

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: December 7, 2021

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Ms. Walsh, Ms. Donegan, Ms. Schinn, Mr. Donegan

ABSENT: Ms. Lamonica, Mr. Conklin

Superintendent/Principal, David Astor

Business Administrator, Rich Rennie

PRESENTATIONS:

- Honor Roll
- 6 Pillars of Character

OPEN SESSION #1:

Ms. Cooke wished Mr. Astor good luck

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

- The November 2021 BOE election results have been calculated for the Ogdensburg Board of Education:

(3-year term): Mr. Brendan Donegan

(3-year term): Ms. Lisa Lamonica - Moved out of town, seat will be open

(1-year term): Ms. Heather Schinn

We are planning to have the school's reorganization meeting on January 4th 2022, and all members of the community are welcomed. Because we need to have the reorganization meeting within the week of the New Year, we would like to announce a 'snow date' of January 7th.

The Ogdensburg Board of Education will have 2 additional vacancies on the Board of Education to be filled by residents of Ogdensburg Borough. The appointed term shall be from the date of appointment through December 31, 2022.

Those eligible residents of Ogdensburg having an interest in filling the position shall send a letter providing information about themselves and summarizing their interest in the position. All letters must be received by 4:00 pm on Friday, December 31, 2021.

Interviews will be held by the Board of Education at our regularly scheduled public board Meeting on Tuesday, January 4, 2022. Interested persons will be notified as to a specific time for the interview.

Letters should be sent to: Mr. Richard Rennie, School Business Administrator/Board Secretary, c/o Ogdensburg Board of Education, 100 Main Street, Ogdensburg, NJ 07439 or emailed to rrennie@obboe.org.

Personnel/Program:

Discussed policy Alert 224, which is on for second reading / adoption this evening. And also first reading of policy P 7480. Ms. Donegan also announce she will be stepping down from the Board after the January meeting.

Facilities/Finance:

The district had a roof scan of the newer building and will share the findings at an upcoming meeting. Also looking to replace the univents in the CST and Computer rooms.

ADMINISTRATIVE REPORTS

Congratulations to Dr. Takacs who wrote a grant and won schoolwide access to www.Ancestryclassroom.com www.Newspapers.com and www.Fold3.com

8th Grade Trip to Boston is scheduled for May 24-26

Spring Concert will be May 18th

OBBOE.org has been updated and looks great, a big thanks to all that worked on it.

Tree lighting is tomorrow (12/8)

Congratulations to Ms. Cooper and Ms. Squier to Teacher and Support person of the year awards

Drills for the previous month:

Drills for the previous month:

Fire Drill: 11/16/21

Lockdown/Evacuation: 11/23/21

Van / Bus evacuation:

HIB's for the previous month: none

CORRESPONDENCE

- **COR 01:** Letter from Mrs. Zagleski to Mr. Astor and the Ogdensburg BOE dated 11/22/2021

BOARD BUSINESS

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

BB 01: Approval of Minutes: November 2, 2021 Regular Meeting

BB 02: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials". The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department and, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. (Attached)

BB 03: RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Budget Calendar and Dates for 2022 School Election & Budget Procedures for Type II districts with Nov Elections (info for Type II districts begin on page 7 of attached).

BB 04: RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent and pursuant to N.J.A.C. 6A:30-3.1(e), approves the submission of the attached NJ Quality Single Accountability Continuum (QSAC) District Performance Review and declaration page for the 2021-2022 School Year to the New Jersey Department of Education which includes the following sections:

- Instruction and Program
- Fiscal Management
- Governance
- Personnel
- Operations

AYE: Ms. Corban, Ms. Walsh, Ms. Donegan, Ms. Schinn, Mr. Donegan

ABSENT: Mr. Conklin

PERSONNEL/PROGRAM

MOTION presented by Ms. Donegan and seconded by Ms. Walsh to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for November 2021 as presented on December 7, 2021 with Board options to affirm, reject or modify the report.

P/P – 02 Second Reading and adoption of the following District Policies & Regulations from Alert 224:

- P 2422 Comprehensive Health and Physical Education (M) (Revised)
- P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)
- P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5114 Children Displaced by Domestic Violence (Abolished)
- P 5116 Education of Homeless Children (Revised)
- P & R 7432 Eye Protection (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- R 8420.1 Fire and Fire Drills (M) (Revised)
- P 8540 School Nutrition Programs (M) (Revised)
- P 8550 Meal Charges/Outstanding Food Service Bill (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- P 8810 Religious Holidays (Abolished)
- P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- P 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
- P 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P 1648 Restart and Recovery Plan (M) (Abolished)
- P 1648.02 Remote Learning Options for Families (M) (Abolished)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (New)

P/P - 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Megan Shenise as a paraprofessional staff member, in a position represented by the Ogdensburg Education Association, for the 2021-2022 school year. The 21-22 Hourly rate is \$16.24. Part time schedule to be determined. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks - in accordance with N.J.S.A. CH 116, P.L. 1986 - and completion of required employee paperwork, including pre-employment verification).

