

**OGDENSBURG BOROUGH BOARD OF EDUCATION**  
**REORGANIZATION/REGULAR**  
Tuesday, January 7, 2020 Agenda

**Time: 6:30 PM Reorganization and Regular Session**

**Place: School Library/Media Center**

**1. CALL TO ORDER: Rich Rennie, Board Secretary**

The Regular Session of the Ogdensburg Board of Education is called to order at \_\_\_\_\_ p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**2. FLAG SALUTE**

**3. THE AMERICAN'S CREED, by William Tyler Page, 1917**

"I believe in the United States of America as a government of the people, by the people, for the people; whose just powers are derived from the consent of the governed, a democracy in a republic, a sovereign Nation of many sovereign States; a perfect union, one and inseparable; established upon those principles of freedom, equality, justice, and humanity for which American patriots sacrificed their lives and fortunes.

I therefore believe it is my duty to my country to love it, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies."

**4. OPEN PUBLIC MEETING NOTICE: Read by Rich Rennie, Board Secretary,**

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, be posted at the Ogdensburg School and its website setting forth the time, date, and location of this meeting."

**5. SCHOOL ELECTION RESULTS – from November 2019**

Mr. Richard Rennie, Business Administrator/Board Secretary, read the election results and gave the Oath of Office to the following new and incumbent board members: Oaths duly sworn and Code of Ethics affirmed by re-elected and current members:

Mr. Joshua Conklin (returning: 3-year term)

Ms. Jennifer Gough (returning: 3-year term)

**ROLL CALL:**

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				

Also in attendance:  
Superintendent/Principal, Mr. David Astor  
Board Secretary, Mr. Rich Rennie

**ORGANIZATION MEETING**

1. The President shall be elected by a public roll call vote of a majority of Board members in attendance. In the event of lack of a majority, those two nominees receiving the greatest number of votes will become the candidates for a second vote. In the event a tie prevents selecting only two nominees, those nominees involved in the tie shall also become candidates for the second vote. Third and successive votes will be cast in the same manner as the second, if necessary, until one candidate receives the necessary majority. In the event no majority is reached, after thirty days from the beginning of the election, the County Superintendent of Schools shall appoint a president.

The Vice President shall be elected by the same procedure as the President. All votes shall be recorded by the Secretary.

2. Election of Board President (18A: 15-1)

Mr. Rennie calls for nominations for President:

(1)	_____	_____	_____
		Moved	Seconded
(2)	_____	_____	_____
		Moved	Seconded

**MOTION to close nominations moved by \_\_\_\_\_, and seconded by \_\_\_\_\_**

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				

**ROLL CALL VOTE:**

(1) \_\_\_\_\_  
First Nominee

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				

**ROLL CALL VOTE:**

(2) \_\_\_\_\_  
Second Nominee

**ROLL CALL VOTE**

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				

\_\_\_\_\_ elected as President.

**THE BOARD PRESIDENT PRESIDES OVER MEETING:**

**3. Election of Vice-President of the Board:**

**The President calls for nomination of Vice-President:**

(1) _____	_____	_____
	Moved	Seconded
(2) _____	_____	_____
	Moved	Seconded

(1) \_\_\_\_\_  
First Nominee

**ROLL CALL VOTE:**

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Donegan \_\_\_\_\_  
Ms. Dolan \_\_\_\_\_ Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_  
Ms. Gough \_\_\_\_\_

(2) \_\_\_\_\_

Second Nominee

**ROLL CALL VOTE:**

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Donegan \_\_\_\_\_  
Ms. Dolan \_\_\_\_\_ Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_  
Ms. Gough \_\_\_\_\_

\_\_\_\_\_ **elected as Vice-President.**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

The Ogdensburg Board of Education Members have the required Board of Ethics Training Session as required under N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30.

1. RESOLVED, that the new Jersey School Board Association “Code of Ethics” shall be considered the official Code of Ethics of the Ogdensburg Board of Education:

· I will uphold and enforce all laws, rules and regulations of the State Board of education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

· I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

· I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

· I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are run well.

