

**OGDENSBURG BOROUGH BOARD OF EDUCATION**

May 3, 2022 Agenda

6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at \_\_\_\_\_ p.m.

**OPEN PUBLIC MEETING NOTICE:** Read by \_\_\_\_\_:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN’S CREED**, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

**ROLL CALL:**

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Allen \_\_\_\_\_  
Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_ Ms. Schinn \_\_\_\_\_  
Mr. Mortensen \_\_\_\_\_

Also in attendance:  
Superintendent/Principal, David Astor  
Board Secretary, Rich Rennie

**PRESENTATION(S)**

Honor Roll Presentation - Cafeteria  
Public Hearing - 2022-2023 school budget - Mr. Astor and Mr. Rennie

**2022-2023 BUDGET RESOLUTIONS**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**F/F – 01** BE IT RESOLVED, that the Ogdensburg Board of Education hereby accepts the state aid figures and budget details as presented and approves the 2022/2023 School Year Budget.

**Appropriations**

General Current Expense	\$4,940,453
Capital Outlay Expense	\$287,032
Charter School Tuition	\$12,187
Grand Total General Fund	\$5,239,672

Pre-School Expenses (Fund 20)	\$747,650
Federal Grants (Fund 20)	\$100,844
Repayment of Debt	\$0.00

Total Est. Expenses	\$6,088,166
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**Revenues**

Local Tax Levy	\$2,641,969
Miscellaneous Revenue / Interest	\$5,240
Interest Earned	\$500
Revenue from Local Sources	\$2,647,709

State Sources

School Choice	\$332,186
Transportation Aid	\$17,372
Special Ed Aid	\$162,828
Equalization Aid	\$1,300,950
Security Aid	\$27,247.00
Revenue from State Sources	\$1,840,583

Other Sources

Budgeted Fund Balance	\$351,380
Capital Reserve	\$280,000
Maint. Reserve	\$120,000

Preschool	\$706,415
Revenues from Federal Sources	\$100,844
Transfers from Fund 10 to Preschool	\$41,235

Total Est. Operating Budget	\$6,088,166
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The Budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. and N.J.A.C. title 6 and 6A.

The proposed FY 2022-2023 budget includes withdrawals from maintenance reserve, and the capital reserve.

- \$351,380 of budgeted fund balance
- \$280,000 of budgeted Capital Reserve (Fire Doors, Roof on New Building)
- \$120,000 of budgeted Maintenance Reserve (includes Univents, Gym Repairs, Kubota)

**F/F - 02** WHEREAS, that the Ogdensburg Board of Education, upon approving the 2022-2023 Budget has also approved Legal Services of \$8,500; and,

WHEREAS, that the Ogdensburg Board of Education, upon approving the 2022/2023 Budget has approved the following Athletic Budget as follows:

Athletic stipends	\$27,888
General supplies	\$3,960
Athletics Misc.	\$1,150
Referees (Intrafund)	\$4,000

BE IT FURTHER RESOLVED, that the referee funds of the Athletic Budget are budgeted at \$65 per person for basketball; \$80 per person for soccer; and, \$70 per person for track.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Allen	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Schinn	_____
Mr. Mortensen	_____				

## **OPEN SESSION #1**

## **COMMITTEE REPORTS/DISCUSSIONS**

### **Board Business:**

The Superintendent Evaluation tool should open on NJSBA.org. Registration/Early Bird Pricing for the NJ School Board conference is open. From Monday, April 4 through Thursday, June 30 NJSBA will offer a special early bird group rate of \$2,100 for 25 team members. The regular group registration rate of \$2,200 goes into effect July 1. Conference is scheduled for Oct 24 - Oct 26.

**Personnel/Program:**

**Facilities/Finance:**

**ADMINISTRATIVE REPORTS:**

Drills for the previous month:

- Fire Drill- 4/14/22
- Lockdown Drill- 4/11/22
- Bus Evacuation Drill: none (only twice per year)

HIB's for the previous month: none

**CORRESPONDENCE:**

N/A

**BOARD BUSINESS**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**BB 01:** Approval of Minutes: April 5, 2022 Regular Meeting

**BB02:** Approval of Minutes: April 5, 2022 Executive Session

Ms. Corban	_____	Ms. Walsh	_____	Ms. Allen	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Schinn	_____
Mr. Mortensen	_____				

**PERSONNEL/PROGRAM**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**P/P – 01** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for April 2022 as presented on May 3, 2022 with Board options to affirm, reject or modify the report.

