

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: May 4, 2021

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. via online video conference, originally scheduled for the Media Center of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Gough, Ms. Lamonia, Mr. Conklin

ABSENT: Ms. Walsh

Also attending: Superintendent/Principal, David Astor

Business Administrator, Rich Rennie

PRESENTATIONS:

PUBLIC HEARING - 2021-2022 SCHOOL BUDGET

Mr. Astor and Mr. Donegan

2021-2022 BUDGET RESOLUTIONS

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

F/F – 01 BE IT RESOLVED, that the Ogdensburg Board of Education hereby accepts the state aid figures and budget details as presented and approves the 2021/2022 School Year Budget.

The Budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. and N.J.A.C. title 6 and 6A.

Anticipated Pupils on Roll: 277

<u>Appropriations</u>	21-22
General Current Expense	\$4,804,784.00
Capital Outlay Expense	\$6,657.00
Charter School Tuition	\$42,000.00
Pre-School Expenses (Fund 20)	\$566,496.00
Federal Grants (Fund 20)	\$89,671.00
Repayment of Debt	\$0.00
	<u>Total Est. Expenses</u>
	<u>\$5,509,608.00</u>

<u>Revenues</u>	
Local Tax Levy	\$2,603,865.00
Tuition (SUMMER PRESCHOOL)	\$3,240.00
Miscellaneous Revenue / Interest	\$2,000.00
Interest Earned	\$500.00
	Revenue from Local Sources
	\$2,609,605.00
State Sources	
School Choice	\$328,671.00
Transportation Aid	\$17,372.00
Special Ed Aid	\$162,828.00
Equalization Aid	\$1,364,108.00
Security Aid	\$27,247.00
	Revenue from State Sources
	\$1,900,226.00

Other Sources

Budgeted Fund Balance	\$343,610.00
	\$343,610.00
Pre-School Aid (Fund 20)	\$566,496.00
Federal Grants (Fund 20)	\$89,671.00
Total Grants	\$656,167.00
	<u>Total Est. Revenues</u> <u>\$5,509,608.00</u>

F/F - 02 WHEREAS, that the Ogdensburg Board of Education, upon approving the 2021/2022 Budget has also approved Legal Services of \$8,500; and,

WHEREAS, that the Ogdensburg Board of Education, upon approving the 2021/2022 Budget has approved the following Athletic Budget as follows:

Athletic stipends	\$27,102
General supplies	\$4,250
Athletics Misc.	\$1,150
Referees (Intrafund)	\$4,000

BE IT FURTHER RESOLVED, that the referee funds of the Athletic Budget are budgeted at \$65 per person for basketball; \$80 per person for soccer; and, \$70 per person for track.

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Gough, Ms. Lamonia, Mr. Conklin
 ABSENT: Ms. Walsh

OPEN SESSION #1:

Mr. Cooke provided a very heartfelt thank you and farewell to Ms. Biganousky, who has been a huge part of Ogdensburg for more than 20 years.

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Superintendent Evaluation

2021-2022 District Goals scheduled for the June 1, 2021 Board meeting with Kathy from NJ School Boards

Personnel/Program: Ms. Donegan provided an overview, and provided a big thank you to Ms. Reeth for all her help with the curricula. Policies were reviewed and will be presented/approved at tonight’s meeting.

Facilities/Finance: Committee discussed various projects. District will explore a shared service agreement with Hardyston again for next year, and the district will be moving forward with work on Downstairs Bathrooms, including new partitions, doors in the old building and purchase of a new copier. Mr.s Donegan also thanked Ms. Bieganousky for all she’s done for the district.