· I will recognize that the authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the school for personal gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the school. But in all matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**2. Appointments and Delegates – TABLED until Feb Board Meeting**

- a. Appointment, by the President, of delegate and alternates to the New Jersey and Sussex County School Board Associations:

Delegate \_\_\_\_\_

State Alternate \_\_\_\_\_

County Alternate \_\_\_\_\_

- b. **Appointment, by the President, of a Member and one alternate to the Sussex County Educational Services Commission Board of Directors:**

Member \_\_\_\_\_

Alternate \_\_\_\_\_

- c. **Appointment, by the President, of a Member and one alternate to the New Jersey School Board Legislative Delegate:**

Member \_\_\_\_\_

Alternate \_\_\_\_\_

3. RESOLVED that the Ogdensburg Borough Board of Education re-appoints Mr. Richard Rennie, as the Business Administrator/Board Secretary, for the ensuing calendar year 2020, in accordance with 18A:17-5, and chairs the reorganization meeting to conduct the election, and furthermore,

4. RESOLVED that the Ogdensburg Borough Board of Education re-appoints Linda Padula, Treasurer and Custodian of School Monies, for the ensuing calendar year 2020, in accordance with 18A:17-31.

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Donegan \_\_\_\_\_  
 Ms. Dolan \_\_\_\_\_ Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_  
 Ms. Gough \_\_\_\_\_

**A. BUSINESS OF THE BOARD**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following actions as presented:

1-A. RESOLVED that the Ogdensburg Board of Education designates Lakeland Bank as the depository of funds and approve the authorized signatures for the following accounts for the ensuing calendar year, 2020:

ACCOUNTS	DESCRIPTION	SIGNATORIES
Agency Account	8000239	Business Administrator Board Treasurer
Athletics Account	640404314	Superintendent/Principal Business Administrator
General Fund Account	410005339	Board President Business Administrator Board Treasurer
Milk/Cafeteria Account (Enterprise Fund)	8000174	Superintendent/Principal Business Administrator
Payroll Account	8000212	Board Treasurer
Scholarships Account	994020791	Business Administrator

Student Activities	8000166	Superintendent/Principal Business Administrator
Unemployment Account	640402524	Business Administrator

2-A. RESOLVED that the Ogdensburg Board of Education approves the use of facsimile signatures on school warrants and documents when permitted, with the permission of the signatories for the ensuing calendar year, 2020, and be it further,

3-A. RESOLVED, that the Ogdensburg Board of Education approves Lakeland Bank and New Jersey Cash Management Fund as depositories for investment purposes for the ensuing calendar year, 2020, and be it further,

4-A. RESOLVED that the Ogdensburg Board of Education approves reimbursement at the prevailing state rate of \$0.35 per mile for all administrative and other school personnel for use of their private vehicle while traveling on official school business, for the ensuing calendar year 2020, and furthermore,

5-A. RESOLVED, that the Ogdensburg Board of Education approves the renewal of the establishment of a Petty Cash Fund of \$250.00 to be distributed by the Business Administrator or his designee for office and school related expenditures limited to warrants \$50 or less but not including sales tax, for the ensuing calendar year 2020, and furthermore,

6-A. RESOLVED, that the Ogdensburg Board of Education appoints the Business Administrator as claims auditor and authorize the Business Administrator and the Superintendent to verify and pay bills as needed between meetings which will be listed as paid at the next board meeting for the ensuing calendar year 2020, and furthermore,

7-A. RESOLVED, that the Ogdensburg Board of Education authorizes the Business Administrator to approve such budget transfers as are necessary between board meetings for the ensuing calendar year 2020 and furthermore,

8-A. RESOLVED that the Ogdensburg Board of Education designates the following newspapers as the official newspapers of the Board, for the ensuing calendar year 2020

New Jersey Herald, Newton, NJ (Primary Newspaper)  
 The Star Ledger, Newark, NJ (alternate, as needed)

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Donegan \_\_\_\_\_  
 Ms. Dolan \_\_\_\_\_ Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_  
 Ms. Gough \_\_\_\_\_

B. POLICY, PROCEDURES, REFERENCES

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following actions as presented:

1-B. RESOLVED that the Ogdensburg Board of Education approves all existing policies, by-laws, job descriptions, rules and regulations and contracts now in force and effect, in accordance with the Policies and Procedures (Governance Manual) of the Ogdensburg Board of Education prepared by the Strauss Esmay, adopted on October 20, 2009, and include all revisions and additions which were subsequently adopted and in accordance with New Jersey state rules and regulations for the ensuing calendar year, 2020.