**P/P - 02** RESOLVED that the Ogdensburg Board of Education recognizes the Ogdensburg Education Association as the official organized bargaining unit representing all regularly employed, full time and part time, non-administrative contractual certificated staff and non-certificated staff (aides and custodians), except summer work and substitutes, for the ensuing year 2022-2023.

**P/P – 03** RESOLVED, that the Ogdensburg Board of Education approves the terms and conditions of employment for non-affiliated staff of Policy/Regulations #1620 and defined by certificated and uncertificated; twelve month and ten month; full time and part time for the ensuing year 2022-2023 (can be found: obboe.org / Board of Education/Regulations and Policies/1620).

**P/P – 04** RESOLVED, that the Ogdensburg Board of Education approves the payroll dates for employees of Ogdensburg Board of Education for the ensuing year, 2022-2023, be the 15<sup>th</sup> and the last day of the month unless a date falls on a weekend or holiday.

**P/P – 05** RESOLVED that the Ogdensburg Board of Education appoints the Superintendent/Principal or his designee as School Attendance Officer and Title I Representative, Agency Compliance Officer, Substance Awareness Coordinator, Safety and Health Designee and Chemical Hygiene Officer; also, the office as issuing officer for working papers, for the ensuing year 2022-2023.

**P/P – 06** RESOLVED, that the Ogdensburg Board of Education approves a shared services agreement with Wallkill Valley Regional High School for a Student Assistance Counselor for the 2022-2023 School Year on an as needed basis.

**P/P – 07** RESOLVED, that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee as the Affirmative Action Officer for the ensuing year 2022-2023.

**P/P – 08** RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the ADA Coordinator for the ensuing year 2022-2023.

**P/P – 09** RESOLVED that the Ogdensburg Board of Education appoints the School Social Worker as the Homeless Liaison Officer for the ensuing year 2022-2023.

**P/P – 10** RESOLVED that Ogdensburg Board of Education authorizes that in the event the Superintendent/Principal is absent from the building, the Vice Principal is the primary Administrator-in-charge; and that when both Superintendent/Principal and Vice Principal are absent from the building, that the Supervisor of Special Education is the primary Administrator-in-Charge and that the School Business Administrator be the Administrator-in-charge with the absence of all other administrators, for the ensuing year 2022-2023.

**P/P – 11** RESOLVED, that the Ogdensburg Board of Education approves submission of the full-time school principal waiver request to the Sussex County Executive Superintendent of Schools for the 2022-2023 School Year.

**P/P – 12** RESOLVED, that the Ogdensburg Board of Education approves that a district confidential administrative assistant or administrator or supervisor act as Board Secretary in the absence of the Board Secretary, for the ensuing year, 2022-2023.

**P/P – 13** RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the 504 officer for the ensuing year 2022-2023.

**P/P – 14** RESOLVED that the Ogdensburg Board of Education appoints the Supervisor of Buildings and Grounds as the AHERA Coordinator, Right to Know Officer, Asbestos Management Officer, Air Quality Designee and Integrated Pest Management Coordinator, for the ensuing year 2022-2023.

**P/P – 15** RESOLVED that the Ogdensburg Board of Education appoints the School Business Administrator as the Open Public Records Officer, and Records Custodian, for the ensuing year 2022-2023.

**P/P – 16** RESOLVED, that the Ogdensburg Board of Education appoints the School Business Administrator as the Safety/Risk Assessment Committee chairperson, for the ensuing year, 2022-2023.

**P/P – 17** RESOLVED that the Ogdensburg Board of Education appoints Ms. Skye Patete as the School Safety Specialist for the 2022-2023 school year. Ms. Patete will receive a School Security/Safety stipend of \$3,300 for the 2022-2023 school year.

**P/P – 18** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, designates the School Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2022-2023 school year.

