

# OGDENSBURG BOROUGH BOARD OF EDUCATION

## Minutes: November 1, 2020

The Regular Session of the Ogdensburg Board of Education is called to order at 6:34 p.m. via online video conference, originally scheduled for the Media Center of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

### FLAG SALUTE

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

### ROLL CALL:

AYE: Ms. Corban, Ms. Walsh, Ms. Lamonica, Mr. Donegan, Ms. Donegan, Ms. Gough

ABSENT: Mr. Conklin

Also attending: Superintendent/Principal, David Astor

Business Administrator, Rich Rennie

### PRESENTATIONS:

#### OPEN SESSION #1:

Ms. Cooke discussed the current teaching plan, and the possibility of reevaluating things moving forward.

Ms. Corban thanked everyone for their efforts and working so hard

Mr. Astor thanked everyone

### COMMITTEE REPORTS/DISCUSSIONS

#### Board Business:

- Board Meetings During a Pandemic Presentation (attached)
- New Public Meeting Regulations (attached)
- The November 2020 BOE election results have been calculated, and there will be three returning members of the Ogdensburg Board of Education (first meeting of 2021 will be 1/5/21):

Ms. Toni Corban (returning: 3-year term)  
Ms. Stacy Walsh (returning: 3-year term)  
Ms. Mary Donegan (returning: 3-year term)

We are planning to have the school's reorganization meeting on January 5th 2021, and all members of the community are welcomed. Because we need to have the reorganization meeting within the week of the New Year, we would like to announce a 'snow date' of January 7th.

**Personnel/Program:** Mr. Donegan provided the report; the committee met and discussed reopening of schools, the policies that are on the agenda and some personnel items.

**Facilities/Finance:** Mr. Donegan provided the update, the committee met and discussed projects, the Digital Divide and Security Grants, as well as the increase in Extraordinary aid. The committee also discussed the need for the district to use 'general funds' (Fund 10) to offset some of the cafeteria costs this year.

### **ADMINISTRATIVE REPORTS**

Drills for the previous month:

- Fire Drill: 10/21
- Non-emergency Evacuation Drill: (was scheduled for 10/26, but postponed due to school closure)
- Bus Evacuation Drill:

HIB's for the previous month: none

Mr. Astor provided an update on the Food Service program and explained that the district will need to use some funds from the 'General Revenue' account this year to offset some expenses.

He thanked all the teachers, and staff for all their work this year. A big thank to Sean and his team.

Ms. Cooper also presented information on Ogdensburg Borough School District receiving Silver certification through the Safe Routes to School Recognition Program. She also thanked all who participated and helped.

### **CORRESPONDENCE**

**COR 01:** Letter dated 10/6/2020 from Ogdensburg Education Association to the Ogdensburg BOE (a recap of statement read during the October BOE meeting)

### **BOARD BUSINESS**

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

**BB 01:** Approval of Minutes: October 6, 2020 Regular Meeting

**BB 02:** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials”. The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department and, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. (Attached)

AYE: Ms. Corban, Ms. Walsh, Ms. Gough, Ms. Lamonica, Mr. Donegan, Ms. Donegan

ABSTAIN:

ABSENT: Mr. Conklin

#### **PERSONNEL/PROGRAM**

MOTION presented by Ms. Donegan and seconded by Ms. Gough to approve:

**P/P – 112** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for September 2020 as presented on November 3, 2020 with Board options to affirm, reject or modify the report.

**P/P - 113** Second reading and adoption of District Policies 8561 & 2464 -  
#8561 Procurement Procedures for School Nutrition Programs (M)  
#2464 Gifted & Talented Students (M)

**P/P - 114** First reading of the following District Policies and Regulations from alert 221:

P 1620	Administrative Employment Contracts (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
P 2451	Adult High School (M) (Revised)
P & R 5330.05	Seizure Action Plan (M) (New)
P 6440	Cooperative Purchasing (M) (Revised)
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P & R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P & R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)

- P 1648 Restart and Recovery Plan (M) (Revised)
- P 1648.02 Remote Learning Options for Families (M) (New)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (New)

**P/P – 115** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2020/2021 school year

Position	Name	Stipend	Remarks
Pre-K Intervention & Referral Team Chair	Marisa Baeli	\$3,300	Paid as part of the PEEA funding
Community Parent Involvement Specialist	Leanne Paolazzi	\$4,600	Paid as part of the PEEA funding
Master Teacher	Marisa Baeli	\$4,900	Paid as part of the PEEA funding
School Security/Safety	Skye Patete	\$3,300	

**P/P – 116** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Lindsay Van Tassel (currently a student at William Paterson), to complete 1 day of clinical practice per week in Ms. Melissa Carr’s class from January through May of 2021.

AYE: Ms. Corban, Ms. Walsh, Ms. Gough, Ms. Lamonica, Mr. Donegan, Ms. Donegan

ABSENT: Mr. Conklin

**FACILITIES/FINANCE**

MOTION presented by Mr. Donegan and seconded by Ms. Walsh to approve:

**F/F – 88** RESOLVED, that the Ogdensburg Board of Education approves the October 2020 Check Register for checks from 001287 through 015691 with October Payroll transfers of \$306,071.46 and accounts payable of \$200,335.14 for a total of \$506,426.60

**F/F – 89** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of September 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 90** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for September 2020

**F/F – 91** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of September 2020, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F – 92** RESOLVED, that the Ogdensburg Board of Education accepts the School Security Grant for the 20-21 school year as follows: \$20,000 (for the purchase/reimbursement of the purchase of school safety supplies including security cameras, panic buttons, security window film and bollards)

**F/F - 93** RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2021-2022 Preschool Plan to the NJ Department of Education, Division of Early Childhood Education (approves submission of the application and ability to execute a contract with the New Jersey Department of Education for full-day Pre-K).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application submission for the program listed above.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic application to the New Jersey Department of Education on behalf of Ogdensburg.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby authorized to sign the appropriate paperwork on behalf of Ogdensburg (including the District Statement of Assurance and District Information Form) and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**F/F – 94** RESOLVED, that the Ogdensburg Board of Education approves the attached Comprehensive Maintenance Plan with direction for the 2021/22 School Year budget and implementation plans for the 2020/21 School Year, and furthermore,

**F/F – 95** RESOLVED, that the Ogdensburg Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1), covering the facilities activities recommended for the 2020/21 budget year and highlights of the 2020/21 and 2021/2022 school years. (Attached)

**F/F – 96** RESOLVED, that the Ogdensburg Board of Education approves the Third Quarter (ending Sept 2020) check register balance for the following checking accounts:

Activities	\$23,796.66
Athletics	\$2,543.30
Cafeteria	\$5,223.24
Unemployment	\$77,608.87

**F/F - 97** Motion to approve \$15,476 in Extraordinary Aid from 2019-2020 and apply those funds to the 2020-2021 budget.

AYE: Ms. Corban, Ms. Walsh, Ms. Gough, Ms. Lamonica, Mr. Donegan, Ms. Donegan

ABSENT: Mr. Conklin

**OPEN SESSION #2**

**EXECUTIVE SESSION**

N/A

**OTHER BOARD BUSINESS – N/A**

**ADJOURN**

MOTION presented by Mr Donega, and seconded by Ms. Gough that the Ogdensburg Board of Education adjourn at 7:05 p.m.

AYE: Ms. Corban, Ms. Walsh, Ms. Gough, Ms. Lamonica, Mr. Donegan, Ms. Donegan

ABSENT: Mr. Conklin

Respectfully submitted,

Rich Rennie  
Board Secretary