

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: November 5, 2019

The Regular Session of the Ogdensburg Board of Education is called to order at 6:31 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Ms. Donegan, Ms. Walsh, Mr. Conklin, Ms. Gough, Ms. Dolan, Mr. Donegan
ABSENT:

Also attending: Superintendent/Principal, David Astor, Vice Principal, Skye Patete and Business Administrator, Rich Rennie

PRESENTATIONS:

- Newsela Summer Reading Challenge Presentation
- Ms. Heidi Wohleb, Partner Nisivoccia LLP - 2018/2019 Comprehensive Annual Financial Report

OPEN SESSION #1:

Hannah, who student teaches with Ms. Percey, brought up a suggestion regarding student recess.

COMMITTEE REPORTS/DISCUSSIONS

Board Business: Should have the results of the November Elections soon

Personnel/Program: The committee met earlier today to discuss updates to School Policies

Facilities/Finance: Discussed 2018-2019 audit, preschool, and potential upcoming projects

ADMINISTRATIVE REPORTS

Drills for the previous month:

- Fire Drill: 10/10/19
- Lockdown: 10/16/19
- Bus Evacuation Drill (twice per year): 10/16/19

HIB's for the previous month: 0

Next Tuesday will be the Veteran's Program

Haunted Mine Tour was a big success

CORRESPONDENCE

N/A

BOARD BUSINESS

MOTION presented by Ms. Donegan and seconded by Mr. Conklin to approve:

BB 01: Approval of Minutes: October 1, 2019 Regular Meeting

AYE: Ms. Corban, Ms. Donegan, Ms. Walsh, Mr. Conklin, Ms. Gough, Ms. Dolan

ABSTAIN: Mr. Donegan

ABSENT:

PERSONNEL/PROGRAM

MOTION presented by Ms. Donegan and seconded by Ms. Walsh to approve:

P/P - 161 Second reading and approval of District Policy & Regulation Alert 216, and Policy 5337 from Alert 217:

ALERT 216:

- P & R 1613 Disclosure and Review of Applicant's Employment History (M) (New)
- P 5512 Harassment, Intimidation, and Bullying (HIB) (M) (Revised)
- R 5512 Harassment, Intimidation, or Bullying Investigation Procedure (M) (Abolished)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

From ALERT 217:

- P5337 Service Animals (Revised)

P/P – 162 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for October 2019 as presented on a November 5, 2019 with Board options to affirm, reject or modify the report.

P/P – 163 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2019/2020 school year

Position	Name	Stipend	Remarks
Pre-K Intervention & Referral Team Chair	Marisa Baeli	\$3,300	Paid as part of the PEEA funding
Community Parent Involvement Specialist	Leanne Paolazzi	\$4,600	Paid as part of the PEEA funding
Master Teacher	Marisa Baeli	\$4,900	Paid as part of the PEEA funding
School Security/Safety	Skye Patete	\$3,300	

P/P – 164

Participation in the Sustainable Jersey for Schools Certification Program

Whereas—The Ogdensburg Borough Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Ogdensburg Borough Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Ogdensburg Borough Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Therefore, it is resolved that the Ogdensburg Borough Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the Board’s intention to pursue certification for schools in the district.

We hereby appoint Michelle Cooper to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize the Ogdensburg Borough Public School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

P/P – 165 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at “Accelerating Special Ed Success’ (Dec. 17, 2019) for Ms. Deirdre Cooke and Ms.Gail Stagg. Total estimated cost of attendance is \$558.00 with estimated mileage of \$29.05.