**P/P – 19** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the rates for substitute positions for the 2022-2023 School Year as follows:

Substitute Nurse	\$200 per day
Summer Custodian	\$13.86 per hour (through August 2022)
Substitute Custodian	\$15.00 per hour (starting Sept 2022)
Substitute Custodian Black Seal	\$18.00 per hour (starting Sept 2022)
Substitute Teacher	\$100 per day

**P/P - 20** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the re-appointment of the following substitute nurses for the 2022-2023 school year at the rate of \$200.00 per day: Michelle Marchionda, Sarah Joyce, Mary Ann Petronella

**P/P – 21** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following 2022 summer custodians to be called for work as needed: Shane Baker, Steve Paulson, Antonio Ciasullo, Peter Egan, Charlotte Gough

Hourly Rate is \$13.86, all hires would be contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

**P/P – 22** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves substitute custodians for the 2022/2023 school year (beginning Sept 2022) at the hourly rate of \$15.00 and \$18.00 for employees that have a valid Black Seal, as follows: Shane Baker, Steve Paulson, Antonio Ciasullo, Peter Egan, Charlotte Gough

All hires would be contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

**P/P - 23** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the reappointment of the following substitute teachers for the 2022-2023 school year at the rate of \$100.00 per day.

First Name	Last Name
Maria	Moskonas
Anna	Zampella
Carly	D'Auria
Judy	Donche
Janet	Chardoyvne
Carlitta	Jenerette
Kelly	Cacia
Michelle	Nardini
Alex	Takacs
Matt	Matrisciano
Robin	Smith
Brianna	Inglima
Casey Anne	Bomensatt
Dawn	Oconnor
Mia Rose	Pulido
Allison	Murphy
Robert	McBrair
Debraoh	Ryan
Doreen	Binns
Christa	Sorensen
Robin	Hewitt
Emma	Mc Guire

Kristen	Jones
Jayne	Squier
Elia	Yurchak
Shane	Baker
Nurses	
Michele	Marchionda
Sarah	Joyce
Mary Ann	Petrnonella

**P/P – 24** RESOLVED, that the Ogdensburg Board of Education, offers a voluntary participation accidental insurance policy to all school families for the 2022-2023 School Year, at the expense of the parents/guardians. Student health insurance will not be carried by the school district.

**P/P – 25** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following teaching staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year

Last	First	Step	Longevity	22/23 Salary
Baeli	Marisa	11 MA		62,550
Block	Michele	20 MA	750	81,520
Bruning	Lisa	12 MA		64,565
Byrne	Stephanie	7 BA		54,910
Capriglione	Nancy	6 BA		54,910
Carr	Melissa	6 BA		54,910
Conklin	Lauren	22 MA (.676)	750	58,639
Cooke	Deirdre	OG MA	1,250	89,685
Cooper	Michelle	17 MA		73,375
Delear	Ray	12 BA		60,565
Gunderman	Cindy	21 MA	750	84,135
Hennion	Elisabeth	15 MA		68,820
Hornyak	John	19 BA		74,230

Liberatore	Colette	21 MA	750	84,135
McGuire	Alina	17 MA		73,375
Olsen	Maegan	15 MA		68,820
Olsyn	Debbie	19 MA+30		80,230
Percey	Shannon	10 BA		58,550
Sears	Lisa	14 MA+30 (.6)		41,193
Stagg	Gail	19 MA	750	78,980
Takacs	Natalie	21 MA+30	1,250	86,635
Trotta	Kaitlyn	8 MA		60,610
Winton	Jamie	17 BA		69,375
Zagleski	Brittney	6 BA		54,910

**P/P - 26** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Heather Rosier, Classroom Teacher for the 2022-2023 School Year, Level BA - STEP 5 – SALARY \$53,595 (Date of Hire: Jan 2, 2019).

**P/P - 27** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Jennifer Hunter, Classroom Teacher for the 2022-2023 School Year, Level BA - STEP 2 – SALARY \$52,400 (Date of Hire: September 1, 2021).

**P/P - 28** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Ashley Kratzsch, Classroom Teacher for the 2022-2023 School Year, Level BA - STEP 2 – SALARY \$52,400 (Date of Hire: September 1, 2021).