2-B. RESOLVED that the Ogdensburg Board of Education adopts the existing courses of study, course guides and curriculum and re-affirms the approval of the five-year schedule for curricula review and revision of textbooks: Counseling, Gifted and Talented, Health and Physical Education, Language Arts Literacy, Library Skills, Mathematics, Preschool Handicapped, Science, Social Studies, Special Education, Speech, Technology Education, Visual and Fine Arts (including music and art), and World Language for the ensuing calendar year 2020:

3-B. RESOLVED, that the Ogdensburg Board of Education adopts the textbooks (Attachment #1) to be used for the ensuing calendar year 2020, which have been in effect during the present school year, subject to change by recommendation of the administration and order of the Board of Education:

4-B. RESOLVED, that the Ogdensburg Board of Education approves the establishment of the following Board committees, with members to be assigned by the Board President, for the ensuing calendar year 2020:

- Personnel/Program
- Negotiations
- Facilities/Finance
- Board Business

5-B. RESOLVED, that the Ogdensburg Board of Education approves District memberships in the following organizations, for the ensuing calendar year 2020:

- ACES Energy Cooperative
- ACTS Communications Technology Services
- Educational Services of Morris County
- Hunterdon County Educational Services Commission
- Educational Services Commission of NJ
- New Jersey School Board Association
- New Jersey Association of School Business Officials
- Rockaway Township Bidding Consortium
- Educational Services Commission of Sussex County



Sussex County Regional Cooperative  
Sussex County School Board Association  
US Communities  
PECCM

6-B. RESOLVED that the Ogdensburg Borough Board of Education, in the County of Sussex, in the State of New Jersey, elects to schedule one regular session meeting per month which shall convene at 6:30 p.m. on the first (1<sup>st</sup>) Tuesday of each month, at the Ogdensburg Elementary School, Library/Media Center, 100 Main Street, Ogdensburg, NJ, 07439, unless otherwise noted, and according to the following schedule:

<b>Regular Session</b>
<b>January 7, 2020 Reorganization</b>
<b>February 4, 2020</b>
<b>March 3, 2020</b>
<b>April 7, 2020</b>
<b>May 5, 2020 *Public Hearing/Reappointment</b>
<b>June 2, 2020</b>
<b>July 7, 2020</b>
<b>August 4, 2020</b>
<b>September 1, 2020</b>
<b>October 6, 2020</b>
<b>November 3, 2020</b>
<b>December 1, 2020</b>
<b>January 5, 2021 Reorganization</b>

In the event that said schedule is hereafter revised, the Board Secretary is hereby instructed to direct notice to the New Jersey Herald and Borough Hall, and post at the Ogdensburg Elementary School and Ogdensburg School District website at least 48 hours before the revised meeting date.

7-B. RESOLVED, that the Ogdensburg Board of Education approves conducting all board sessions utilizing generally accepted parliamentary procedures to conduct board business. The agendas will comprise the following order of business with additional topics to be added when necessary:

Regular Session:  
Open Public Meeting Notice  
Flag Salute  
The American's Creed  
Roll Call  
Presentations  
Open Session # 1  
Committee Discussions (work session)

Administrative Reports  
Correspondence  
Board Business  
Negotiations  
Personnel/Program  
Finance/District Operations  
Open Session # 2  
Executive Session  
Re-enter Public Session  
Other Board Business  
Adjourn

