

**OGDENSBURG BOROUGH BOARD OF EDUCATION**

November 10, 2020 Agenda  
6:30 p.m. Regular Session

The Regular Session of the Ogdensburg Board of Education is called to order at \_\_\_\_\_ p.m. (via Zoom Video Conference)

**OPEN PUBLIC MEETING NOTICE:** Read by \_\_\_\_\_:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country, to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

**ROLL CALL:**

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Donegan \_\_\_\_\_  
Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_ Ms. Gough \_\_\_\_\_  
Ms. Lamonica \_\_\_\_\_

Also in attendance:  
Superintendent/Principal, Mr. David Astor  
Board Secretary, Mr. Rich Rennie

**PRESENTATION(S)**

**OPEN SESSION #1**

## **COMMITTEE REPORTS/DISCUSSIONS**

### **Board Business:**

- Board Meetings During a Pandemic Presentation (attached)
- New Public Meeting Regulations (attached)
- The November 2020 BOE election results have been calculated, and there will be three returning members of the Ogdensburg Board of Education (first meeting of 2021 will be 1/5/21):

Ms. Toni Corban (returning: 3-year term)

Ms. Stacy Walsh (returning: 3-year term)

Ms. Mary Donegan (returning: 3-year term)

We are planning to have the school's reorganization meeting on January 5th 2021, and all members of the community are welcomed. Because we need to have the reorganization meeting within the week of the New Year, we would like to announce a 'snow date' of January 7th.

### **Personnel/Program:**

### **Facilities/Finance:**

## **ADMINISTRATIVE REPORTS:**

Drills for the previous month:

- Fire Drill: 10/21
- Non-emergency Evacuation Drill: (was scheduled for 10/26, but postponed due to school closure)
- Bus Evacuation Drill:

HIB's for the previous month: none

Ogdensburg Borough School District receiving Silver certification through the Safe Routes to School Recognition Program

## **CORRESPONDENCE:**

**COR 01:** Letter dated 10/6/2020 from Ogdensburg Education Association to the Ogdensburg BOE (a recap of statement read during the October BOE meeting)

**BOARD BUSINESS**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**BB 01:** Approval of Minutes: October 6, 2020 Regular Meeting

**BB 02:** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the submission of the attached “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials”. The Memorandum of Agreement is between Ogdensburg Elementary School and the Ogdensburg Police Department and, and will be sent to the Executive Superintendent of Sussex County. The agreement is required in N.J.A.C. 6A:16-62(b)13-15; which states the mutual concern and commitment to students, and to the level of cooperation and understanding described in this agreement, the Chief School Administrator, Chief of Police and President of the Board of Education do hereby affirm and agree by the standards, procedures, principles and policies set forth in this document with their signatures. (Attached)

Ms. Corban _____	Ms. Walsh _____	Ms. Donegan _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Gough _____
Ms. Lamonica _____		

**PERSONNEL/PROGRAM**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**P/P – 112** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for September 2020 as presented on November 3, 2020 with Board options to affirm, reject or modify the report.

**P/P - 113** Second reading and adoption of District Policies 8561& 2464 -  
#8561 Procurement Procedures for School Nutrition Programs (M)  
#2464 Gifted & Talented Students (M)

**P/P - 114** First reading of the following District Policies and Regulations from alert 221:

- P 1620 Administrative Employment Contracts (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- P 2451 Adult High School (M) (Revised)
- P & R 5330.05 Seizure Action Plan (M) (New)
- P 6440 Cooperative Purchasing (M) (Revised)
- P & R 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)
- P & R 7440 School District Security (M) (Revised)
- P 7450 Property Inventory (M) (Revised)

- P & R 7510 Use of School Facilities (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
  
- P 1648 Restart and Recovery Plan (M) (Revised)
- P 1648.02 Remote Learning Options for Families (M) (New)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (New)

**P/P – 115** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2020/2021 school year

Position	Name	Stipend	Remarks
Pre-K Intervention & Referral Team Chair	Marisa Baeli	\$3,300	Paid as part of the PEEA funding
Community Parent Involvement Specialist	Leanne Paolazzi	\$4,600	Paid as part of the PEEA funding
Master Teacher	Marisa Baeli	\$4,900	Paid as part of the PEEA funding
School Security/Safety	Skye Patete	\$3,300	

**P/P – 116** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Lindsay Van Tassel (currently a student at William Paterson), to complete 1 day of clinical practice per week in Ms. Melissa Carr’s class from January through May of 2021.

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Donegan \_\_\_\_\_  
 Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_ Ms. Gough \_\_\_\_\_  
 Ms. Lamonica \_\_\_\_\_

**FACILITIES/FINANCE**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**F/F – 88** RESOLVED, that the Ogdensburg Board of Education approves the October 2020 Check Register for checks from 001287 through 015691 with October Payroll transfers of \$306,071.46 and accounts payable of \$200,335.14 for a total of \$506,426.60

**F/F – 89** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of September 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 90** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for September 2020

**F/F – 91** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of September 2020, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F – 92** RESOLVED, that the Ogdensburg Board of Education accepts the School Security Grant for the 20-21 school year as follows: \$20,000 (for the purchase/reimbursement of the purchase of school safety supplies including security cameras, panic buttons, security window film and bollards)

**F/F - 93** RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2021-2022 Preschool Plan and Budget to the NJ Department of Education, Division of Early Childhood Education (approves submission of the application and ability to execute a contract with the New Jersey Department of Education for full-day Pre-K).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application submission for the program and budget listed above.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic application to the New Jersey Department of Education on behalf of Ogdensburg.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby authorized to sign the appropriate paperwork on behalf of Ogdensburg (including the District Statement of Assurance and District Information Form) and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**F/F – 94** RESOLVED, that the Ogdensburg Board of Education approves the attached Comprehensive Maintenance Plan with direction for the 2020/21 School Year budget and implementation plans for the 2020/21 School Year, and furthermore,

**F/F – 95** RESOLVED, that the Ogdensburg Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1), covering the facilities activities recommended for the 2020/21 budget year and highlights of the 2020/21 and 2021/2022 school years. (Attached)

**F/F – 96** RESOLVED, that the Ogdensburg Board of Education approves the Third Quarter (ending Sept 2020) check register balance for the following checking accounts:

Activities	\$23,796.66
Athletics	\$2,543.30
Cafeteria	\$5,223.24
Unemployment	\$77,608.87

**F/F - 97** Motion to approve \$15,476 in Extraordinary Aid from 2019-2020 and apply those funds to the 2020-2021 budget.

Ms. Corban _____	Ms. Walsh _____	Ms. Donegan _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Gough _____
Ms. Lamonica _____		

**OPEN SESSION #2**

**EXECUTIVE SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ to accept the following declaration of Executive Session as presented @ \_\_\_\_\_ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

**Topics include:**

Ms. Corban _____	Ms. Walsh _____	Ms. Donegan _____
Mr. Donegan _____	Mr. Conklin _____	Ms. Gough _____
Ms. LaMonica _____		

**RE-ENTER PUBLIC SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education returns to Public Session at \_\_\_\_\_ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Gough	_____
Ms. Lamonica	_____				

**OTHER BOARD BUSINESS**

**ADJOURN**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education adjourn at \_\_\_\_\_ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Mr. Donegan	_____	Mr. Conklin	_____	Ms. Gough	_____
Ms. Lamonica	_____				