ADMINISTRATIVE REPORTS

Drills for the previous month:

- Fire Drill: 4/15/21
- Lockdown: 4/13/21
- Bus Evacuation Drill: none (only twice per year)

HIB's for the previous month: none

Graduation will take place at WV HS on June 11th. Planned for outside, but the ceremony can be moved inside. June 14th will be the last day of school. Working on Summer Academy and ESY. State assessments have been cancelled for this Spring. It's National Teacher's Appreciation week, thanks to all of our teachers who do a great job everyday. Also a special thanks to Ms. Bieganousky, she is a phenomenal teacher who always wants to make sure students are getting the best education they can. Thanks to Fred and Ryan for all their help fixing issues created by the storm surge. We are looking to purchase AC's for Summer School. We are trying to provide options to students that need summer school; either in-person, virtual, or retention. Expectation is 100% in-person for Sept 2021. A big thanks again to all the Teachers in Ogdensburg, we truly appreciate all that you do.

CORRESPONDENCE:

COR 01 Letter from Chris Bieganousky , dated April 25, 2021, informing the District of her decision to retire July 1, 2021 (last date of employment will be June 30, 2021)

BOARD BUSINESS

MOTION presented by Mr. Conklin and seconded by Ms. Donegan to approve:

BB 01: Approval of Minutes: April 13, 2021 Regular Meeting

BB02: Approval of 2021 - 2022 School Calendar

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Gough, Ms. Lamonia, Mr. Conklin

ABSENT: Ms. Walsh

PERSONNEL/PROGRAM

MOTION presented by Ms. Donegan and seconded by Ms. Lamonia to approve:

P/P – 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for April 2021 as presented on May 4, 2021 with Board options to affirm, reject or modify the report.

P/P - 02 Second Reading and Adoption of the following District Policies and Regulations from Alert 222:

Policy 0145

Policy 0164.6

Policy 1643

Policy 2415

Policy 2415.02

Policy 2415.05

Policy 2415.20

Policy 4125

Policy 6360

Policy 7425

Policy 8330

Policy 9713

Regulation 1642

Regulation 2415.20

Regulation 5330.01

Regulation 7425

P/P - 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts with regret the retirement request of Chris Bieganousky effective July 1, 2021.

P/P – 04 RESOLVED that the Ogdensburg Board of Education recognizes the Ogdensburg Education Association as the official organized bargaining unit representing all regularly employed, full time and part time, non-administrative contractual certificated staff and non-certificated staff (aides and custodians), except summer work and substitutes, for the ensuing year 2021-2022.

P/P – 05 RESOLVED, that the Ogdensburg Board of Education approves the terms and conditions of employment for non-affiliated staff as attached as Policy/Regulations #1620 and defined by certificated and uncertificated; twelve month and ten month; full time and part time for the ensuing year 2021-2022.

P/P – 06 RESOLVED, that the Ogdensburg Board of Education approves the payroll dates for employees of Ogdensburg Board of Education for the ensuing year, 2021-2022, be the 15th and the last day of the month unless a date falls on a weekend or holiday.

P/P – 07 RESOLVED that the Ogdensburg Board of Education appoints the Superintendent/Principal or his designee as School Attendance Officer and Title I Representative, Agency Compliance Officer, Substance Awareness Coordinator, Safety and Health Designee and Chemical Hygiene Officer; also, the office as issuing officer for working papers, for the ensuing year 2021-2022.

P/P – 08 RESOLVED, that the Ogdensburg Board of Education approves a shared services agreement with Wallkill Valley Regional High School for a Student Assistance Counselor for the 2021-2022 School Year on an as needed basis.

P/P – 09 RESOLVED, that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee as the Affirmative Action Officer for the ensuing year 2021-2022.

P/P – 10 RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the ADA Coordinator for the ensuing year 2021-2022.

P/P – 11 RESOLVED that the Ogdensburg Board of Education appoints the School Social Worker as the Homeless Liaison Officer for the ensuing year 2021-2022.

P/P – 12 RESOLVED that Ogdensburg Board of Education authorizes that in the event the Superintendent/Principal is absent from the building, the Vice Principal is the primary Administrator-in-charge; and that when both Superintendent/Principal and Vice Principal are absent from the building, that the Supervisor of Special Education is the primary Administrator-in-Charge and that the School Business Administrator be the Administrator-in-charge with the absence of all other administrators, for the ensuing year 2021-2022.