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				

**PUBLIC QUESTIONS (#1) AND COMMENTS**

**Attachment #1 Textbooks**

<b>Grade</b>	<b>Content Area</b>	<b>Text Book Name</b>	<b>Publisher</b>	<b>Date</b>
<b>K - 8</b>	<b>Language Arts</b>	<b>Guided Reading</b>	<b>Scholastic</b>	<b>2015</b>
<b>K</b>	<b>Language Arts</b>	<b>Journeys</b>	<b>Houghton Mifflin</b>	<b>2011</b>
	<b>Language Arts</b>	<b>Guiding Readers</b>	<b>Dee Dee Wills</b>	<b>2016</b>
	<b>Math</b>	<b>Envision 2.0</b>	<b>Pearson</b>	<b>2017</b>
<b>1</b>	<b>Language Arts</b>	<b>Journeys</b>	<b>Houghton Mifflin</b>	<b>2011</b>
	<b>Math</b>	<b>Envision 2.0</b>	<b>Pearson</b>	<b>2017</b>
	<b>Science TE only</b>		<b>Scott Foresman</b>	<b>2006</b>
	<b>Health</b>	<b>Totally Awesome Health</b>	<b>Meeks Heit</b>	<b>1999</b>
<b>2</b>	<b>Language Arts</b>	<b>Journeys</b>	<b>Houghton Mifflin</b>	<b>2011</b>
	<b>Writing</b>	<b>Write Source</b>	<b>Houghton Mifflin Harcourt</b>	<b>2012</b>
	<b>Math</b>	<b>Envision 2.0</b>	<b>Pearson</b>	<b>2017</b>
	<b>Science</b>	<b>Studies Weekly</b>	<b>Studies Weekly</b>	<b>2019</b>
	<b>Science</b>	<b>NJ Science</b>	<b>Scott Foresman</b>	<b>2006</b>
	<b>Social Studies</b>	<b>We the People: Work Together</b>	<b>Houghton Mifflin</b>	<b>1997</b>
	<b>Social Studies</b>	<b>Studies Weekly</b>	<b>Studies Weekly</b>	<b>2019</b>
	<b>Health</b>	<b>Totally Awesome</b>	<b>Meeks Heit</b>	<b>1999</b>
<b>3</b>	<b>Language Arts</b>	<b>Journeys</b>	<b>Houghton Mifflin</b>	<b>2011</b>

	<b>Writing</b>	<b>Write Source</b>	<b>Houghton Mifflin Harcourt</b>	<b>2012</b>
	<b>Math</b>	<b>Envision 2.0</b>	<b>Pearson</b>	<b>2014</b>
	<b>Science</b>	<b>Scott Foresman Science</b>	<b>Pearson</b>	<b>2006</b>
	<b>Science</b>	<b>Studies Weekly Science</b>	<b>Studies Weekly</b>	<b>2019</b>
	<b>Social Studies</b>	<b>Share Our World</b>	<b>Houghton Mifflin</b>	<b>1997</b>
	<b>Social Studies</b>	<b>Studies Weekly SS</b>	<b>Studies Weekly</b>	<b>2019</b>
	<b>Health</b>	<b>Health Focus on You</b>	<b>Merrill Publishing</b>	<b>1990</b>
	<b>Health</b>	<b>Studies Weekly</b>	<b>Studies Weekly</b>	<b>2019</b>
<b>4</b>	<b>Language Arts</b>	<b>Journeys</b>	<b>Houghton Mifflin</b>	<b>2011</b>
	<b>Writing</b>	<b>Write Source</b>	<b>Houghton Mifflin Harcourt</b>	<b>2012</b>
	<b>Math</b>	<b>Envision 2.0</b>	<b>Pearson</b>	<b>2017</b>
	<b>Science</b>	<b>Seeing- Learning in a Whole New Light</b>	<b>Scott Foresman</b>	<b>2006</b>
	<b>Science</b>	<b>Studies Weekly Science</b>	<b>Studies Weekly</b>	<b>2019</b>
	<b>Social Studies</b>	<b>Explore Our Land from Sea to Shining Sea</b>	<b>Houghton Mifflin</b>	<b>2002</b>
		<b>Studies Weekly Social Studies</b>	<b>Studies Weekly</b>	<b>2018</b>
<b>5</b>	<b>Language Arts</b>	<b>Novels (See attached list)</b>		
	<b>Writing</b>	<b>Write Source</b>	<b>Houghton Mifflin Harcourt</b>	<b>2012</b>