**P/P – 29** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year. Part time schedules to be determined:

Para-Professionals				
Last	First	Position	Hourly Rate	Longevity
Baker	Shane	Part-Time Aide	\$16.71	500

Bradley	Christina	Part-Time Aide	\$16.71	
Bravo	Marion	Part-Time Aide	\$16.71	
Carney	Karen	Part-Time Aide	\$16.71	250
Casselano	Lisa	Part-Time Aide	\$16.71	
D'Alessandro	Jennifer	Part-Time Aide	\$16.71	
Farinella	Eileen	Part-Time Aide	\$16.71	250
Feuss	Eileen	Part-Time Aide	\$16.71	
Ficarra	Heather	Part-Time Aide	\$16.71	
Frieling	Gail	Part-Time Aide	\$16.71	
Gray	Ivana	Part-Time Aide	\$16.71	
Hilbert	Brielle	Part-Time Aide	\$16.71	
Holster	Kimberly	Part-Time Aide	\$16.71	
Inglima	Kayla	Part-Time Aide	\$16.71	
Lally	Laura	Part-Time Aide	\$16.71	
Nasisi	Laura	Part-Time Aide	\$16.71	250
Opilla	Donna	Part-Time Aide	\$16.71	
Pappas	Joann	Part-Time Aide	\$16.71	
Rosser	Ania	Part-Time Aide	\$16.71	
Shenise	Maegan	Part-Time Aide	\$16.71	
Squire	Jayne	Part-Time Aide	\$16.71	250
Stucy	Erin	Part-Time Aide	\$16.71	
Yurchak	Elia	Part-Time Aide	\$16.71	250
Full-Time Aide			Salary	
Chardavoyne	Janet	Full-Time Aide	\$30,649 Plus	500

**P/P – 30** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following custodial staff members in positions which are represented by the Ogdensburg Education Association, for the 2022-2023 school year.

Custodial Staff	Position		Salary	Longevity	Total
Scott Brown	Custodian	Full-Time	62,221	1,000	63,221
Earl Hornyak	Custodian	Full-Time	43,180	500	43,680
Robert Lochright	Custodian	Part-Time (27.5)	28,267	0	28,267
Paul Reilly	Custodian	Part-Time (27.5)	29,648	0	29,648

**P/P – 31** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, recognizes the following organizations under the auspices of the School District and directs the Superintendent to approve their fund-raising activities for the 2022-2023 school year:

Parent Teachers Organization (PTO)  
Eighth Grade, Parents/Students  
Seventh Grade, Parents/Students  
Superintendent approved school groups: Yearbook, Play, Student Council, Athletics, etc.

**P/P - 32** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Extended School Year Program for Summer 2022.

- Preschool (including those entering Kindergarten)- 8:30 to 12:00 (Monday through Thursday)
- MD program- 8:30 to 12:00 (Monday through Thursday)
- Grades K-4 (include some students entering 5th grade)- 8:30 to 12:00 (Monday through Thursday)
- Grades 5, 6, 7 - 9:00 to 11:00 (Tuesdays and Thursdays)

Instruction will take place between July 11, 2022 and August 4, 2022

**P/P – 33** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the following appointments as staff/professional services for the Extended School Year (ESY) Program on an ‘as needed basis’ at Ogdensburg School during the summer 2022 with the applicable individual hourly rate based on the agreed upon salary guide. All teachers currently employed by the Ogdensburg Board of Education are allowed to sub during summer programs on an as needed basis.

<b><u>Name</u></b>	<b><u>Position</u></b>
Melissa Carr	Teacher
Ashley Kratzsch	Teacher
Deirdre Cooke	Teacher
Cindy Gunderman	Teacher
Lauren Conklin	CST
Donna Opilla	Paraprofessional
Lisa Casselano	Paraprofessional
Kaitlyn Trotta	Speech
Lisa Sears	CST
Gail Stagg	Teacher

Janet Chardavoyne	Paraprofessional
Heather Rosier	Teacher
Kim Holster	Paraprofessional
Joann Pappas	Paraprofessional
Jayne Squier	Paraprofessional
Nurse	TBD
PT	Dana Brogneri
OT	Debbie Grimm
Ania Rosser	Paraprofessional (sub)

**P/P – 34** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Rita Gengaro as Assistant to the Superintendent/Principal for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 35** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Lora Zosche as Assistant to the Business Administrator/Board Secretary for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 36** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Linda Padula as Board Treasurer for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 37** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Leanne Paolazzi as Supervisor of Special Education/School Psychologist for the 2022-2023 school year at a salary rate to be determined.