P/P – 13 RESOLVED, that the Ogdensburg Board of Education approves submission of the full-time school principal waiver request to the Sussex County Executive Superintendent of Schools for the 2021-2022 School Year.

P/P – 14 RESOLVED, that the Ogdensburg Board of Education approves that a district confidential administrative assistant or administrator or supervisor act as Board Secretary in the absence of the Board Secretary, for the ensuing year, 2021-2022.

P/P – 15 RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the 504 officer for the ensuing year 2021-2022.

P/P – 16 RESOLVED that the Ogdensburg Board of Education appoints the Supervisor of Buildings and Grounds as the AHERA Coordinator, Right to Know Officer, Asbestos Management Officer, Air Quality Designee and Integrated Pest Management Coordinator, for the ensuing year 2021-2022.

P/P – 17 RESOLVED that the Ogdensburg Board of Education appoints the School Business Administrator as the Open Public Records Officer, and Records Custodian, for the ensuing year 2021-2022.

P/P – 18 RESOLVED, that the Ogdensburg Board of Education appoints the School Business Administrator as the Safety/Risk Assessment Committee chairperson, for the ensuing year, 2021-2022.

P/P – 19 RESOLVED that the Ogdensburg Board of Education appoints Ms. Skye Patete as the School Safety Specialist for the 2021-2022 school year. Ms. Patete will receive a School Security/Safety stipend of \$3,300 for the 2021-2022 school year.

P/P – 20 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, designates the School Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2021-2022 school year.

P/P – 21 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the rates for substitute positions for the 2021-2022 School Year as follows:

Substitute Nurse	\$150.00 per day
Substitute Custodian	\$13.86 per hour
Substitute Teacher	\$100.00 per day

P/P - 22 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the re-appointment of the following substitute nurses for the 2021-2022 school year at the rate of \$150 per day: Michelle Marchionda

P/P – 23 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following 2021 summer custodians to be called for work as needed:

Ryan Maguire, Sebastian Mianowski, Shane Baker, Trevor Reilly, Antonio Ciasullo, Milton Kuryala, Sam Bassolino

Hourly Rate is \$13.86, all hires would be contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

P/P – 24 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves substitute custodians for the 2021/2022 school year at the hourly rate of \$13.86, as follows:

Ryan Maguire, Sebastian Mianowski, Shane Baker, Trevor Reilly, Antonio Ciasullo, Milton Kuryala, Sam Bassolino, Stan Manning, Liam Cooke, Bob Gunderman, Jason Havel

All hires would be contacted on an ‘as needed basis’ and require appropriate paperwork and approvals.

P/P - 25 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the reappointment of the following substitute teachers for the 2021-2022 school year at the rate of \$100.00 per day.

<u>First Name</u>	<u>Last Name</u>
Nicole	Abrunzo
Alyssa	Allen
Shane	Baker
Kelly	Cacia
Janet	Chardoyvne
Carly	D'Auria
Judy	Donche
Kristina	Duffy
Colleen	Figueirido
Jennifer	Hunter
Carlitta	Jenerette
Paul	Kane
Emily	Linguist
Sabina	Lucas
Michele	Marchionda
Ryan	Mc Coy
Jean	McGowan
Maria	Moskonas
Michelle	Nardini
Courtney	Rocks
Jayne	Squier

Alexandaria	Takacs
Elia	Yurchak
Anna	Zampella

P/P – 26 RESOLVED, that the Ogdensburg Board of Education, offers a voluntary participation accidental insurance policy to all school families for the 2021-2022 School Year, at the expense of the parents/guardians. Student health insurance will not be carried by the school district.