	<b>Math</b>	<b>Envision 2.0</b>	<b>Pearson</b>	<b>2017</b>
	<b>Science</b>	<b>Scott Foresman Science</b>	<b>Scott Foresman</b>	<b>2005</b>
	<b>Social Studies</b>	<b>The United States: Making a New Nation</b>	<b>Harcourt</b>	<b>2012</b>
	<b>Health</b>	<b>Totally Awesome Health</b>	<b>Meeks Heit</b>	<b>1999</b>
<b>Grade</b>	<b>Content Area</b>	<b>Text Book Name</b>	<b>Publisher</b>	<b>Date</b>
<b>6</b>	<b>Language Arts</b>	<b>Journeys</b>	<b>Houghton Mifflin</b>	<b>2011</b>
	<b>Language Arts</b>	<b>Novels (See attached list)</b>		
	<b>Writing</b>	<b>Write Source</b>	<b>Houghton Mifflin Harcourt</b>	<b>2012</b>
	<b>Math</b>	<b>Digits</b>	<b>Pearson</b>	<b>2014</b>
	<b>Science</b>	<b>Holt Science &amp; Technology Earth Science</b>	<b>Holt, Rinehart, Winston</b>	<b>2001</b>
	<b>Social Studies</b>	<b>World History</b>	<b>Holt, Rinehart, Winston</b>	<b>2006</b>
<b>7</b>	<b>Language Arts</b>	<b>Novels (See attached list)</b>		
	<b>Writing</b>	<b>Write Source</b>	<b>Houghton Mifflin Harcourt</b>	<b>2012</b>
	<b>Math</b>	<b>Digits</b>	<b>Pearson</b>	<b>/ 2014</b>
	<b>Math</b>	<b>Algebra I</b>	<b>Pearson</b>	<b>2012</b>

	<b>Science</b>	<b>Holt Science &amp; Technology Life Science</b>	<b>Holt, Rinehart, Winston</b>	<b>2001</b>
	<b>Social Studies</b>	<b>Call to Freedom</b>	<b>Holt, Rinehart, Winston</b>	<b>2005</b>
	<b>Music</b>	<b>Music Connection</b>	<b>Silver Burdett/ Ginn Pearson</b>	<b>1995</b>
<b>8</b>	<b>Language Arts</b>	<b>Novels (See attached list)</b>		
	<b>Writing</b>	<b>Write Source</b>	<b>Houghton Mifflin Harcourt</b>	<b>2012</b>
	<b>Math</b>	<b>Algebra I Common Core</b>	<b>Pearson</b>	<b>2012</b>
	<b>Science</b>	<b>Holt Science &amp; Technology Physical Science</b>	<b>Holt, Rinehart, Winston</b>	<b>2001</b>
	<b>Social Studies</b>	<b>Call to Freedom</b>	<b>Holt, Rinehart, Winston</b>	<b>2005</b>
	<b>Music</b>	<b>Music Connection</b>	<b>Silver Burdett/ Ginn Pearson</b>	<b>1995</b>

**Language Arts Novel Lists**

**5<sup>th</sup> Grade:**

**“Miraculous Journey of Edward Tulane”**

**“Sign of the Beaver”**

**“Maniac Magee”**

**“Number the Stars”**

**‘Rules”**

**“The City of Ember”**

**“Because of Winn Dixie”**

**6<sup>th</sup> Grade:**

**“Holes”**  
**“Tuck Everlasting”**  
**“Esperanza Rising”**  
**“The Lightning Thief”**  
**“Milkweed”**  
**“Buddy, not Bud”**  
**“The Watsons Go to Birmingham”**

