

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: September 7, 2021

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Ms. Donegan, Ms. Lamonica

ABSENT: Mr. Conklin

Superintendent/Principal, David Astor

Business Administrator, Rich Rennie

PRESENTATIONS:

OPEN SESSION #1:

Ms. Cooke commented on how well the Summer Enrichment program was and ESY was going.

Dr. Paolazzi also said the Summer Enrichment Program went and how ell ESY was going. She also informed the board the DOE visited and was very complimentary about our school, staff, and students.

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Info on vacant BOE seat: During tonight's meeting, the Board may discuss applicants that have submitted a letter of interest with the Board secretary. The Board may hold discussions / interviews with applicants during the public portion of the meeting with the board acting as a committee of the whole. If needed, an executive session may be called to discuss qualifications of any applicants.

Applicants shall be nominated for the open Board seat by a sitting board member during the public portion of the meeting. Each nomination requires a second before moving forward for a vote.

The ‘Virtual’ NJ School Board conference will be held October 26-28, please contact Mr. Astor or Mr. Rennie if you would like to attend.

Personnel/Program: Ms. Donegan provided the update on various Policies the district is reviewing and a brief overview of ‘The Road Forward’

Facilities/Finance: Mr. Dongegan also referenced “The Road Forward” and provided an update on the updated bathrooms and new classroom doors.

ADMINISTRATIVE REPORTS

Drills for the previous month:

- Fire Drill:
- Security:
- Bus Evacuation Drill: none (only twice per year)

HIB’s for the previous month: none

Representatives from Walgreens will be coming to Ogdensburg School on 10/6/21 from 2:30pm - 6pm to provide Influenza vaccines for staff

Mr. Astor congratulated the staff on another successful start to the school year. He also commended the custodial / maintenance staff on a terrific job. Looking forward to a great year of educating children face-to-face.

CORRESPONDENCE

- **COR 01:** Letter from Ms. Alyssa Allen, informing the District of her decision to resign.

BOARD BUSINESS

MOTION presented by Ms. Donegan and seconded by Mr. Donegan to approve:

BB 01: Approval of Minutes: August 3, 2021 Regular Meeting

BB 02: Approval of Minutes: August 3, 2021 Executive Session Meeting

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Ms. Donegan, Ms. Lamonica

ABSENT: Mr. Conklin

BOARD BUSINESS - BOE nomination:

MOTION presented by Ms. Donegan and seconded by Mr. Donegant to approve:

BB 03: RESOLVED that the Ogdensburg Borough Board of Education appoints **Heather Schinn** as a BOE member from September 7, 2021 through December 31, 2021, in accordance with N.J.S.A. 18A:12-15 (2013 NJ Revised Statutes Title 18A - Education Section 18A:12-15 - Filling vacancies).

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Ms. Donegan, Ms. Lamonica

ABSENT: Mr. Conklin

PERSONNEL/PROGRAM

MOTION presented by Ms. Donegan and seconded by Mr. Donegan to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for July 2021 as presented on September 7, 2021 with Board options to affirm, reject or modify the report.

P/P – 02 First reading of the following District Policies & Regulations from Alert 223:

- P 0131 Bylaws, Policies, and Regulations (Revised)
- P 1521 Educational Improvement Plans (M) (Abolished)
- P 1649 Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
- R 2421 Vocational - Technical Education (Abolished)
- P 3134 Assignment of Extra Duties (Revised)
- P & R 3142 Nonrenewal of Non Tenured Teaching Staff Member (Revised)
- P & R 3221 Evaluation of Teachers (M) (Revised)
- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
- P & R 5460.02 Bridge Year Pilot Program (M) (New)
- P & R 6471 School District Travel (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

P/P -03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Maegan Olsen to be the mentor for Jennifer Hunter during the 21-22 school year.

P/P – 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Gabriella Kuchavik (currently attending William Paterson University) to observe Ms. Stephanie Byrne's preschool class approximately one day per week from Sept 2021 through Dec 2021.

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts with regret the resignation request of Alyssa Allen effective immediately.

P/P - 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the following trips that will take place as part of the Community Based Instruction Program during the 2021- 2022 school year:

- ShopRite - Franklin/Sparta
- Dollar Tree - Franklin/Newton
- Walmart - Franklin/Newton
- Home Depot - Newton/Dover
- Life Town - Livingston, NJ
- Sussex County Libraries
- Local Restaurants (ie:, McDonald’s, Burger King, local pizzerias)

Students will be transported in the Ogdensburg School van.

P/P - 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the attached agreement and member rates for Child Study Team Services and Itinerant Public School Services (on an ‘as needed basis) with the Sussex County Educational Services Commission.

P/P - 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2021-2022 school year.