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Jessica Geldhauser as a paraprofessional staff member, in a position represented by the Ogdensburg Education Association, for the 2021-2022 school year. The 21-22 Hourly rate is \$16.24. Part time schedule to be determined. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks - in accordance with N.J.S.A. CH 116, P.L. 1986 - and completion of required employee paperwork, including pre-employment verification).

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Nicole Swank (currently attending Bloomfield College) to serve as a Psychology Intern for Dr. Paolazzi and the Child Study Team. (96 hours during Spring 2022 Semester)

P/P - 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Emily O'Connor as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Christina Bradley as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Karen Carney as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification).

P/P - 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following custodial staff positions which are represented by the Ogdensburg Education Association of Ogdensburg, for the 2021-2022 school year:

| Custodial Staff | | | | | 2021-2022 | Longevity | Total |
|-----------------|--|--|--|--|-----------|-----------|-------|
|-----------------|--|--|--|--|-----------|-----------|-------|

| | | | | | |
|------------------|-----------|-----------|----------|--|----------|
| Robert Lochridge | Custodian | Part Time | \$27,464 | | \$27,464 |
|------------------|-----------|-----------|----------|--|----------|

Salary is \$27,464 per year and the yearly salary will be prorated to the start date of 12/8/2021. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks - in accordance with N.J.S.A. CH 116, P.L. 1986 - and completion of required employee paperwork, including pre-employment verification).

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts with regret the resignation request of Cynthia Hamilton (last day is 12/10/2021).

P/P - 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Maternity Leave as listed below:

- Name: Brittney Zagleski
- Estimated leave date: February 4, 2022
- Estimated return: May 9, 2022

Employee will be placed on a Federal family medical leave of absence using accumulated sick days, with benefits, after which the employee will be placed on a leave of absence under the Federal and State family leave acts, subject to modifications as may be necessary with medical documentation, ending on or about May 9, 2022.

P/P - 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Alexandra Takacs (currently attending Mercy College) as a student teacher with Cindy Gunderman. (From January 19th to March 15th of the Spring 2022 Semester)

P/P - 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the hiring of Bernice Colefield as an Interim Administrative Supervisor. Ms. Colefield will be cleared to work from Dec 08, 2021 through June 30, 2022 at a per diem rate of \$350.00 (currently estimated not to exceed 20 days total, or \$7,000)

P/P - 14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2021-2022 school year.

| Position | Name | Salary | Remarks |
|---------------------------|-----------------|--------|-----------|
| Athletic Game Coordinator | Ashley Kratzsch | \$42 | Per event |

| | | | |
|---------------------------|----------------|------|-----------|
| Athletic Game Coordinator | Lauren Conklin | \$42 | Per event |
|---------------------------|----------------|------|-----------|

P/P – 15 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Judy Jacobs (currently attending Grand Canyon University) as a student teacher with Ms. Nancy Capriglione’s 2nd grade class (from January - March) and then with Ms. Deirdre Cooke’s 3rd & 4th graders (from March to May).

P/P – 16 First Reading of the following District Policy P 7480 MOTOR VEHICLES ON SCHOOL PROPERTY

AYE: Ms. Corban, Ms. Walsh (abstained from P/P 02), Ms. Donegan, Ms. Schinn, Mr. Donegan
ABSENT: Mr. Conklin

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the November 2021 Check Register for checks from 016315 through 040048 for a total of \$415,278.10

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of October 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for October 2021

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of October 2021, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 05 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education accepts, with gratitude, a \$400 donation courtesy of Mrs. Reeth to help offset the purchase of a “Stock Ticker”.

F/F - 06 RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2022-2023 Annual Preschool Operational Plan Update to the NJ Department of Education, Division of Early Childhood Education (approves submission of the application and ability to execute a contract with the New Jersey Department of Education for full-day Pre-K).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application

submission for the program listed above.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic application to the New Jersey Department of Education on behalf of Ogdensburg.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby authorized to sign the appropriate paperwork on behalf of Ogdensburg (including the District Statement of Assurance and District Information Form) and that their signature constitutes acceptance of the terms and conditions of the agreement and approves the execution of the agreement.

F/F – 07 RESOLVED, that the Ogdensburg Board of Education approves the list of recommended Long Range Facilities projects (attached: dated December 2021).

F/F – 08 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the following organizations for the 2021-2022 school year:

- ORA Color Run Fundraiser (5/14/22, rain date: 5/15/2022)
- Sussex County Stars Softball Clinic (Dates in Dec, Jan, Feb)

AYE: Ms. Corban, Ms. Walsh, Ms. Donegan, Ms. Schinn, Mr. Donegan

ABSENT: Mr. Conklin

OPEN SESSION #2

N/A

EXECUTIVE SESSION

N/A

OTHER BOARD BUSINESS –

ADJOURN

MOTION presented by Ms. Donegan, and seconded by Mr. Conklin that the Ogdensburg Board of Education adjourn at 7:00 p.m.

AYE: Ms. Corban, Ms. Walsh, Ms. Donegan, Ms. Schinn, Mr. Donegan

ABSENT: Mr. Conklin

Respectfully submitted,

Rich Rennie
Board Secretary