**7<sup>th</sup> Grade:**

**“Hatchet”**  
**“Torn Thread”**  
**“Old Yeller”**  
**“Where the Red Fern Grows”**  
**“The Miracle Worker”**  
**“Roll of Thunder Hear my Cry”**  
**“The Book Thief”**  
**“The Devil’s Arithmetic”**  
**“Zlata’s Diary”**  
**“Four Perfect Pebbles”**  
**“The Upstairs Room”**  
**“Touching Spirit Bear”**  
**“Adrift”**  
**“Watership Down”**  
**“Wonder”**  
**“My Brother Sam is Dead”**  
**“True Confessions of Charlotte Doyle”**  
**“Voyage of the Frog”**

**8<sup>th</sup> Grade:**

**“A Christmas Carol”**  
**“The Diary of Anne Frank”**  
**“The Diary of a Young Girl”**  
**“The Giver”**  
**“The Adventures of Tom Sawyer”**  
**“The Call of the Wild”**  
**“White Fang”**

**REGULAR SESSION OF THE OGDENSBURG BOARD OF EDUCATION**

**PRESENTATIONS**

N/A

**ADMINISTRATIVE REPORTS**

Drills for the previous month:

- Fire Drill: 12/16
- Lockdown: 12/11

HIB's for the previous month: 0

**CORRESPONDENCE**

- COR 01: Letter from Lisa Lamonica to Board of Education Members (dated 12/19/2019)

**BOARD BUSINESS**

Info on vacant BOE seat: During tonight's meeting, the Board may discuss applicants that have submitted a letter of interest with the Board secretary. The Board may hold discussions / interviews with applicants during the public portion of the meeting with the board acting as a committee of the whole. If needed, an executive session may be called to discuss qualifications of any applicants.

Applicants shall be nominated for the open Board seat by a sitting board member during the public portion of the meeting. Each nomination requires a second before moving forward for a vote.

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

BB 01: Regular Session Minutes of December 10, 2019

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				



**PERSONNEL/PROGRAM**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**P/P – 01** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for December 2019 as presented on January 7, 2020; with Board options to affirm, reject or modify the report.

**P/P - 02** Second reading and adoption of District Policies & Regulations from Alert 2018:

- P & R 1642 Earned Sick Leave Law (M) (New)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)
- P & R 4218 Use, Possession, or Distribution of Substances (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P & R 7440 School District Security (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- R 8600 Student Transportation (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 8670 Transportation of Special Needs Students (M) (Revised)
- P 9210 Parent Organizations (Revised)
- P 9400 Media Relations (Revised)

**P/P – 03** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the trip(s) for the 2019-2020 school year:

Kindergarten	Crayola Experience	4/2/2020
7th Grade	Fairview Lake YMCA Camp	6/2/2020
3rd Grade	Liberty State Park	5/22/2020
3rd Grade	Shoprite	4/3/2020
District	Wallkill Valley Concert	1//29/20 & 1/30/20

Ms. Corban \_\_\_\_\_ Ms. Walsh \_\_\_\_\_ Ms. Donegan \_\_\_\_\_  
Ms. Dolan \_\_\_\_\_ Mr. Donegan \_\_\_\_\_ Mr. Conklin \_\_\_\_\_  
Ms. Gough \_\_\_\_\_

**FACILITIES/FINANCE**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

**F/F – 01** RESOLVED, that the Ogdensburg Board of Education approves the December 2019 Check Register for checks from 001236 through 015129 with December Payroll transfers of \$302,536.76 and accounts payable of \$57,251.30 for a total of \$359,788.06

**F/F – 02** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of November, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 03** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary’s and Treasurer’s monthly financial reports for November 2019

**F/F – 04** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of November 2019, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines.

**F/F – 05** RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2019/20 school year Encumbrances disposition, that as of October 1, 2019 there were no open purchase orders outstanding from the prior school year over \$5,000.