**P/P – 38** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Val Reeth as the Supervisor of Instruction / Director of Technology with Teaching Responsibilities for the 2022-2023 school year at a salary rate to be determined.

**P/P – 39** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Skye Egan as Assistant Principal/Lower Grade Supervisor for the 2022-2023 school year at a salary rate to be determined.

**P/P – 40** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Krysten Bifano as Child Study Team Secretary for the 2022-2023 school year at a salary rate to be determined.

**P/P - 41** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Mr. Sean Mac Leod, as the Supervisor of Buildings and Grounds for the 2022-2023 school year, at a salary rate to be determined.

**P/P – 42** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Debbie Grimm as Occupational Therapist for the 2022 ESY program at \$77.00 per hour.

**P/P – 43** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Dana Brognieri as Physical Therapist for the 2022 ESY program at \$80.00 per hour.

**P/P - 44** RESOLVED, that the Ogdensburg Board of Education, approves the attached Inter Local Shared Services Agreement between The Ogdensburg Board of Education and The Hardyston Township Board of Education for Business Services effective from July 1, 2022 to June 30, 2023 in the amount of \$75,000.

**P/P – 45** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Steve Paulson as a substitute custodian for the 2021/2022 school year at the hourly rate of \$13.86. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

**P/P – 46** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the trip(s) for the 2021-2022 school year:

Ms. Capriglione / Grade 2	Space Farms - Wantage, NJ	May 13, 2022 (Rain Date: May 20th)
STEM Club	Kittatinny High School	May 17, 2022
8th Grade Class Trip	Boston, Massachusetts	May 23-25, 2022
Ms. Stagg's Class	Father John's Animal House	May 11, 2022
Ms. Percey / Grade 1	Quiet Valley Living Historical Farm - Stroudsburg, PA	May 19, 2022

**P/P - 47** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Emily Cuervas as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent

upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

**P/P - 48** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Employee #10968025, for administrative leave with pay, effective April 7, 2022 through the end of the school year (or until further notice is provided).

**P/P - 49** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves unpaid medical leave for Employee #10968035 from May 2nd through May 13, 2022 in accordance with applicable federal and state leave laws.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Allen	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Schinn	_____
Mr. Mortensen	_____				

## **FACILITIES/FINANCE**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**F/F - 03** RESOLVED, that the Ogdensburg Board of Education approves the attached April 2022 Check Register for checks from 016584 through 040073 for a total of \$458,930.53

**F/F - 04** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of March 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 05** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for March 2022

**F/F - 06** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of March 2022, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F - 07** RESOLVED, that the Ogdensburg Board of Education approves the district taxes in the amount of \$2,641,969 for the General Fund needed to meet the obligations of this Board for the 2022-2023 school year, and \$0 to cover Debt Service, and the Borough of Ogdensburg is hereby requested to place in the hands of the Treasurer of School Funds that amount according to the attached schedule (Attach. A)

**F/F - 08** RESOLVED, that the Ogdensburg Board of Education re-appoints the following professional administrative services for the ensuing year 2022-2023, as follows:

Board Bond Attorney	Mr. Steven Rogut Rogut, McCarthy, Troy LLC; \$500-2,000
Board/School Insurance Plan	School Alliance Insurance Plan
Insurance Broker	Arthur J Gallagher & Co / George Morville
Cooperative Purchasing Services	Hunterdon County Ed Services, ACES, TIPS, Educational Services Commission of New Jersey
Financial Reporting Services	Computer Solutions, Inc.; \$5,592
Payroll Services	R&L Data Service; \$596p/m + tax svcs & CDK: \$5,095
Policy/Regs/Statutes/Code	Strauss Esmay; \$4,835
Board Legal Advisors	Mr. Matthew Giacobbe; Cleary Giacobbe Alferi Jacobs LLC; \$150 per hour
School Auditor	Nisivoccia, Inc.; \$27,000
Architects	Parette Somjen Architects \$160 per hour HQW Architects: \$150 per hour

**F/F – 09** RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following professional support services for the ensuing year 2022-2023, as follows:

Medical Services	Newton Memorial
Occupational Therapy	Ms. Deborah Grimm; \$77.00 per hour
Physical Therapy Services	Dana Brogneri; \$80.00 per hour
School Physician	Regina Bronstein MD Sparta Medical Associates; \$4,800
Nursing Services	Delta T Group
New School Physicals	Premier Health Associates

**F/F – 10** RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following building support services for the ensuing year 2022-2023, as follows:

Fire Alarm Protection System Burglar Alarm System Elevator Alarm System Panic Alarm System	Abcode \$30 p/mo. Central station annex \$30 p/mo. Central station burglary- school \$45 p/mo Central station fire - school \$30 p/mo - school
School Messenger	Intrado: \$1250
Pneumatic Controls	Automatic Temperature Controls Time & Materials \$7,500
Boiler Water Corrections	Butler Water Corrections \$2,175
District Elevator Services	MID AMERICAN \$235.00 per month
Gas ACES/MRESC	Woodruff Energy, Elizabeth Town Gas
Right to Know/Asbestos Services	Rullo & Juliette; \$4,200
Pest Services	Viking Pest Control; \$88 per visit
Portable Restroom	Borough of Ogdensburg (Shared Services)
Telecommunications Services (ACTS)	Century Link; XTel
Electricity	JCP&L
Copier Services	TA Mountford \$5,700
Energy Tracking Services	Avidxchange
Qaudient	Postage Meter \$44.97 quarterly
Dude Solutions	Maint Tracking: \$2,148

**F/F – 11** RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following technology support services for the ensuing year 2022-23, as follows:

Technology Consultants	Transparent Network Consultant \$80.00 Hour
E-Rate Consultant	Education Consortium for Telecommunications savings. \$500 category 1; 7.5% category 2 services
Web Service	Verasoni \$3,500
Email Services	Google

**F/F – 12** RESOLVED, that the Ogdensburg Board of Education allows for the renewal of web-based instructional support services for the ensuing year 2022-2023, including:

1. On Course & Analytics and Classroom LMS system
2. Learning A to Z (including Raz Kids and Reading A to Z)
3. Reveal - McGraw Hill (Algebra)
4. Pearson (Digits and Envision)
5. Lexia
6. I Observation
7. Fountas & Pinnell Benchmark Assessment (Heinemann)
8. Explore Learning (Gizmos & Reflex Math)
9. Follett Destiny Circulation
10. Class Craft
11. Studies Weekly
12. ESGI
13. IXL
14. Discovery Education
15. Happy Numbers
16. Kami
17. Mystery Science
18. Sadlier
19. Simple K-12
20. Education.com
21. Edhelper
22. Nearpod
23. Kahoot
24. Socrative
25. GoFormative
26. Flipgrid
27. Prodigy

**F/F – 13** RESOLVED, that the Ogdensburg Board of Education adopts/renews the voluntary payroll deduction services for its employees for the ensuing year 2022-2023, as follows:

Tax Shelter Annuities (403B)	Metropolitan Life Insurance, AXA Equitable
Disability Insurance	Prudential Financial, AFLAC
Employee Savings	Lakeland Bank Member Savings Accounts
Total Administrative Services Corporation (TASC)	Flexible Spending Plan

**F/F – 14** RESOLVED, that the Ogdensburg Board of Education approves the use of the state mandated The Uniform Minimum Chart of Accounts for New Jersey public Schools, 2020-2021 edition.

**F/F – 15** RESOLVED, that the Ogdensburg Board of Education approves the use of State Contract vendors without utilizing the bid process for purchases of products and services for the 2022-2023 School Year.

**F/F – 16** RESOLVED, that the Ogdensburg Board of Education in anticipation of revisions to Policy 8310 Public Records, adopts OPRA fee schedules for copies of public records for the 2022-2023 school year:

- \$.05 per page for letter sized pages and smaller
- \$.07 per page for legal sized pages and larger
- Free of charge all electronic records
- Charge the actual cost to provide records in CD-ROM, DVD.

**F/F – 17** RESOLVED, that the Ogdensburg Board of Education awards the Occupational Therapy contract to Ms. Deborah Grimm for the 2022/23 school year at \$77.00 per hour.

**F/F – 18** RESOLVED, that the Ogdensburg Board of education awards the Physical Therapy contract to Dana Brogneri for the 2022/23 school year at \$80.00 per hour.