P/P – 27 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following teaching staff members in positions which are represented by the Ogdensburg Education Association, for the 2021-2022 school year (*please note: information will be updated to reflect 21-22 when a new CBA has been agreed to by the union and BOE):

Tenured				
Last	First	*	Longevity	21/22 Total Salary (same as 20/21 Total Salary*)
Baeli	Marisa	9MA		58,760
Bieganousky	Christine	19MA+30	1250	82,210
Block	Michele	18MA		75,735
Bruning	Lisa	10MA		60,510
Bryne	Stephanie	5BA		52,605
Conklin	Lauren	20MA	750	55,344
Cooke	Deidre	OG MA	1,250	88,285
Cooper	Michelle	15MA		68,760
Delear	Ray	10BA		56,510

Fierro	Kaitlyn	6MA		57,310
Gunderman	Cindy	19MA	750	78,960
Hennion	Elisabeth	13MA		64,485
Liberatore	Colette	19MA	750	78,960
McGuire	Alina	15MA		68,760
Olsen	Maegan	13MA		64,485
Olsyn	Debbie	17MA+30		75,335
Percey	Shannon	8BA		54,760
Sears	Lisa	12MA+30		38,676
Stagg	Gail	17MA	750	74,085
Takacs	Natalie	19MA+30	1250	81,460
Winton	Jamie	15BA		64,760

P/P – 28 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Heather Rosier, Classroom Teacher for the 2021-2022 School Year, at the 2020/2021 salary at Step 3, Level BA \$52,115 (Date of Hire: Jan 2, 2019).

P/P – 29 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Nancy Capriglione, Classroom Teacher for the 2021-20202 School Year, at the 2020/2021 salary at Step 4, Level BA, \$52,605. (Date of Hire: September 1, 2017).

P/P – 30 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Cynthia Hamilton, Classroom Teacher for the 2021-20202 School Year, at the 2020/2021 part time salary at Step 1, Level BA, \$41,308. (Date of Hire: September 1, 2020).

P/P – 31 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Melissa Carr, Classroom Teacher for the 2021-2022 School Year, at the 2020/2021 salary at Step 4, Level BA \$52,605. (Date of Hire: September 1, 2017).

P/P – 32 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Brittney Derin, PE & Health Teacher for the 2021-2022 School Year, at the 2020/2021 salary at Step 4, Level BA, \$52,605. (Date of Hire: September 1, 2017).

P/P – 33 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Mr. John Hornyak, PE & Health Teacher for the 2021-2022 School Year, at the 2020/2021 salary at Step 17, Level BA, \$69,335. (Date of Hire: September 1, 2017).

P/P – 34 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2020-2021 school year. Part time schedules to be determined:

				2021-2022		
Name			Step	Per Hour		
Shane Baker	Aide		Hourly	\$15.78		
Karen Carney	Aide		Hourly	\$15.78		
Eileen Farinella	Aide		Hourly	\$15.78		
Christina Bradley	Aide		Hourly	\$15.78		
Nicole Abrunzo	Aide		Hourly	\$15.78		
Emily Lindquist	Aide		Hourly	\$15.78		
Laura Nasisi	Aide		Hourly	\$15.78		
Jayne Squier	Aide		Hourly	\$15.78		
Katherine Vanallen	Aide		Hourly	\$15.78		
Elia Yurchak	Aide		Hourly	\$15.78		
Laurie Lally	Aide		Hourly	\$15.78		
Jennifer Hunter	Aide		Hourly	\$15.78		
Gail Kopko	Aide		Hourly	\$15.78		
Heather Ficarra	Aide		Hourly	\$15.78		
Lisa Casselano	Aide		Hourly	\$15.78		
Alyssa Allen	Aide		Hourly	\$15.78		
Eileen Farinella	Aide		Hourly	\$15.78		
Donna Opilla	Aide		Hourly	\$15.78		

Joann Pappas	Aide		Hourly	\$15.78		
Shannon Rasmussen	Aide		Hourly	\$15.78		
Full-Time Aide				2021-2022	Longevity	Total
Janet Chardavoyne	Aide		Full Time Aide	\$28,951	\$500.00	\$29,451