**F/F –06** RESOLVED, that the Ogdensburg Board of Education approve the following resolution:

WHEREAS, the Ogdensburg Board of Education desires to control consumption and cost of energy to benefit taxpayers and reduce its carbon footprint thereby helping the environment; and

WHEREAS, the Ogdensburg Board of Education desires to reduce administrative costs and to scrutinize all energy bills to eliminate cover charges or inappropriate fees charged by public utilities;

WHEREAS, the Ogdensburg Board of Education desires to have real time data all energy consumption, for the purpose of improved energy management and educational programming, and reporting of said usage in a simple ready to utilize format when required:

NOW THEREFORE BE IT RESOLVED that the Ogdensburg Board of Education enter into a contract with EnergySolve LLC of Somerset, New Jersey to provide the following services at the listed rates using state contract 73693:

Provide the New Jersey Energy Tracking System which includes setting up of all energy bills in a relational database, reporting from the database utility bill and other information in standard or customer specific reports.

- Processing all utility bills electronically after checking for billing errors.
- Tariff analysis to ensure Ogdensburg Board of Education is being provided the best rates.
- Current rate for service is \$6.30 per bill processed for local distribution Company and 5.70 per bill for third party suppliers.

NOW THEREFORE BE IT RESOLVED that this resolution takes effect immediately on January 7, 2020 through January 5, 2021.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				

**OPEN SESSION #2**

**EXECUTIVE SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ to accept the following declaration of Executive Session as presented @ \_\_\_\_\_ p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include:            If needed, discuss qualifications for any applications for open BOE seat

Ms. Corban     \_\_\_\_\_            Ms. Walsh     \_\_\_\_\_            Ms. Donegan     \_\_\_\_\_  
Ms. Dolan     \_\_\_\_\_            Mr. Donegan     \_\_\_\_\_            Mr. Conklin     \_\_\_\_\_  
Ms. Gough     \_\_\_\_\_

**RE-ENTER PUBLIC SESSION**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the Ogdensburg Board of Education returns to Public Session at \_\_\_\_\_ p.m.

Ms. Corban     \_\_\_\_\_            Ms. Walsh     \_\_\_\_\_            Ms. Donegan     \_\_\_\_\_  
Ms. Dolan     \_\_\_\_\_            Mr. Donegan     \_\_\_\_\_            Mr. Conklin     \_\_\_\_\_  
Ms. Gough     \_\_\_\_\_

**OTHER BOARD BUSINESS**

**BB 02**

MOTION presented by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve:

RESOLVED that the Ogdensburg Borough Board of Education appoints \_\_\_\_\_ as a BOE member from January 2020 through December 2021, in accordance with N.J.S.A. 18A: 12-15 (2013 NJ Revised Statutes Title 18A - Education Section 18A:12-15 - Filling vacancies).

Ms. Corban     \_\_\_\_\_            Ms. Walsh     \_\_\_\_\_            Ms. Donegan     \_\_\_\_\_  
Ms. Dolan     \_\_\_\_\_            Mr. Donegan     \_\_\_\_\_            Mr. Conklin     \_\_\_\_\_  
Ms. Gough     \_\_\_\_\_

Mr. Richard Rennie, Business Administrator/Board Secretary, gave the Oath of Office to the following new Board member \_\_\_\_\_

Oaths duly sworn and Code of Ethics affirmed

**ADJOURN**

MOTION presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that the  
Ogdensburg Board of Education adjourn at \_\_\_\_\_ p.m.

Ms. Corban	_____	Ms. Walsh	_____	Ms. Donegan	_____
Ms. Dolan	_____	Mr. Donegan	_____	Mr. Conklin	_____
Ms. Gough	_____				

State of New Jersey

**REQUIRED OATHS FOR SCHOOL BOARD MEMBERS**

Pursuant to N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3

*I, \_\_\_\_\_ do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of people, So help me God\**

*I, \_\_\_\_\_ do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best to my ability. So help me God\**

*Sworn and Subscribed to*

*before me this 2nd day of*

*January 2020*

\_\_\_\_\_  
*Signature of Board Member*

\_\_\_\_\_  
*Authorized Signature*

**School District of Ogdensburg Borough Board of Education**

**County of Sussex**

*\*No individual shall be required to swear or affirm that part of the oath which state "So help me God"*