**F/F – 19** WHEREAS, The Ogdensburg Board of Education is required pursuant to N.J.S.A. 18A 11-12 to adopt a policy and approve travel expenditures by district employees and board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the board of education has determined that the training and informational programs and business travel requirements sponsored by the following organizations or travel to conduct school business and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the board of education has determined that the training and instructional programs sponsored by the following organizations and set forth below are directly related to and within the board members duties; and

WHEREAS, the board of education has determined that participation in the training and informational programs/meetings or conducting school business requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the board of education has determined that the school district travel expenditures to the following programs, meetings or conducting school business are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines

established by the federal Office of Management and Budget, except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, the board of education finds that a mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the training and informational programs conducted by these organizations and while performing school business And others as they become necessary, are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Ogdensburg Board of Education hereby approves the attendance of the listed number of school board members and district employees at the training and informational programs, meetings and actions required to conduct school business, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditures amount;

RESOLVED, that the Ogdensburg Board of Education authorizes in advance, as required by statute, attendance at the following training programs/meetings/activities and conducting out of district school business for the following staff members and board members:

- NJ Department of Education Training and Technical Assistance Programs
- NJSBA Delegate Assembly
- Sussex County School Boards Association training/programs/meetings
- New Jersey School Board Association training and programs
- Sussex County Association of School Business associations
- Sussex/Warren Director's Association
- Sussex County Superintendents Roundtable
- New Jersey Association of School Administrators
- New Jersey Principals and Supervisors Association
- Sussex County Administrators Association
- Morris County Elementary Administrators Association
- Buildings and Grounds Association
- CST placement activities
- SWASP (psychologist)
- SCAPP (social worker)
- SCLDTC (learning disabilities)

Staff and board members participants:

District administrators: Superintendent/Principal, Vice Principal, Business Administrator, Supervisor of Special Education , Supervisor of Curriculum and Instruction, Supervisor of Buildings and Grounds.

Child Study Team members: Psychologist, LDTC, Social Worker

Board Members: Current board members

**F/F – 20** RESOLVED, that the Ogdensburg Board of Education, approves renewal of technology support services to Transparent Network Consultant LLC at \$80.00 per hour, per technician according to the attached contract for the 2022/23 school year.

**FF - 21 HCESC Co-Op Resolution** Resolution authorizing the Ogdensburg Board of Education to enter into a cooperative pricing agreement.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 4, 2022, the governing body of the Ogdensburg Board of Education, in Sussex County, State of New Jersey duly considered participating in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Ogdensburg Board Of Education

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Mr. Dave Astor, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage

**FF - 22 TIPS Co-Op Resolution** Resolution authorizing the Ogdensburg Board of Education to enter into a cooperative pricing agreement.

**Government Authority:**

Under New Jersey Public Law 2011, Chapter 139, local contracting units in New Jersey can participate in national cooperative purchasing agreements to procure goods and contract for services

as long as the contracts have been competitively procured.

**Purpose:**

The purpose of the TIPS program shall be to continue providing substantial savings and best value for participating educational entities or public agencies through cooperative purchasing.

**Effective:**

This Interlocal Agreement (hereinafter referred to as the “*Agreement*”) is effective May 3, 2022 and shall be automatically renewed annually unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region VIII Education Service Center, by this *Agreement*, agrees to provide competitively bid cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

**Role of the TIPS Purchasing Cooperative:**

1. Provide organizational and administrative structure of the TIPS Program.
2. Provide Administrative and Support Staff necessary for efficient operation of the TIPS Program.
3. Provide marketing of the TIPS program to expand membership, awarded contracts and commodity categories.
4. Initiate and implement activities required for competitive bidding and vendor award process including posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts.
5. Provide members with current awarded vendor contracts, instructions for obtaining quotes and ordering procedures.
6. Maintain filing system for all competitive bidding procedure requirements.
7. Provide Reports as requested.
8. Maintain active membership database for awarded vendors.
9. Provide TIPS training to members and vendors upon request.