P/P – 35 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following custodial staff positions which are represented by the Ogdensburg Education Association of Ogdensburg, for the 2021-2022 school year:

Custodial Staff				2020-2021*	Longevity	Total
Scott Brown	Custodian		Full Time	\$58,763	\$1,000	\$59,763
Earl Hornyak	Custodian		Full Time	\$40,780		\$40,780
Steve Paulson	Custodian		Part Time	\$29,355	\$750.00	\$30,105
Paul Reilly	Custodian		Part Time	\$28,000		\$28,000

P/P – 36 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Scott Brown as custodian in charge with the annual stipend of \$1,542 to be paid in two installments, November 1st and May 15th for the 2021-2022 School Year.

P/P - 37 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Mr. Sean Mac Leod, as the Supervisor of Buildings and Grounds from July 1, 2021 through June 30, 2022 at a salary of \$56,202*

P/P – 38 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Rita Gengaro as Assistant to the Superintendent/Principal for the 2021-2022 School Year from July 1, 2021 through June 30, 2022 at the salary of \$56,944* and benefits as stated in Policy 1620: Administrative Employment Contracts.

P/P – 39 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Lora Zosche as Assistant to the Business Administrator/Board Secretary for the 2021-2022 School Year from July 1, 2021 through June 30, 2022 at the salary of \$55,920* and benefits as stated in Policy 1620: Administrative Employment Contracts.

P/P – 40 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Eileen Wolfe as Child Study Team Secretary for the 2021-2022 School Year from July 1, 2021 through June 30, 2022, at the 2020/2021 school year salary of \$50,197* and benefits as stated in Policy 1620: Administrative Employment Contracts.

P/P – 41 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Linda Padula as Board Treasurer for the 2021-2022 School Year from July 1, 2021 through June 30, 2022 at the salary of \$6,089*.

P/P – 42 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Leanne Paolazzi as Supervisor of Special Education/School Psychologist from July 1, 2021 through June 30, 2022 for 210 work days at the salary of \$107,264*.

P/P – 43 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Val Reeth as the Supervisor of Instruction / Director of Technology with Teaching Responsibilities from July 1, 2021 through June 30, 2022 for 210 work days at the salary of \$112,011*

P/P – 44 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Skye Egan as Assistant Principal/Lower Grade Supervisor from July 1, 2021 through June 30, 2022 for 210 work days at the salary of \$79,935*

P/P – 45 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, recognizes the following organizations under the auspices of the School District and directs the Superintendent to approve their fund-raising activities for the 2021-2022 school year:

- Parent Teachers Organization (PTO)
- Eighth Grade, Parents/Students
- Seventh Grade, Parents/Students
- Superintendent approved school groups: Yearbook, Play, Student Council, Athletics, etc.

P/P - 46 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Extended School Year Program for Summer 2021. Instruction will take place between July 12, 2021 and August 5, 2021 and will be completed by noon daily. Remediation Program for Grades 5-8, instruction is tentatively scheduled for June 21, 2021 - July 9, 2021. There will be no instruction given on Fridays.

P/P – 47 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the following appointments as staff/professional services for the Extended School Year (ESY) Program on an ‘as needed basis’ at Ogdensburg School during the summer 2021 with the applicable individual hourly rate based on the agreed upon salary guide. All teachers currently employed by the Ogdensburg Board of Education are allowed to sub during summer programs on an as needed basis.

<u>Name</u>	<u>Position</u>
-------------	-----------------

Melissa Carr	Teacher
Jennifer Hunter	Teacher/Paraprofessional
Deirdre Cooke	Teacher
Cindy Gunderman	Teacher
Lauren Conklin	CST
Donna Opilla	Paraprofessional
Lisa Casselano	Paraprofessional
Kaitlyn Fierro	Speech
Lisa Sears	CST
Gail Stagg	Teacher
Michelle Cooper	Teacher / Paraprofessional
Janet Chardavoyne	Paraprofessional

P/P – 48 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Debbie Grimm as Occupational Therapist for the 2021 ESY program at \$77.00 per hour.