P/P - 166 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following substitute teachers (to be called on an ‘as needed basis’) for the 2019-2020 school year at the rate of \$100.00 per day:

First Name	Last Name
Michele	Nardini
Carlita	Jenerette
Kristina	Duffy
Alyssa	Allen
Paul	Barbato
Kelly	Cacia
Sabrina	Lucas

P/P – 167 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip(s) for the 2019-2020 school year:

Grade(s)	Destination	Date(s)
6th Grade	Medieval Times	6/2/20

AYE: Ms. Corban, Ms. Donegan, Ms. Walsh, Mr. Conklin, Ms. Gough, Ms. Dolan, Mr. Donegan
ABSENT:

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Mr. Conklin to approve:

F/F – 109 RESOLVED, that the Ogdensburg Board of Education approves the October 2019 Check Register for checks from 001227 through 015046 with October Payroll transfers of \$308,087.12 and accounts payable of \$255,624.30 for a total of \$563,711.42

F/F – 110 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of September, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

F/F - 111 RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for September 2019

F/F – 112 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of September 2019, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

F/F - 113 RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2020-2021 Preschool Plan and Budget to the NJ Department of Education, Division of Early Childhood Education (approves submission of the application and ability to execute a contract with the New Jersey Department of Education for full-day Pre-K).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application submission for the program and budget listed above.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic application to the New Jersey Department of Education on behalf of Ogdensburg.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby

authorized to sign the appropriate paperwork on behalf of Ogdensburg (including the District Statement of Assurance and District Information Form) and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

F/F – 114 RESOLVED, that the Ogdensburg Board of Education approves the attached Comprehensive Maintenance Plan with direction for the 2019/20 School Year budget and implementation plans for the 2019/20 School Year, and furthermore,

F/F – 115 RESOLVED, that the Ogdensburg Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1), covering the facilities activities recommended for the 2019/20 budget year and highlights of the 2018/19 and 2020/2021 school years. (Attached)

F/F – 116 RESOLVED, that the Ogdensburg Board of Education approves the Third Quarter (ending Sept 2019) check register balance for the following checking accounts:

Activities	\$18,800.58
Athletics	\$4,856.50
Cafeteria	\$17,469.01
Unemployment	\$86,518.63

F/F - 117 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education approves the attached service agreement between the Ogdensburg Board of Education and Transparent Network Consultants for management of the school’s computer network and telecommunications system.

F/F - 118 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education approves the attached shared service agreement between the Ogdensburg Board of Education and Franklin Borough School for Nursing Services to be used on an ‘emergency / as needed basis’ (at a per day rate of \$280 per school day) through 6/30/20.

F/F - 119 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education approves the attached shared service agreement between the Ogdensburg Board of Education and The Hardyston Township Board of Education for Nursing Services to be used on an ‘emergency / as needed basis’ (at a per day rate of \$280 per school day) through 6/30/20.

F/F -120 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education graciously accepts a donation of \$70.00 from Patrick Kalafut to help offset outstanding balances on school lunch accounts.

AYE: Ms. Corban, Ms. Donegan, Ms. Walsh, Mr. Conklin, Ms. Gough, Ms. Dolan, Mr. Donegan
ABSENT:

OPEN SESSION #2

N/A

EXECUTIVE SESSION

MOTION presented by Mr. Conklin, and seconded by Mr. Donegan to accept the following declaration of Executive Session as presented @ 6:55 p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include:

- Business Administrator performance and employment
- Superintendent performance and employment

AYE: Ms. Corban, Ms. Donegan, Ms. Walsh, Mr. Conklin, Ms. Gough, Ms. Dolan, Mr. Donegan
ABSENT:

RE-ENTER PUBLIC SESSION

MOTION presented by Mr. Donegan, and seconded by Mr. Conklin that the Ogdensburg Board of Education returns to Public Session at 7:24 p.m.

AYE: Ms. Corban, Ms. Donegan, Ms. Walsh, Mr. Conklin, Ms. Gough, Ms. Dolan, Mr. Donegan
ABSENT:

OTHER BOARD BUSINESS – N/A

ADJOURN

MOTION presented by Ms. Walsh, and seconded by Mr. Conklin that the Ogdensburg Board of Education adjourn at 7:45 p.m.

AYE: Ms. Corban, Ms. Donegan, Ms. Walsh, Mr. Conklin, Ms. Gough, Ms. Dolan, Mr. Donegan
ABSENT:

Respectfully submitted,

Rich Rennie
Board Secretary