

OGDENSBURG BOROUGH BOARD OF EDUCATION

June 1, 2021 Agenda
6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at _____ p.m. (via Zoom Video Conference)

OPEN PUBLIC MEETING NOTICE: Read by _____:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN’S CREED, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

ROLL CALL:

Ms. Corban _____ Ms. Walsh _____ Ms. Donegan _____
Mr. Donegan _____ Mr. Conklin _____ Ms. Gough _____
Ms. LaMonica _____

Also in attendance:

Superintendent/Principal, Mr. David Astor
Board Secretary, Mr. Rich Rennie

PRESENTATION(S)

- Honor Roll

OPEN SESSION #1

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Would like to propose a new date for the July meeting (potentially 7/13/21). Will advertise new date to public once determined

- District Goal setting with Kathy Helewa (NJSBA) - for anyone who would like to join: will be last portion of meeting, after Executive Session

Personnel/Program:

Facilities/Finance:

ADMINISTRATIVE REPORTS:

Drills for the previous month:

- Fire Drill: 5/11/21
- Lockdown: 5/17/21
- Bus Evacuation Drill: none (only twice per year)

HIB's for the previous month: none

CORRESPONDENCE:

COR 01 Letter from Emily Lindquist, dated May 5, 2021, informing the District of her decision to resign July 1, 2021 (last date of employment will be June 30, 2021)

BOARD BUSINESS

MOTION presented by _____ and seconded by _____ to approve:

BB 01: Approval of Minutes: May 4, 2021 Regular Meeting

BB 02: Approval of Minutes: May 4, 2021 Executive Meeting

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|--------------|-------|-------------|-------|-------------|-------|
| Ms. Corban | _____ | Ms. Walsh | _____ | Ms. Donegan | _____ |
| Mr. Donegan | _____ | Mr. Conklin | _____ | Ms. Gough | _____ |
| Ms. LaMonica | _____ | | | | |

PERSONNEL/PROGRAM

MOTION presented by _____ and seconded by _____ to approve:

P/P - 01 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for May 2021 as presented on June 1, 2021 with Board options to affirm, reject or modify the report.

P/P - 02 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts with regret the retirement request of Emily Lindquist effective July 1, 2021.

P/P - 03 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached job description for Director of Special Education Services

P/P - 04 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Emma McGuire as a substitute teacher for the 2020-2021 school year at the rate of \$100.00 per day.

P/P - 05 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Audrey Janosko as a substitute teacher for the 2020-2021 school year at the rate of \$100.00 per day.

P/P - 06 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Brittney Weiss as a substitute teacher for the 2020-2021 school year at the rate of \$100.00 per day.

P/P - 07 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Ryan Neal as a substitute teacher for the 2020-2021 school year at the rate of \$100.00 per day.

P/P - 08 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Emma McGuire as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day.

P/P - 09 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Audrey Janosko as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day.

P/P - 10 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Brittney Weiss as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day.

P/P - 11 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of Ryan Neal as a substitute teacher for the 2021-2022 school year at the rate of \$100.00 per day.

P/P – 12 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following 2021 summer custodians to be called for work as needed: Peter Egan

P/P – 13 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Mary Ellen Diffily as Physical Therapist for the 2021 ESY program at \$87.00 per hour. (rate was updated from May agenda)

P/P – 14 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the NJAAP School Health Conference (Virtual), on 10/20/21 for Ms. Michelle Block. Total cost: \$150.00

P/P – 15 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Jennifer Hunter, Classroom Teacher for the 2021-20202 School Year, at the 2020-2021 Step 1, Level BA (Date of Hire: September 1, 2021).

P/P – 16 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Ashley Songile, Classroom Teacher for the 2021-20202 School Year, at the 2020-2021 Step 1, Level BA (Date of Hire: September 1, 2021).

P/P – 17 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Laura Durlerster, Special Ed Math Teacher for the 2021-20202 School Year, at the 2020-2021 part time Step 1, Level BA. (Date of Hire: September 1, 2021).

P/P – 18 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2021-2022 school year. Part time schedules to be determined:

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| Kimberly Holster | Aide | Hourly | \$15.78 | | |
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P/P – 19 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Mr. Rich Rennie as Business Administrator from July 1, 2021 through June 30, 2022. The Board hereby employs the School Business Administrator at an annual salary of \$116,094 (breakdown of the salary payment: \$58,047 by Ogdensburg BOE / \$58,047 by Hardyston BOE). This annual salary will be paid in equal installments in accordance with the Board's regular payroll schedule and it will be prorated for any period of employment constituting less than one year. The attached contract was reviewed, and approved by the Executive County Superintendent of Schools.