P/P – 49 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Mary Ellen Diffily as Physical Therapist for the 2021 ESY program at \$85.00 per hour.

P/P - 50 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Curriculum (all curriculum can be found on OBBOE.org / Board of Education / Curriculum):

- Science 6 - 8
- Science K - 5
- World Language
- V & P Music
- V & P Art
- V & P Theatre
- V & P Dance
- V & P Media
- Career Readiness, Life Literacies, Key Skills

P/P - 51 RESOLVED, that the Ogdensburg Board of Education, approves the attached Inter Local Shared Services Agreement between The Ogdensburg Board of Education and The Hardyston Township Board of Education for Business Services effective from July 1, 2021 to June 30, 2022 in the amount of \$75,000.

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Gough, Ms. Lamonia, Mr. Conklin
ABSENT: Ms. Walsh

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the April 2021 Check Register for checks from 015912 through 040015 with April Payroll transfers of \$312,364.49 and accounts payable of \$114,667.22 for a total of \$427,031.71.

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of March 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for March 2021

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of March 2021, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F – 05 (Updated from April 13, 2021 meeting) RESOLVED, that the Ogdensburg Board of Education, approves the renewal of the attached management food services contract with Maschio's Food Services Inc. for the 2021/2021 School Year (beginning on July 1, 2021 and ending on June 30, 2022) with the terms and conditions in adherence to state mandates;

Management Fees(s) / Guarantees

1) Management Fee

The School Food Authority shall pay Maschio's annual management fee in the amount of \$7,574.83. The management fee shall be payable in monthly installments of \$757.49 per month commencing on September 1, 2021 and ending on June 30, 2022.

2) Guarantee Subsidy

Maschio’s guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee) will be a loss no greater than \$2,500.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education approves the district taxes in the amount of \$2,603,865 for the General Fund needed to meet the obligations of this Board for the 2021-2022 school year, and \$0 to cover Debt Service, and the Borough of Ogdensburg is hereby requested to place in the hands of the Treasurer of School Funds that amount according to the attached schedule (**Attachment A**).

F/F – 07 RESOLVED, that the Ogdensburg Board of Education re-appoints the following professional administrative services for the ensuing year 2021-2022, as follows:

Board Bond Attorney	Mr. Steven Rogut Rogut, McCarthy, Troy LLC; \$500-2,000
Board/School Insurance Plan	School Alliance Insurance Plan
Insurance Broker	Arthur J Gallagher & Co / George Morville
Cooperative Purchasing Services	Hunterdon County Ed Services
Financial Reporting Services	Computer Solutions, Inc.; \$5,592
Payroll Services	R&L Data Service; \$577p/m + tax svcs & CDK: \$5,095
Policy/Regs/Statutes/Code	Strauss Esmay; \$5,000
Board Legal Advisors	Mr. Matthew Giacobbe; Cleary Giacobbe Alfieri Jacobs LLC; \$150 per hour
School Auditor	Nisivoccia, Inc.; \$27,000
Architects	Parette Somjen Architects \$145 per hour HQP Architects: \$145 per hour

F/F – 08 RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following professional support services for the ensuing year 2021-2022, as follows:

Medical Services	Newton Memorial
Occupational Therapy	Ms. Deborah Grimm; \$77.00 per hour
Physical Therapy Services	Mary Ellen Diffily P.T. LLC; \$87.00 per hour

School Physician	Regina Bronstein MD Sparta Medical Associates; \$5,000
Nursing Services	Delta T Group
New School Physicals	Premier Health Associates

F/F – 09 RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following building support services for the ensuing year 2021-2022, as follows:

