



Cafeteria Point of Sale Debit System 2021-2022 School Year

Ogdensburg Elementary



- Your school uses a computerized point of sale system in the cafeteria. Parents can make payments online or send in payments to the cafeteria using the coupon below.
- This system allows for account purchases of meals and snacks.
- Parents may pay in advance for purchases.
- All students will be issued a Personal Identification Number (PIN) which corresponds to their food service account and which should be kept confidential.
- Students still have the option to pay but change will be put on students account
- Any prepaid meals on a meal card from the previous year will automatically be put on the student's account.
- Any remaining funds at the end of the school year are available for use in September or may be transferred to a sibling's account.

Online Payments

- Log on to PayschoolsCentral.com
- Select the "Sign-Up" option from the menu
- The screens will guide you through the process to establish your account
- The internet convenience fee is a percentage for credit cards and a flat fee for ACH transaction

Advantages

- Students have more time to eat
- Minimizes "lost" lunch money
- Technology minimizes cashier errors
- Parents can access purchasing history
- Payments can be made 24/7 online
- Snacks can be purchased on account
- Low balance alerts for parents

Any Questions? Email the Food Service office: jwoodward@obboe.org

Payment Coupon: For use when sending payments in to the school

Ogdensburg School District PAYMENT FORM

Check Box: Meals Only Meals and A la Carte

Student Name _____

Grade _____ Homeroom or Teacher _____ Date _____

Check Amount _____ Check # _____

Please put student's name on check memo and make payable to: Ogdensburg School
*One student per envelope/form.