P/P –20 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the following appointments as staff/professional services for the Extended School Year (ESY) Program on an ‘as needed basis’ at Ogdensburg School during the summer 2021 with the applicable individual hourly rate based on the agreed upon salary guide.

| <u>Name</u> | <u>Position</u> |
|-------------|-----------------|
| Lisa Sears | LDTC / Teacher |

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| Alyssa Allen | Paraprofessional |
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| Heather Rosier | Teacher |
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| Lauren Conklin | Social Worker |
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In addition, any staff member currently employed by the Ogdensburg Board of Education will be allowed to sub during summer programs on an “as needed” basis at a rate of \$100 per day.

P/P – 21 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves substitute custodians for the 2021/2022 school year at the hourly rate of \$13.86, as follows: Peter Egan

Ms. Corban _____ Ms. Walsh _____ Ms. Donegan _____
 Mr. Donegan _____ Mr. Conklin _____ Ms. Gough _____
 Ms. LaMonica _____

FACILITIES/FINANCE

MOTION presented by _____ and seconded by _____ to approve:

F/F – 01 RESOLVED, that the Ogdensburg Board of Education approves the May 2021 Check Register for checks from 015950 through 040020 with May Payroll transfers of \$318,980.27 and accounts payable of \$123,780.25 for a total of \$442,760.52

F/F – 02 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of April 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 03 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for April 2021

F/F – 04 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of April 2021, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F – 05 RESOLVED, that the Ogdensburg Board of Education approves transfer of up to \$100,000 of unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at the end of 2020/2021 school year to Maintenance Reserve.

F/F – 06 RESOLVED, that the Ogdensburg Board of Education approves transfer of up to \$100,000 of unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at the end of 2020/2021 school year to Capital Reserve.

F/F – 07 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the following organizations for the 2021-2022 school year for Cub Scout Recruitment (area: fields behind the lower parking lot)

F/F – 08 RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities for the following organizations for the 2021-2022 school year for the Ogdensburg Recreation Association.

F/F - 09 RESOLVED that the Ogdensburg Board of Education designates Lakeland Bank as the depository of funds and approve the authorized signatures for the following accounts:

| ACCOUNTS | DESCRIPTION | SIGNATORIES |
|---|-------------|--|
| Agency Account | 8000239 | Business Administrator Board Treasurer |
| Athletics Account | 640404314 | Superintendent/Principal Business Administrator |
| General Fund Account | 410005339 | Board President Business Administrator Board Treasurer |
| Milk/Cafeteria Account (Enterprise Fund) | 8000174 | Superintendent/Principal Business Administrator |
| Payroll Account | 8000212 | Board Treasurer |

| | | |
|------------------------|-----------|--|
| | | Business Administrator |
| Scholarships Account | 994020791 | Business Administrator |
| Student Activities | 8000166 | Superintendent/Principal Business Administrator |
| Unemployment Account | 640402524 | Business Administrator |
| Summer Savings Account | | Business Administrator Board Treasurer |

F/F – 10 RESOLVED, that the Ogdensburg Board of Education accepts the School Security Grant for the 20-21 school year as follows: \$20,000 (for the purchase/reimbursement of the purchase of school safety supplies including security cameras, panic buttons, security window film and bollards).
If cost estimates exceed the budgeted amount, there are local funds available to pay for the project(s)

F/F – 11 RESOLVED, that the Ogdensburg Board of Education, approves the submission of the “Non-Lead-Testing-Year” SOA to the New Jersey Department of Education (NJDOE) regarding testing of lead in drinking water, pursuant to NJAC 6A:26-12.4.

Ms. Corban _____ Ms. Walsh _____ Ms. Donegan _____
Mr. Donegan _____ Mr. Conklin _____ Ms. Gough _____
Ms. LaMonica _____

OPEN SESSION #2

EXECUTIVE SESSION

MOTION presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include: Superintendent Evaluation

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| Ms. Corban _____ | Ms. Walsh _____ | Ms. Donegan _____ |
| Mr. Donegan _____ | Mr. Conklin _____ | Ms. Gough _____ |
| Ms. LaMonica _____ | | |

RE-ENTER PUBLIC SESSION

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education returns to Public Session at _____ p.m.

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| Ms. Corban _____ | Ms. Walsh _____ | Ms. Donegan _____ |
| Mr. Donegan _____ | Mr. Conklin _____ | Ms. Gough _____ |
| Ms. LaMonica _____ | | |

OTHER BOARD BUSINESS

NJSBA - District Goal Setting

ADJOURN

MOTION presented by _____, and seconded by _____ that the Ogdensburg Board of Education adjourn at _____ p.m.

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| Ms. Corban _____ | Ms. Walsh _____ | Ms. Donegan _____ |
| Mr. Donegan _____ | Mr. Conklin _____ | Ms. Gough _____ |
| Ms. LaMonica _____ | | |