Fire Alarm Protection System Burglar Alarm System Elevator Alarm System Panic Alarm System	Abcode \$30 p/mo. Central station annex \$30 p/mo. Central station burglary- school \$45 p/mo Central station fire - school \$30 p/mo - school
Instant Alert	Honeywell Building Solutions; \$2,684
Pneumatic Controls	Automatic Temperature Controls Time & Materials \$7,500
Boiler Water Corrections	Butler Water Corrections \$2,175
District Elevator Services	MID AMERICAN \$230.00 per month
Gas ACES/MRESC	Woodruff Energy, Elizabeth Town Gas
Right to Know/Asbestos Services	Rullo & Juliette; \$3,845
Pest Services	Viking Pest Control; \$73 per visit
Portable Restroom	Borough of Ogdensburg (Shared Services)
Telecommunications Services (ACTS)	Century Link; XTel; PenTelData
Electricity	JCP&L
Copier Services	TA Mountford \$6,545
Energy Tracking Services	Avidxchange
NeoPost	Postage Meter \$32.19 monthly

F/F – 10 RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following technology support services for the ensuing year 2021-22, as follows:

Technology Consultants	Transparent Network Consultant \$75.00 Hour
E-Rate Consultant	Education Consortium for Telecommunications savings. \$500 category 1; 7.5% category 2 services
Web Service	Verasoni \$3,500
Email Services	Google

F/F – 11 RESOLVED, that the Ogdensburg Board of Education allows for the renewal of web-based instructional support services for the ensuing year 2021-2022, including:

- 1) On Course & Analytics and Classroom LMS system
- 2) Learning A to Z (including Raz Kids and Reading A to Z)
- 3) Scholastic (Core Clicks and Storyworks)
- 4) Pearson (Algebra, Digits and Envision)
- 5) Lexia
- 6) I Observation
- 7) Fountas & Pinnell Benchmark Assessment
- 8) Explore Learning (Gizmos & Reflex Math)
- 9) Follett Destiny Circulation
- 10) Newsela
- 11) Class Craft
- 12) Writable
- 13) Studies Weekly
- 14) ESGI
- 15) IXL
- 16) Screencastify
- 17) No Red Ink

F/F – 12 RESOLVED, that the Ogdensburg Board of Education adopts/renews the voluntary payroll deduction services for its employees for the ensuing year 2021-2022, as follows:

Tax Shelter Annuities (403B)	Metropolitan Life Insurance, AXA Equitable
Disability Insurance	Prudential Financial, AFLAC
Employee Savings	Lakeland Bank Member Savings Accounts
National Benefit Services	Flexible Spending Plan

F/F – 13 RESOLVED, that the Ogdensburg Board of Education approves the use of the state mandated The Uniform Minimum Chart of Accounts for New Jersey public Schools, 2020-2021 edition.

F/F – 14 RESOLVED, that the Ogdensburg Board of Education approves the use of State Contract vendors without utilizing the bid process for purchases of products and services for the 2021-2022 School Year.

F/F – 15 RESOLVED, that the Ogdensburg Board of Education in anticipation of revisions to Policy 8310 Public Records, adopts OPRA fee schedules for copies of public records for the 2021-2022 school year:

- \$.05 per page for letter sized pages and smaller
- \$.07 per page for legal sized pages and larger
- Free of charge all electronic records
- Charge the actual cost to provide records in CD-ROM, DVD.

F/F – 16 RESOLVED, that the Ogdensburg Board of Education awards the Occupational Therapy contract to Ms. Deborah Grimm for the 2021/22 school year at \$77.00 per hour.

F/F – 17 RESOLVED, that the Ogdensburg Board of education awards the Physical Therapy contract to Ms. Mary Ellen Diffily for the 2021/22 school year at \$87.00 per hour.