Position	Name	Salary	Remarks
Soccer Coach JV	Ms. McGuire	\$1,598	
Math Extra Help	Ms. McGuire	\$33 per hour	

P/P - 09 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the rate of \$15.00 per hour for any certified driver who is board approved to be a school bus driver for the Ogdensburg BOE during the 2021-2022 school year (to qualify for the hourly rate, drivers must be transporting children and have a valid license to operate a school bus in N.J).

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the use of EDUCERE virtual education, at a cost of \$2,000 per student, for virtual instruction for any medically compromised students.

P/P - 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Kayla Inghima and Alexander Kays as paraprofessional staff members, in positions represented by the Ogdensburg Education Association, for the 2021-2022 school year. The 21-22 Hourly rate is \$16.24. Part time schedule to be determined. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Margaret McNeir as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Brianna Inghima as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Gregory Appleton as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 15 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Sarah Joyce as a substitute nurse for the 2021-2022 school year at the rate of \$150 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 16 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached Full-Time School Principal waiver for the 2021-2022 school year in accordance with NJAC 6A: 32-4.1

P/P - 17 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached "Ogdensburg Road Forward Plan".

P/P – 18 (Updated from May 4, 2021) RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following custodial staff positions which are represented by the Ogdensburg Education Association of Ogdensburg, for the 2021-2022 school year:

Custodial Staff				2020-2021*	Longevity	Total
Earl Hornyak		Custodian	Full Time	\$41,963	\$500	\$42,463

P/P – 19 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the request for professional development for Ms. Marisa Baeli with the Center for Autism and Early Childhood Mental Health MSU. (November 8-10 via Zoom) Total cost: \$325.00

P/P - 20 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Marion Bravo as a paraprofessional staff member, in a position represented by the Ogdensburg Education Association, for the 2021-2022 school year. The 21-22 Hourly rate is \$16.24. Part time schedule to be determined. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P – 24 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Thomas Washer and Jackie Woodward as substitute custodians for the 2021/2022 school year at the hourly rate of \$13.86. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

AYE: Ms. Corban, Ms. Walsh (abstained P/P 17), Mr. Donegan, Ms. Donegan, Ms. Lamonica, Ms. Schinn
 ABSENT: Mr. Conklin

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the August 2021 Check Register for checks from 016098 through 040035 for a total of \$253,796.70

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of July 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for July 2021

F/F - 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of July 2021, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that the Ogdensburg Board of Education accepts the IDEA, Basic Grant Funds for the 2021/2022 school year and IDEA Preschool Grant Funds as follows:

IDEA Basic

100-500	Other Purchased Ser/Tuition:	\$60,000
200-300	OT/PT:	\$19,915
	Total:	\$79,915

IDEA Preschool

200-300	OT/PT:	\$3,562
	Total:	\$3,562

F/F - 06 RESOLVED, that the Ogdensburg Board of Education accepts the ESSER II funds for the 2021/2022 school year as follows:

ESSER II:

400-720	Building Renovations	\$108,238
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Learning Acceleration:

100-100	Salaries:	\$12,200
100-600	Instructional Supplies:	\$4,740
200-100	Support Services:	\$1,200
200-200	Benefits:	\$5,360
200-400	Purchased Property Services:	\$1,500
	Total:	\$25,000

Mental Health:

100-300	Purchased Services:	\$3,000
100-600	Instructional Supplies:	\$25,000
200-200	Benefits	\$10,000
200-600	Supplies and Materials:	\$7,000
	Total:	\$45,000

F/F - 07 RESOLVED, that the Ogdensburg Board of Education approves the disposal of the following nonoperative / non-functioning equipment:

- SMART BOARD: #000462

F/F – 08 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the following organizations for the 2021-2022 school year:

ORA Garage Sale, 9am to 5pm, 10/16/21 in the North Parking Lot (Rain Date: 10/17/21)

ORA Car Wash, 9am to 4pm, 9/12/21 in the North Parking Lot

Girl Scouts (Troop #98274) use of Library 4:50 - 6:30 (dates attached)

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Ms. Donegan, Ms. Lamonica, Ms. Schinn

ABSENT: Mr. Conklin

OPEN SESSION #2

N/A

EXECUTIVE SESSION

N/A

OTHER BOARD BUSINESS –

ADJOURN

MOTION presented by Ms. Donegan, and seconded by Mr. Donegan that the Ogdensburg Board of Education adjourn at 6:55 p.m.

AYE: Ms. Corban, Ms. Walsh, Mr. Donegan, Ms. Donegan, Ms. Lamonica, Ms. Schinn

ABSENT: Mr. Conklin

Respectfully submitted,

Rich Rennie
Board Secretary