**Role of the Education or Government Entity:**

1. Commit to participate in the TIPS Program.
2. Designate a Primary and Technology Contact for the entity to be responsible for promoting TIPS within the organization.
3. Commit to purchase products and services from TIPS Vendor Awarded Contracts when in the best interest of the entity. **PURCHASE ORDER MUST ALWAYS BE MARKED TIPS and FAXED to 866-839-8472 for processing.**
4. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures.
6. Pay Awarded Vendors in a timely manner for all goods and services received.
7. Report any vendor issues that may arise to the TIPS Cooperative Coordinator.

**General Provisions:**

Both Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances,

rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of RESC VIII are located which is Camp County, Texas.

It is the responsibility of the Entity purchasing from TIPS to insure that the respective State purchasing laws are being followed.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by means of a facsimile machine and the terms and conditions agreed to are binding upon the Parties.

### **F/F -23**

#### **PARTICIPATION IN COOPERATIVE PRICING SYSTEM AGREEMENT**

The ACES Cooperative Pricing System #E8801-ACESCPS

A Resolution Authorizing the Ogdensburg Board of Education to Enter into A Cooperative Pricing Agreement for the Purchase of Electricity, Technology, Work, Materials, and Supplies

WHEREAS, “The Electric Discount and Energy Competition Act,” P.L. 1999, c. 23 authorizes the New Jersey School Boards’ Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units”); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the Ogdensburg Board of Education in the county of Sussex, State of New Jersey, desires to participate in NJSBA's Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED on the May 3, 2022 by the Ogdensburg Board of Education, county of Sussex, State of New Jersey, as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the "ACES Cooperative Pricing Resolution of the Ogdensburg Board of Education."

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the Superintendent is hereby authorized to enter into NJSBA's ACES Cooperative Pricing System Agreement.

**CONTRACTING UNIT**

The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA's ACES Cooperative Pricing System.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**F/F – 24** RESOLVED, that the Ogdensburg Board of Education approves the First Quarter (ending bank account balance for March 31, 2022) for the following checking accounts:

Activities	\$35,346.07
Athletics	\$4,360.46
Cafeteria	\$10,842.78
Scholarship	\$58,138.26
Unemployment	\$80,093.60

**F/F – 25** RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the Ogdensburg Recreation Association (Garage Sale on May 21, 2022).

**F/F - 26** RESOLVED, that the Ogdensburg Board of Education, approves the renewal of the attached base year management food services contract with Maschio's Food Services Inc. for the 2022/2023 School Year (beginning on July 1, 2022 and ending on June 30, 2023) with the terms and conditions in adherence to state mandates;

**Management Fees(s) / Guarantees**

- 1) Management Fee

The School Food Authority shall pay Maschio's annual management fee in the amount of \$8,205.97.

The management fee shall be payable in monthly installments of \$820.59 per month commencing on September 1, 2022 and ending on June 30, 2023.

2) Guarantee

Maschio's guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee) will be a breakeven.

**F/F - 27**

Move to record and award bid received on April 27, 2022 for Partial Roof Replacement at the Ogdensburg Elementary School. 2 responses were received to the bid specifications, as follows:

	<b>Bidder</b>	<b>Base Bid</b>
1	Hygrade Insulators, Inc.	\$277,000.00
2	A to Z Coatings Inc.	\$290,700.000

Move to award bid for Partial Roof Replacement at the Ogdensburg Elementary School to Hygrade Insulators, Inc. based on approval of the 22-23 school year budget and availability of capital reserve funds.

Ms. Corban _____	Ms. Walsh _____	Ms. Allen _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Schinn _____
Mr. Mortensen _____		

**OPEN SESSION #2**

**EXECUTIVE SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ to accept the following declaration of Executive Session as presented @ \_\_\_\_\_ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

**Topics include: Superintendent Evaluation, no action to be taken**

Ms. Corban _____	Ms. Walsh _____	Ms. Allen _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Schinn _____
Mr. Mortensen _____		

**RE-ENTER PUBLIC SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education returns to Public Session at \_\_\_\_\_ p.m.

Ms. Corban _____	Ms. Walsh _____	Ms. Allen _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Schinn _____
Mr. Mortensen _____		

**OTHER BOARD BUSINESS**

**ADJOURN**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education adjourn at \_\_\_\_\_ p.m.

Ms. Corban _____	Ms. Walsh _____	Ms. Allen _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Schinn _____
Mr. Mortensen _____		