F/F – 18 WHEREAS, The Ogdensburg Board of Education is required pursuant to N.J.S.A. 18A 11-12 to adopt a policy and approve travel expenditures by district employees and board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the board of education has determined that the training and informational programs and business travel requirements sponsored by the following organizations or travel to conduct school business and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the board of education has determined that the training and instructional programs sponsored by the following organizations and set forth below are directly related to and within the board members duties; and

WHEREAS, the board of education has determined that participation in the training and informational programs/meetings or conducting school business requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the board of education has determined that the school district travel expenditures to the following programs, meetings or conducting school business are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget, except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, the board of education finds that a mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the training and informational programs conducted by these organizations and while performing school business And others as they become necessary, are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Ogdensburg Board of Education hereby approves the attendance of the listed number of school board members and district employees at the training and informational programs, meetings and actions required to conduct school business, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditures amount;

RESOLVED, that the Ogdensburg Board of Education authorizes in advance, as required by statute, attendance at the following training programs/meetings/activities and conducting out of district school business for the following staff members and board members:

- NJ Department of Education Training and Technical Assistance Programs
- NJSBA Delegate Assembly
- Sussex County School Boards Association training/programs/meetings
- New Jersey School Board Association training and programs
- Sussex County Association of School Business associations
- Sussex/Warren Director's Association
- Sussex County Superintendents Roundtable
- New Jersey Association of School Administrators
- New Jersey Principals and Supervisors Association
- Sussex County Administrators Association
- Morris County Elementary Administrators Association
- Buildings and Grounds Association
- CST placement activities
- SWASP (psychologist)
- SCAPP (social worker)
- SCLDTC (learning disabilities)

Staff and board members participants:

- District administrators: Superintendent/Principal, Vice Principal, Business Administrator, Supervisor of Special Education , Supervisor of Curriculum and Instruction, Supervisor of Buildings and Grounds.
- Child Study Team members: Psychologist, LDTC, Social Worker
- Board Members: Current board members

F/F – 19 RESOLVED, that the Ogdensburg Board of Education, approves renewal of technology support services to Transparent Network Consultant LLC at \$75.00 per hour, per technician according to the attached contract for the 2021/22 school year.

FF - 20 Resolution authorizing the Ogdensburg Board of Education to enter into a cooperative pricing agreement.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 4, 2021, the governing body of the Ogdensburg Board of Education, in Sussex County, State of New Jersey duly considered participating in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Ogdensburg Board Of Education

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), Mr. Dave Astor, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contract Law (N.J.S.A. 40A: 11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage

F/F – 21 RESOLVED, that the Ogdensburg Board of Education approves the First Quarter (ending bank account balance for March 31, 2021) for the following checking accounts:

Activities	\$24,969.28
Athletics	\$2,546.06
Cafeteria	\$2,752.53
Unemployment	\$72,579.57

F/F - 22 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education accepts the following donation courtesy of Alice McWilliams: Jupiter Clarinet JCL-631 and hard lined case, first act folding music stand, AP&M music sheet holder and premier by hite 111 Bb Clarinet MouthPiece.

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Gough, Ms. Lamonia, Mr. Conklin
ABSENT: Ms. Walsh

OPEN SESSION #2

Ms. Cooke appreciates the effort to hold in person BOE meetings, and also appreciates the struggle with technology

EXECUTIVE SESSION

MOTION presented by Mr. Conklin, and seconded by Ms. Donegan to accept the following declaration of Executive Session as presented @ 7:02 p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include: Superintendent Evaluation, no action to be taken

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Gough, Ms. Lamonia, Mr. Conklin
ABSENT: Ms. Walsh

RE-ENTER PUBLIC SESSION

MOTION presented by Mr. Donegan, and seconded by Ms. Corban that the Ogdensburg Board of Education returns to Public Session at 7:10 p.m.

OTHER BOARD BUSINESS – N/A

ADJOURN

MOTION presented by Mr. Conklin, and seconded by Ms. Donegan that the Ogdensburg Board of Education adjourn at 7:12 p.m.

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Gough, Ms. Lamonia, Mr. Conklin

ABSENT: Ms. Walsh

Respectfully submitted,

Rich Rennie
Board Secretary