

OGDENSBURG BOROUGH BOARD OF EDUCATION

February 1, 2022 Agenda
6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at _____ p.m.

OPEN PUBLIC MEETING NOTICE: Read by _____:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN’S CREED, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

ROLL CALL:

Ms. Corban _____ Ms. Walsh _____ Ms. Allen _____
Mr. Donegan _____ Mr. Conklin _____ Ms. Schinn _____
Mr. Mortensen _____

Also attending:
Superintendent/Principal, David Astor
Business Administrator, Rich Rennie

PRESENTATION(S)

Honor Roll Presentation
Start Strong Results - Ms. Reeth

OPEN SESSION #1

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Reminder, School Officials and Board Members must file the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act. If you are required to file, you will be receiving an email from the NJ Ethics Commission (tentatively scheduled to open around Feb 1st and we'll have 30 days from that point to complete).

Superintendent Evaluation tool should open (or open soon) on NJSBA.org

The Board will be working on 2022-2023 District Goals at an upcoming Board meeting with Kathy from NJ School Boards

Personnel/Program:

Facilities/Finance:

ADMINISTRATIVE REPORTS:

22-23 Budget Discussion: Staffing, State Aid, Payroll (CBA), Curriculum / Programs, Capital and Maintenance reserve / projects

Drills for the previous month:

Fire Drill: 1/25/22

Lockdown/Evacuation: 1/20/22

Van / Bus evacuation: 1/26/22

HIB's for the previous month: none

CORRESPONDENCE:

- **COR 01:** Correspondence from Mary Ellen Diffily

BOARD BUSINESS - Minutes Approval:

MOTION presented by _____ and seconded by _____ to approve:

BB 01: Approval of Minutes: January 4, 2022 Reorganization Meeting

BB 02: Approval of Minutes: January 4, 2022 Regular Meeting

BB 03: RESOLVED that the Ogdensburg Board of Education approves the attached standard operating procedures and internal controls. The SOP manual will be maintained in the business office and continue to be updated with additional/updated information when necessary.

BB 04: Appointments and Delegates

a. Appointment, by the President, of delegate and alternates to the New Jersey and Sussex County School Board Associations:

Delegate Mr. Donegan
State/County Alternate Ms. Corban

b. Appointment, by the President, of a Member and one alternate to the Sussex County Educational Services Commission Board of Directors:

Member Ms. Schinn
Alternate Mr. Mortensen

c. Appointment, by the President, of a Member and one alternate to the New Jersey School Board Legislative Delegate:

Member Ms. Walsh
Alternate Ms. Allen

d. Appointment, by the President, Board members to serve a one-year term on following Board standing committees:

Personnel/Program: Ms. Corban (Chair), Ms. Walsh, Ms. Schinn
Facilities / Finance: Mr. Conklin (Chair), Ms. Allen, Mr. Mortensen
Negotiations: Ms. Corban, Ms. Walsh, Ms. Allen
Ad Hoc Committee: Mr. Donegan

Ms. Corban _____ Ms. Walsh _____ Ms. Allen _____
Mr. Donegan _____ Mr. Conklin _____ Ms. Schinn _____
Mr. Mortensen _____

PERSONNEL/PROGRAM

MOTION presented by _____ and seconded by _____ to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for January 2022 as presented on February 1, 2022 with Board options to affirm, reject or modify the report.

P/P – 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development for Mr. Sean MacLeod: NJSBGA Expo (3/20/22 - 3/23/22) in Atlantic City, NJ. Total estimated cost: \$698.80

P/P – 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the following request for professional development for Ms. Heather Rosier, Stephanie Byrne, Melissa Carr: 41st Annual Pre-K Conference (4/13/22 - 4/14/22). Total estimated cost: \$657.00

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Ania Rosser as a paraprofessional staff member, in a position represented by the Ogdensburg Education Association, for the 2021-2022 school year. The 21-22 Hourly rate is \$16.24. Part time schedule to be determined. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks - in accordance with N.J.S.A. CH 116, P.L. 1986 - and completion of required employee paperwork, including pre-employment verification).

P/P – 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (July 1, 2020 - June 30, 2021). Attached.

P/P – 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves submission to the Sussex County Executive Superintendent of Schools to waive the requirements for SEMI participation based on the evidence that the District will have 22 Medicaid eligible classified students for the 2022/2023 School Year.

Ms. Corban _____	Ms. Walsh _____	Ms. Allen _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Schinn _____
Mr. Mortensen _____		

FACILITIES/FINANCE

MOTION presented by _____ and seconded by _____ to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the attached January 2022 Check Register for checks from 016396 through 040058 for a total of \$517,100.63

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of December 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the revised Treasurer’s monthly bank reconciliation for the payroll account for November 2021

F/F - 04 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for December 2021

F/F – 05 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of December 2021, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education approves the following check registers for fourth quarter (Dec 2021):

Activities Account	\$34,476.34
Athletics Account	\$1,829.13
Cafeteria Account	\$3,686.90
Unemployment	\$77,653.34

F/F - 07 RESOLVED, that the Ogdensburg Board of Education approves the attached quote / proposal from Parette Somjen Architects for the amount of \$18,500 for the roofing project in the old school. In addition to \$1,300.00 for reimbursable expenses (i.e. printing, deliveries, etc). The proposal includes preparing and submitting all necessary plans and paperwork to the Department of Education to serve as an application to the Office of School Facilities and amendment to the District’s LRF.

F/F – 08 RESOLVED, that upon the recommendation of the Superintendent, the Ogdensburg Board of Education, in the County of Sussex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the New

Building Roof repair at Ogdensburg Elementary School to serve as an application to the Office of School Facilities and major amendment to the District’s LRFP; and

Furthermore, this project is being funded by ‘other capital’ and the Ogdensburg Board of Education will not be seeking state funding but will fund the project through the District’s Maintenance Reserve account.

F/F – 09 RESOLVED, that the Ogdensburg Board of Education accepts the updated submission of ESSER II funds as follows:

ESSER II:

100-100	Salaries	\$77,313
200-100	Benefits	\$30,925

Learning Acceleration:

100-100	Salaries:	\$12,200
100-600	Instructional Supplies:	\$6,420
200-200	Benefits:	\$4,880
200-400	Purchased Property Services:	\$1,500
	Total:	\$25,000

Mental Health:

100-300	Purchased Services:	\$3,000
100-600	Instructional Supplies:	\$25,000
200-200	Benefits	\$10,000
200-600	Supplies and Materials:	\$7,000
	Total:	\$45,000

Ms. Corban _____	Ms. Walsh _____	Ms. Allen _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Schinn _____
Mr. Mortensen _____		

OPEN SESSION #2

EXECUTIVE SESSION

MOTION presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include: N/A

Ms. Corban	_____	Ms. Walsh	_____	Ms. Allen	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Schinn	_____
Mr. Mortensen	_____				

RE-ENTER PUBLIC SESSION

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education returns to Public Session at _____ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Allen	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Schinn	_____
Mr. Mortensen	_____				

ADJOURN

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education adjourn at _____ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Allen	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Schinn	_____
Mr. Mortensen	_____				