdensburg Board of Education adjourn at _____ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Mr. Mortensen	_____
Mr. Donegan	_____	Mr. Menendez	_____	Ms. Schinn	_____
Ms. Allen	_____				